

**WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS**

**REGULAR MEETING MINUTES
MARCH 16, 2022**

The Western Community College Area Board of Governors held a Regular Board meeting at 1:01 p.m. on Wednesday, March 16, 2022 in the Coral E. Richards Boardroom, at Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald, on Wednesday, March 9, 2022.

A current agenda was available in the College President's office and the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.

AREA BOARD

Karen S. Anderson, Vice Chairperson.....Present
Margaret R. CrousePresent
Linda A. Guzman-Gonzales.....Present
F. Lynne Klemke, Chairperson (via Zoom)Present
Allan D. KremanPresent
Kimberly A. Marcy (via Zoom)Present
William M. Packard.....Present
M. Thomas Perkins.....Present
Coral E. RichardsPresent
R. J. Savely, Jr.Present
Richard G. StickneyPresent

QUORUM

Chair Klemke declared a quorum was present for the transaction of business.

COMMUNITY COMMENTS

Chair Klemke asked for comments from the community. Pursuant to Board Policy BP-101, Chair Klemke reminded community members who wish to make comments that each speaker will be limited to a five-minute presentation. There were no public comments.

BOARD CHAIRPERSON COMMENTS

Chair Klemke announced that for public information there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

CONSENT CALENDAR

Chair Klemke reviewed the contents of the Consent Calendar, which include the following items:

1. Review Contents of Consent Calendar
 - a. Agenda
 - b. Excuse Absent Board Member(s)
 - c. Minutes
 - i. Regular Meeting, February 16, 2022
2. Claims:
 - a. WCCA Unrestricted Fund - \$2,699,146.32
 - b. WCCA Restricted Fund - \$3,373.35
 - c. WCCA Federal Fund - \$4,781.32
 - d. WCCA Agency Fund - \$7,853.28
 - e. WCCA Loan Fund - 0 -
 - f. WCCA Plant Fund - \$49,661.53
 - g. WCCA Auxiliary Fund - \$133,072.99

3. City Planning Commission Reports
 - a. Village of Potter
 - b. City of Chadron
4. **Approval** of Consent Calendar

CONSENT CALENDAR

Approval

Chair Klemke inquired if there were any items on the Consent Calendar which any Board member wished to have extracted for separate consideration. There were no extractions.

CONSENT CALENDAR

Consider Item(s) Extracted

Ms. Guzman-Gonzales MOVED to approve the consent calendar as presented. SECONDED by Mr. Savely. The vote was, Yes: Anderson, Crouse, Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Richards, Savely, Stickney, Klemke. No: None. Abstain: None. Absent: None. Motion carried.

Board Member Mileage and/or Expense Reimbursement

Approval of Board Member Mileage and/or Expense Reimbursement

Ms. Anderson MOVED to approve the following travel expenses: Ms. Lynne Klemke for \$181.44 and Mr. Allan Kreman for \$44.80. SECONDED by Ms. Guzman-Gonzales. The vote was, Yes: Crouse, Guzman-Gonzales, Marcy, Packard, Perkins, Richards, Savely, Stickney, Anderson. No: None. Abstain: Klemke, Kreman. Absent: None. Motion carried.

Board Member Mileage and/or Expense Reimbursement

Approval of Board Member Mileage and/or Expense Reimbursement

Ms. Richards MOVED to approve the following travel expenses: Mr. R. J. Savely for \$206.08 and Mr. Richard Stickney for \$118.72. SECONDED by Ms. Anderson. The vote was, Yes: Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Richards, Anderson, Crouse, Klemke. No: None. Abstain: Savely, Stickney. Absent: None. Motion carried.

Bid Consent Calendar

Review of Bid Consent Calendar

- a. 22-EQ-10 Network Switches and Wireless Access Points
- b. 22-EQ-11 PC Replacement
- c. 5002-077-21 Welding Lab Expansion

Approval of Bid Consent Calendar

Consideration of Items Extracted from Bid Consent Calendar

No items were extracted from the Bid Consent Calendar.

In response to an inquiry, Ms. Koski explained that the Welding Lab Expansion bid is primarily mechanical work and shifting some of the equipment that is already in use. The space will be rearranged to accommodate additional welding booths.

Ms. Anderson MOVED to approve the Bid Consent Calendar as presented. SECONDED by Mr. Savely. The vote was, Yes: Kreman, Marcy, Packard, Perkins, Richards, Savely, Stickney, Anderson, Crouse, Guzman-Gonzales, Klemke. No: None. Abstain: None. Absent: None. Motion carried.

Personnel Consent Calendar

Review Contents of Personnel Consent Calendar

Resignation(s):

- a. Ms. Amy L. Wisniewski, English Instructor, Academic Enrichment, Language & Fine Arts Division, Effective, August 31, 2022
- b. Ms. Erin R. Huddleston, Student Services Coordinator, Sidney Campus, Effective, August 1, 2022
- c. Ms. Molly A. Bonuchi, Residence Life Director, Scottsbluff Campus, Effective, May 3, 2022
- d. Mr. Mark Davis, Information Security Specialist, Scottsbluff Campus, Effective, March 18, 2022

Appointment(s)

- a. Mr. David Nash, Honorary Status of Professor Emeritus

Approval of Personnel Consent Calendar

Dr. Perkins MOVED to approve the Personnel Consent Calendar as presented. SECONDED by Mr. Stickney. The vote was, Yes: Marcy, Packard, Perkins, Richards, Savely, Stickney, Anderson, Crouse, Guzman-Gonzales, Kreman, Klemke. No: None. Abstain: None. Absent: None. Motion carried.

Consideration of Items Extracted from Personnel Consent Calendar

No items were extracted from the Personnel Consent Calendar.

WESTERN COMMUNITY COLLEGE AREA BOARD OF GOVERNORS

Approval of Request for Sale and Use of Alcohol Beverages at a College Sponsored Event

Vocal Music Spring Gala, "Songs of the Sea and Shore"

April 1, 2022 at 6:30 p.m. and April 2, 2022 at 6:30 p.m., Gering Civic Center

The College contracts with outside venues for the sale of alcohol beverages. People have the option to have a drink, but this is a cash bar so none of the cost is included in the price of the tickets, the revenue goes to the venue.

Ms. Anderson MOVED to approve the request for sale and use of alcohol beverages at the vocal music spring Gala scheduled April 1 and 2, 2022 at the Gering Civic Center. SECONDED by Ms. Guzman-Gonzales. The vote was, Yes: Richards, Stickney, Anderson, Crouse, Guzman-Gonzales, Kreman, Marcy, Klemke. No: Savely. Abstain: Packard, Perkins. Absent: None. Motion carried.

INSTITUTIONAL REPORTS

Higher Learning Commission Update – Dr. Grant Wilson, Ms. Kimberly Reichert

Dr. Wilson invited Ms. Reichert to share information about the individual program accreditations. Ms. Reichert reported that in addition to the institutional report, specific programs require accreditation. This information is being presented to keep the Board apprised of programs due to be re-accredited and to confirm that they are kept current and that site visits are happening.

Ms. Reichert reported that regarding HLC accreditation, the process that will be followed for 2024 will be an update to the assurance argument that was written in 2020. Embedded within that report will be two areas of focus. As requested by the Higher Learning Commission, one area focuses on assessment and the second on persistence and completion.

Meetings with staff and faculty have been scheduled to gauge where we are and start to think about how to continue to move forward with all of the work that has been done. Especially, how to continue to move forward with excellence in service to our students.

Ms. Reichert stated that the reason for sharing this information is from a conversation with HLC liaison Dr. Bordenkircher when he was at WNCC in October. Dr. Bordenkircher had commented that because HLC monitors program accreditations, we should pay close attention to those accreditations as well. When there are difficulties with the accreditations, it is a reflection on the College; and therefore, our own accreditation. All of the work that was put into 2020, the faculty that are leading the programs are doing this as well. Their own program accreditation reports are just as long as the evidence we have submitted and the information they are required to provide is just as significant. Ms. Reichert confirmed that overall, program accreditations are in good shape.

Chair Klemke thanked Ms. Reichert for her report and added that continuous improvement means just that, it is constant and ongoing every day. Ms. Klemke thanked everyone for their hard work.

Student Report – Ms. Benedict Nsenga Manvuwa

Ms. Manvuwa shared student concerns about surveillance cameras in the theater hallway around the dressing rooms. Ms. Koski commented that she is aware of this issue and Mr. Vesper is planning to meet with the students to address their concerns.

Ms. Nsenga Manvuwa expressed appreciation for the donations to the food pantry and the students who represented WNCC at the PTK conference in Kansas.

Updates to the Student Support Services (SSS) constitution should be complete by the end of the semester. These updates will help ensure compliance with Federal law.

A student representative will work with the Assistant Dean of Student Services, Sidney Student Services Coordinator and Alliance representative regarding club allocation for the spring semester.

"Don't let the pressure get to you" was an activity scheduled for students during spring break. The Council is looking at scheduling a magician April 12th.

Ms. Nsenga Manvuwa thanked the students for their service on the various college committees.

Faculty Report – Mr. Brian Croft, Ms. Amy Winters

Mr. Croft reiterated that the change to the Higher Learning Commission accreditation process is much improved. The 2020 review required a lot of work, so we should be better prepared this time.

Some faculty members are responsible for program accreditation in addition to teaching and working with students, so it is good to hear the positive comments that have been shared.

Regarding Shared Governance committees, the faculty body is aware that the number of participants needs to increase. Work continues to ensure that shared governance at the College is not just shared in name and it is important that everyone is involved.

Enrollment numbers are slightly up. At this time, WNCC has done well compared to most institutions, so hopefully that positive trend will continue.

Faculty Report (cont.)

Ms. Winters reported that recently, several individuals met at Chadron State College to discuss partnerships.

A group attended the PTK Regional Conference and member Felix Vasquez was voted number one in the region and Lambda Pi Chapter was voted number two. Two Scottsbluff students were named to the All Nebraska PTK Academic Team along with one Sidney student. Those names should be released soon and the students will be recognized in Lincoln next month at the PTK-All Nebraska Team Recognition Ceremony. Ms. Winters shared she is excited to announce that she was named PTK Associate Regional Coordinator for Nebraska.

Nebraska Community College Association – Dr. Margaret Crouse, Dr. Thomas Perkins

Dr. Crouse reported that the group has not met for a while, so there is not a lot to report. She commented that Ms. Wittstruck, NCCA Executive director forwards Legislative information to the community college presidents and she appreciates that President Marrin shares that information with the Board.

Association of Community College Trustees – Dr. Thomas Perkins

Dr. Perkins shared that he recently resigned from his role with ACCT. Chair Klemke thanked Dr. Perkins for his many years of commitment to education and the community colleges.

Western Nebraska Community College Foundation – Ms. Karen Anderson

Ms. Anderson shared a reminder from Ms. Reisig that the Foundation's 50th Anniversary celebration is scheduled March 24, 2022 at the Gering Civic Center. Tickets can be purchased from any WNCC Foundation Board member or online by contacting the Foundation office.

President Comments

Mr. Marrin expressed gratitude for staff and Board member attendance at the luncheon today. It appeared that everyone enjoyed the time spent visiting and of course the food was amazing.

President Marrin reported that the Listening Sessions have been well attended with positive input from community members. Board members Mr. Kreman and Mr. Stickney attended the sessions scheduled for Morrill and Box Butte counties. They reiterated that attendance at both sessions was good and it was evident that participants are committed to their communities and support WNCC. The listening sessions are informative and the input at the sessions is appreciated.

Mr. Marrin added that emerging trends from the listening sessions have been compiled into a report by Ms. Reichert. Discussion continues regarding what is being heard at the sessions and how concerns will be addressed. This information will eventually become part of the strategic plan.

Mr. Marrin mentioned that he will share a President's Report on a monthly basis. This report will follow the monthly College Council meeting and will contain information that is relevant to faculty, staff and the Board.

Board Comments

Chair Klemke thanked President Marrin for arranging the lunch with staff today, and commented that she is sorry she could not attend.

Chair Klemke commended President Marrin on his comprehensive monthly report. The initial edition is impressive and again, another method of communicating.

Ms. Guzman-Gonzales expressed thanks to the staff for joining Board members at lunch today. She truly enjoyed the time to visit and it was very nice to see everyone gathered together.

Ms. Guzman-Gonzales added that she wishes the lady Cougars the best of luck today, we hope they do well.

Ms. Anderson reported that she attended the John Cook presentation. He was an impressive speaker and it was nice to see a full theater. The event was well planned and well received.

Mr. Stickney thanked Dr. Perkins for his years of service with ACCT. Dr. Perkins served on numerous committees and was a true advocate of education and the community colleges. He did his best to put Western on the map nationally.

Upcoming Meetings and Events

1. 2022 Governance Leadership Institute
March 23-25, 2022, Philadelphia, PA
2. Vocal Music Spring Gala, Songs of the Sea and Shore
April 1, 2022 at 6:30 p.m. and April 2, 2022 at 6:30 p.m., Gering Civic Center
3. Spring Band Concert
April 24, 2022, Scottsbluff Campus
4. Instrumental Music Honors Recital
May 7, 2022, Scottsbluff Campus
5. Instrumental Music Jump, Jive, and Swing
May 8, 2022, Scottsbluff, NE
6. 2022 HLC Annual Conference
April 1-5, 2022, Chicago, IL
7. PTK-All Nebraska Team Recognition Ceremony
April 13, 2022, Embassy Suites Hotel, Lincoln, NE
8. AACC Annual Conference
April 30 – May 3, 2022, New York, NY
9. NCCA Second Quarter Meeting
May 2, 2022, Lincoln, NE
10. GED Graduation
May 14, 2022, 10:00 a.m., Theater, Scottsbluff Campus
11. Nurse Pinning Ceremony
May 14, 2022, 1:00 p.m., Theater, Scottsbluff Campus
12. 2022 Commencement
May 14, 2022, 4:00 p.m., Scottsbluff Campus
13. NCCA Third Quarter Meeting
August 1, 2022, Lincoln, NE
14. NCCA Fourth Quarter Meeting
November 6 - 7, 2022, Central Community College

Next Regular Meeting: Wednesday, April 20, 2022, 1:00 p.m., Coral E. Richards Boardroom, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, NE

Adjournment

The meeting was adjourned by unanimous consent at 1:51 p.m.

F. Lynne Klemke, Chairperson

Susan L. Verbeck, Secretary