

**WESTERN COMMUNITY COLLEGE AREA  
Presidential Search Advisory Committee**

**SPECIAL MEETING  
MINUTES**

**February 15, 2023**

The Western Community College Area Presidential Search Advisory Committee held a Special meeting at 8:34 a.m. on Wednesday, February 15, 2023 in the Coral E. Richards Boardroom at Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald on Wednesday, February 7, 2023.

A current agenda was available in the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.

**Roll Call**

**Presidential Search Advisory Committee**

Karen Anderson.....	Present
Shawn Bailey.....	Present
Margaret Crouse .....	Present
Dan Joppa.....	Present
Lorin King .....	Present
Lynne Klemke.....	Present
Katie Markheim .....	Present
Jennifer Reisig .....	Present
R. J. Savely, Jr.....	Present
Allie Tyree .....	Present
Grant Wilson.....	Present

**Quorum**

Chair Klemke declared a quorum was present for the transaction of business.

**Board Chairperson Comments**

Chair Klemke announced that for public information, a copy of the Nebraska Open Meetings Act was available on the table at the back of the room.

Chair Klemke announced that the Board reserves the right to enter into closed session if deemed necessary for any item on the agenda per §84-1410 of the Nebraska Revised Statutes.

**Community Comments**

Chair Klemke asked for comments from the community. Pursuant to Board Policy BP-101, Chair Klemke reminded community members who wish to make comments that each speaker will be limited to a five-minute presentation. There were no comments.

## **Approval of the Agenda**

Chair Klemke entertained a motion for approval of the agenda for the February 15, 2023 Special meeting.

Ms. Anderson MOVED to approve the agenda for the February 15, 2023 Special meeting. SECONDED by Mr. Savely. The vote was, Yes: Anderson, Bailey, Crouse, Joppa, King, Klemke, Markheim, Reisig, Savely, Tyree, Wilson. No: None. Abstain: None. Absent: None. Motion carried.

\*At this time, Ms. Anderson assumed the role of Presidential Search Advisory Committee Chairperson.

Ms. Anderson welcomed Dr. Angela Provart, Pauly Group President.

### **Dr. Angela Provart, Pauly Group**

Dr. Provart welcomed committee members and expressed gratitude for their time and commitment to the Presidential Search.

Dr. Provart mentioned that due to unforeseen circumstances, Mr. Sergio Burchell, student representative and Mr. Ryan Reiber, community representative, resigned from the committee. WNCC student, Mr. Shawn Bailey replaced Mr. Burchell and a replacement for Mr. Reiber is under consideration.

Dr. Provart explained that the purpose of the meeting was to discuss the applicant pool and identify candidates for first-round interviews. In an effort to ensure confidentiality, rather than use names, each applicant was assigned a number. Committee members were informed that multiple executive sessions were possible and in the public interest regarding individual candidates for preventing needless injury to the reputation of an individual. Committee members were once again reminded to honor confidentiality of candidate information.

Dr. Provart distributed a document that contained candidate ratings submitted electronically by committee members. According to the ratings from committee members, twenty-one candidates were chosen for review. Upon conclusion of review and discussion of the twenty-one candidates, Dr. Provart suggested that the committee recommend at least nine, or more, for first-round interviews.

Dr. Provart initiated discussion of the candidates listed on the rating document. Following discussion of each individual, a show of hands was requested for approval to move a particular candidate to the first-round interview pool.

An Executive Session was requested for further discussion of applicant number 100.12.

Mr. King MOVED that the Presidential Search Advisory Committee move into Executive Session with attorney, Mr. Philip Kelly, Board secretary, Ms. Susan Verbeck, Human Resources Director, Ms. Kathy Ault, Human Resources Assistant Director, Ms. Lisa Gion, and Pauly Group President, Dr. Angela Provart for the purpose of discussing candidate number 100.12. An Executive Session was necessary to protect the public interest and to prevent needless injury to the candidate's reputation or the reputation of another person, and that an Executive Session for this purpose is authorized under the Nebraska Open Meetings Act. SECONDED by Ms. Anderson.

The vote was, Yes: Anderson, Bailey, Crouse, Joppa, King, Klemke, Markheim, Reisig, Savely, Tyree, Wilson. No: None. Abstain: None. Absent: None. Motion carried.

Chair Anderson stated the reason for the Executive Session is for the purpose of discussing candidate number 100.12. The Presidential Search Advisory Committee and those so named in the motion adjourned to an Executive Session at 9:16 a.m.

The Executive Session ended at 9:28 a.m.

### **Open Meeting**

Chair Anderson declared the Open meeting in session at 9:28 a.m.

### **Recess**

Ms. Anderson declared a ten-minute recess at 9:49 a.m.

### **Open Meeting**

Ms. Anderson declared the Open Meeting in session at 9:58 a.m.

An Executive Session was requested for further discussion of applicant number 100.28.

Dr. Wilson MOVED that the Presidential Search Advisory Committee move into Executive Session with attorney, Mr. Philip Kelly, Board secretary, Ms. Susan Verbeck, Human Resources Director, Ms. Kathy Ault, Human Resources Assistant Director, Ms. Lisa Gion, and Pauly Group President, Dr. Angela Provert, for the purpose of discussing candidate number 100.28. An Executive Session is necessary to protect the public interest and to prevent needless injury to the candidate's reputation or the reputation of another person, and that an Executive Session for this purpose is authorized under the Nebraska Open Meetings Act. SECONDED by Ms. Anderson.

The vote was, Yes: Bailey, Crouse, Joppa, King, Klemke, Markheim, Reisig, Savely, Tyree, Wilson, Anderson. No: None. Abstain: None. Absent: None. Motion carried.

Chair Anderson stated the reason for the Executive Session is for the purpose of discussing Candidate Number 100.28. The Presidential Search Advisory Committee and those so named in the motion adjourned to an Executive Session at 10:42 a.m.

The Executive Session ended at 10:54 a.m.

### **Open Meeting**

Chair Anderson declared the Open meeting in session at 10:54 a.m.

*Ms. Klemke left the meeting at 11:18 a.m.*

At the conclusion of discussion of each candidate, committee members recommended nine candidates for the first round of interviews.

### **Recess**

Ms. Anderson declared a ten-minute recess at 11:23 a.m.

### **Open Meeting**

Ms. Anderson declared the Open Meeting in session at 11:33 a.m.

### **Review, Edit and Finalize Questions for First-Round Interviews**

Dr. Provart reviewed a draft of the interview questions proposed for the semi-finalist interviews scheduled March 7, 8, 9, 2023. Following discussion, several revisions were suggested. Dr. Provart will update the interview questions and forward a final draft that includes question assignments.

*Ms. Klemke re-joined the meeting at 12:08 p.m.*

### **Next Regular Meeting**

Wednesday, February 15, 2023, Coral E. Richards Boardroom, Scottsbluff Campus, 1601 East 27<sup>th</sup> Street, Scottsbluff, Nebraska.

### **Adjournment**

The meeting was adjourned by unanimous consent at 12:38 p.m.

---

F. Lynne Klemke, Chairperson  
WCCA Board of Governors

---

Susan L. Verbeck, Secretary

---

Karen S. Anderson  
WCCA Presidential Search Advisory Committee Chairperson