

**WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS
NOVEMBER 17, 2021
AGENDA**

INFORMAL MEETING – 9:00 A.M.

Western Nebraska Community College
John N. Harms Center
Plex Conference Room
2620 College Park, Scottsbluff, Nebraska

REGULAR MEETING 1:00 P.M.

Western Nebraska Community College
Scottsbluff Campus
Coral E. Richards Boardroom
1601 East 27th Street, Scottsbluff, Nebraska

Meeting Information: <http://go.wncc.edu/BoardofGovernors>

Zoom Link: <https://wncc.zoom.us/j/97168805313>

MISSION STATEMENT

***“WNCC assures learning opportunities for all – enriching lives,
invigorating communities, creating futures”***

PROPOSED AGENDA

A. Call to Order

B. Roll Call

C. Community Comments

D. Board Chairperson Comments

E. Consent Calendar

1. Review Contents of Consent Calendar
 - a. Agenda
 - b. Excuse Absent Board Member(s)
 - c. Minutes – October 20, 2021
2. Claims:
 - a. WCCA Unrestricted Fund - \$2,309,519.05
 - b. WCCA Restricted Fund - \$8,484.88
 - c. WCCA Federal Fund - \$2,982.55
 - d. WCCA Agency Fund - \$3,623.70
 - e. WCCA Loan Fund - 0 -
 - f. WCCA Plant Fund - \$356,397.48
 - g. WCCA Auxiliary Fund - \$243,094.13
 - h. City Planning Commission Reports
 - i. City of Gering (TIF)
3. **Approval** of Consent Calendar
4. Consideration of Items Extracted from Consent Calendar
 - a. Scottsbluff Gering United Chamber - State of the Valley Luncheon

F. Board Member Mileage and/or Expense Reimbursement

Approval of Board Member Mileage and/or Expense Reimbursement

1. Dr. Margaret Crouse \$2,748.43 (ACCT Leadership Congress)
Ms. Lynne Klemke \$90.72
2. Mr. Allan Kreman \$65.52
Ms. Kimberly Marcy \$213.92
3. Mr. R.J. Savely, Jr. \$100.80
Mr. Richard Stickney \$73.05

G. Bid Consent Calendar

1. Review of Bid Consent Calendar
 - a. Bid 22-SE-03 Microsoft Subscription Services
 - b. 22-FAC-07 WNCC Farmland Lease
2. **Approval** of Bid Consent Calendar
3. Consideration of Items Extracted from Bid Consent Calendar

H. Personnel Consent Calendar

1. Review Contents of Personnel Consent Calendar
 - a. Resignation(s):
 - i. No resignations
 - b. Appointment(s):
 - i. Mr. James Linn, Associate Systems Administrator, Scottsbluff Campus
Effective, November 1, 2021
 - ii. Ms. Jennifer Mills, Medical Laboratory Technician Instructor/
Program Director Trainee, Scottsbluff Campus
Effective, August 15, 2022
2. **Approval** of Personnel Consent Calendar
3. Consideration of Items Extracted from Personnel Consent Calendar

I. Western Community College Area Board Of Governors

1. **Presentation of Nebraska Public Power District Scholarship**
Ms. Melody Baily, NPPD Retail Account Manager
2. **Approval** of 2022-23 Academic Calendar – Dr. Grant Wilson
3. **Approval** of Board Member Conference Registration/Travel
2022 HLC Annual Conference, April 1-5, 2022, Chicago, IL
 - a. Ms. Karen Anderson
 - b. Dr. William Packard
4. **Approval** of Board Informal Meeting
 - a. Dr. Geri Anderson/Strategic Planning SLOT Analysis
 - b. December 15, 2021, 9:30 a.m. – noon
Coral E. Richards Boardroom, Scottsbluff Campus

5. **Reports and Recommendations from the Executive Committee** – Chair Klemke
 - a. **Approval** of Changes Made to District Boundaries as Part of the Redistricting Process Following the 2020 Census
 - b. **Approval** of Board Secretary Position
6. **Reports and Recommendations from the Finance & Facilities Committee** – Ms. Anderson
 - a. **Approval** of Resolution to Continue Membership in the Nebraska Community College Insurance Trust for a Three Year Period July 1, 2022 to June 30, 2025
 - b. **Approval** of Proposed 2022-2023 Academic Year Student Charges
 - i. Tuition and Fees
 - ii. Room and Board

J. Institutional Reports

1. Stacking and Scaffolding Classes – Dr. Grant Wilson
2. Student Report – Ms. Cordes
3. Faculty Report – Mr. Croft, Ms. Winters
4. Nebraska Community College Association – Dr. Perkins, Dr. Crouse
5. Association of Community College Trustees – Dr. Perkins
6. Western Nebraska Community College Foundation – Ms. Anderson

K. Board Member Comments

L. President Comments

M. Executive Session

1. Collective Bargaining

N. Open Meeting

O. Executive Session

1. Personnel Matters

P. Open Meeting

Q. President's Contract

R. Upcoming Meetings and Events

1. 2022 National Legislative Summit
February 6-9, 2022, Washington, DC
2. 2022 HLC Annual Conference
April 1-5, 2022, Chicago, IL (early bird registration rates end February 1, 2022)

S. Next Regular Meeting: Wednesday, December 15, 2021, 1:00 p.m., Coral E. Richards Boardroom, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, NE

T. Adjournment

**WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS**

MINUTES

Wednesday, October 20, 2021
1:02 p.m.

The Western Community College Area Board of Governors held a Regular Board meeting at 1:02 p.m. on Wednesday, October 20, 2021 in the Coral E. Richards Boardroom, at Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald, on Wednesday, October 13, 2021.

A current agenda was available in the College President's office and the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.

AREA BOARD

Karen S. Anderson, Vice Chair	Present
Margaret R. Crouse.....	Present
Linda A. Guzman-Gonzales	Present
F. Lynne Klemke, Chair.....	Present
Allan D. Kreman.....	Present
Kimberly A. Marcy	Present
William M. Packard	Present
M. Thomas Perkins	Present
Coral E. Richards	Present
R. J. Savely, Jr.....	Present
Richard G. Stickney	Present

QUORUM

Chair Klemke declared a quorum was present for the transaction of business.

COMMUNITY COMMENTS

Chair Klemke asked for comments from the community. Pursuant to Board Policy BP-101, Chair Klemke reminded community members who wish to make comments that each speaker will be limited to a five-minute presentation. There were no public comments.

BOARD CHAIRPERSON COMMENTS

Chair Klemke announced that for public information there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

CONSENT CALENDAR

Chair Klemke reviewed the contents of the Consent Calendar, which includes the following items:

1. Review Contents of Consent Calendar
 - a. Agenda
 - b. Excuse Absent Board Member(s)
 - c. Minutes

2. Claims
 - a. WCCA Unrestricted Fund - \$2,752,792.61
 - b. WCCA Restricted Fund - \$17,039.79
 - c. WCCA Federal Fund - \$780.45
 - d. WCCA Agency Fund - \$4,149.34
 - e. WCCA Loan Fund - 0 -
 - f. WCCA Plant Fund - \$30,005.30
 - g. WCCA Auxiliary Fund - \$855,736.46
 - h. City Planning Commission Reports
 - i. City of Scottsbluff (TIF)
 - ii. City of Gering (TIF)
2. Consideration of Items Extracted from Consent Calendar
 - a. Leadership Scottsbluff

CONSENT CALENDAR

Approval

Chair Klemke inquired if there were any items on the Consent Calendar which any Board member wished to have extracted for separate consideration. Ms. Anderson requested extraction of the item payable to Leadership Scottsbluff. Mr. Savely MOVED to approve the Amended Consent Calendar as presented. SECONDED by Mr. Stickney. The vote was, Yes: Anderson, Crouse, Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Richards, Savely, Stickney, Klemke. No: None. Abstain: None. Absent: None. Motion carried.

CONSENT CALENDAR

Consider Item(s) Extracted

Ms. Anderson reported that the expense payable to Leadership Scottsbluff for \$1,800 represents tuition for WNCC employees attending the Leadership Scottsbluff class. Ms. Anderson explained that she serves as an ex officio on that board. Mr. Savely MOVED to approve the extracted item payable to Leadership Scottsbluff. SECONDED by Mr. Stickney. The vote was, Yes: Crouse, Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Richards, Savely, Stickney, Klemke. No: None. Abstain: Anderson. Absent: None. Motion carried.

Board Member Mileage and/or Expense Reimbursement

Approval of Board Member Mileage and/or Expense Reimbursement

Ms. Anderson MOVED to approve the following travel expenses: Dr. Margaret Crouse for \$1,861.57 (August NCCA Meetings \$1,750.47) and Ms. Lynne Klemke for \$174.72 (August and September). SECONDED by Ms. Marcy. The vote was, Yes: Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Richards, Savely, Stickney, Anderson. No: None. Abstain: Crouse, Klemke. Absent: None. Motion carried.

Ms. Richards MOVED to approve the following travel expenses: Mr. Allan Kreman for \$44.24 (August and September), Ms. Kimberly Marcy for \$325.48 (July, August, September). SECONDED by Ms. Guzman-Gonzales. The vote was, Yes: Packard, Perkins, Richards, Savely, Stickney, Anderson, Crouse, Guzman-Gonzales, Klemke. No: None. Abstain: Kreman, Marcy. Absent: None. Motion carried.

Approval of Board Member Mileage and/or Expense Reimbursement (cont.)

Ms. Guzman-Gonzales MOVED to approve the following travel expenses: Dr. Thomas Perkins \$665.59 (August NCCA Meetings), Mr. R.J. Savely, Jr. \$201.49 (August and September), Mr. Richard Stickney \$120.40 (August and September). SECONDED by Ms. Anderson. The vote was, Yes: Richards, Anderson, Crouse, Guzman-Gonzales, Kreman, Marcy, Packard, Klemke. No: None. Abstain: Perkins, Savely, Stickney. Absent: None. Motion carried.

Bid Consent Calendar

Review of Bid Consent Calendar

22-EQ-08 Nursing Anne Simulator

Company	City/State	Total Amount	Warranty
Laerdal	Wappingers Falls, NY	\$86,461.79	Two-year extend
Pocket Nurse (revised)	Monaca, PA	\$79,069.12	One-Year

Laerdal is the sole manufacturer of the Nursing Anne Simulator and only certified Laerdal technicians are authorized to provide service and maintenance for Laerdal equipment. The selection committee requests approval of the Laerdal quote for \$86,461.79.

Approval of Bid 22-EQ-08 Nursing Anne Simulator

Ms. Anderson MOVED to approve awarding Bid 22-EQ-08 to Laerdal for \$86,461.79. SECONDED by Dr. Perkins. The vote was, Yes: Packard, Perkins, Richards, Savely, Stickney, Anderson, Crouse, Guzman-Gonzales, Kreman, Marcy, Klemke. No: None. Abstain: None. Absent: None. Motion carried.

The Bid Consent Calendar was revisited so that Bid 22-EQ-04 Diesel Tech Tools could be approved by the Board. The selection committee requests approval of the low bid quote from Matco Tools Corp. for \$45,621.10.

22-EQ-04 Diesel Tech Tools

Company	City/State	Total Amount
Snap-on	Kenosha, WI	\$53,567.60
Matco	Stow, OH	\$45,621.10

Approval of Bid 22-EQ-04 Diesel Tech Tools

Ms. Anderson MOVED to approve awarding Bid 22-EQ-04 Diesel Tech Tools to Matco for \$45,621.10. SECONDED by Mr. Savely. The vote was, Yes: Perkins, Richards, Savely, Stickney, Anderson, Crouse, Guzman-Gonzales, Kreman, Marcy, Packard, Klemke. No: None. Abstain: None. Absent: None. Motion carried.

Consideration of Items Extracted from Bid Consent Calendar

No items were extracted from the Bid Consent Calendar.

Personnel Consent Calendar

Review Contents of Personnel Consent Calendar

- a. Resignation(s):
 - i. Ms. Amy Zitterkopf, Career Pathways and Advising, Scottsbluff Campus
Effective September 27, 2021

- ii. Ms. Christine Wolf, Veteran Upward Bound and Military and Veteran Affairs, Scottsbluff Campus
Effective November 2, 2021
- b. Appointment(s):
 - i. Mr. Lionel Newberry, Technical Support Specialist, Scottsbluff Campus
Effective, September 27, 2021
 - ii. Ms. Tonya DeWitt, TRIO Programs Director, Scottsbluff Campus
Effective, October 4, 2021
 - iii. Ms. Bambi Sell, Adult Education Director, Scottsbluff Campus
Effective, October 11, 2021
 - iv. Mr. Donald Utter, Facilities Operations Director, Scottsbluff Campus
Effective, October 11, 2021
 - v. Mr. Joseph Julius, Aviation Maintenance Instructor, Sidney Campus
Effective, October 11, 2021
 - vi. Ms. Susan Stephenson, Admissions Director, Scottsbluff Campus
Effective, October 18, 2021
 - vii. Mr. Riley Ellis, Graphic Artist, Scottsbluff Campus
Effective, October 18, 2021

Approval of Personnel Consent Calendar

Dr. Perkins MOVED to approve the Personnel Consent Calendar as presented. SECONDED by Mr. Savely. The vote was, Yes: Richards, Savely, Stickney, Anderson, Crouse, Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Klemke. No: None. Abstain: None. Absent: None. Motion carried.

Consideration of Items Extracted from Personnel Consent Calendar

No items were extracted from the Personnel Consent Calendar.

Western Community College Area Board of Governors

Reports and Recommendations from the Finance and Facilities Committee Presentation of Proposed 2022-2023 Academic Year Student Charges

Ms. Koski reported there was a delay on potential increases because it was agreed a year ago to have conversations about course fees and whether they should be modified in some way. Additional information will be available at the November meeting.

Three primary revenue sources support the general operating budget. The first category is resident tuition and fees. Ms. Koski provided a comparison of WNCC resident tuition and fees in relation to the other community colleges. WNCC and Northeast are currently the highest. The second category is non-resident tuition and fees, WNCC is lowest compared to what the other community colleges are charging. According to the regional institution tuition and fees comparison, students who might be considering attending college in their home state could actually attend WNCC for less. The third category is dual credit tuition and fees. Several variables are in play with dual credit. Central Community College waives three credit hours for students who matriculate to their institution and Mid Plains offers a \$20 discount on their dual credit rates over their residence, so it is difficult to compare because information related to what each college is doing may not be available. A variety of variables are considered when determining tuition and fee rates. Other areas may have a higher tax base or they may have more state aid, so all of that has to be balanced out.

Discussion continues with food service and residence life on room and board rates and will be presented for approval at the November meeting.

Approval of 2022 Nebraska Community College Association Membership Dues

Chair Klemke requested approval of the 2022 NCCA Membership dues for \$65,181.67. She added that this is an equal amount for all community colleges across the state.

Dr. Crouse MOVED to approve the 2022 Nebraska Community College Association Membership Dues for \$65,181.57. SECONDED by Ms. Anderson. The vote was, Yes: Savely, Stickney, Anderson, Crouse, Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Richards, Klemke. No: None. Abstain: None. Absent: None. Motion carried.

Approval of Authorization to Review Programs and Appoint an Advisory Committee

In accordance with Board Policy, it is once again time to conduct an annual review of all programs offered by the college to determine program viability. Chair Klemke entertained a motion to authorize Interim President, John Marrin to appoint an advisory committee to review all programs. The advisory committee will submit the committee's recommendations to the president's office in December. At the January 2022 meeting, the committee's recommendations will be reported to the Board of Governors.

Mr. Savely MOVED the Board authorize Mr. Marrin to appoint an advisory committee to review all programs offered by the college. Seconded by Ms. Guzman-Gonzales. The vote was, Yes: Stickney, Anderson, Crouse, Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Richards, Savely, Klemke. No: None. Abstain: None. Absent: None. Motion carried.

Approval of Informal Meeting (WCCA Board and Foundation Board)

Wednesday, November 17, 2021, 9:00 a.m. – 12:30 p.m., John N. Harms Center

Chair Klemke reported that this meeting is a long overdue opportunity for the two Boards to meet to share information. Chair Klemke entertained a motion to approve the November 17, 2021 Informal meeting scheduled 9:00 a.m. to 12:30 p.m. at the John N. Harms Center.

Mr. Stickney MOVED to approve the Informal Meeting scheduled the morning of November 17, 2021. SECONDED by Ms. Anderson. The vote was, Yes: Richards, Savely, Stickney, Anderson, Crouse, Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Klemke. No: None. Abstain: None. Absent: None. Motion carried.

Institutional Reports

10-Day Enrollment Report/Fall 2021 – Dr. Dustin Eicke and Mr. Brian Elkins

Dr. Eicke reported there were 699 full-time and 1,007 part-time students with a total enrollment of 1,706. This represents a 5% increase compared to fall 2020 (fall 2020 10-day enrollment equaled 1,625).

The female to male ratio was 60.84% female to 39.15% male overall (full-time ratio = 56.8% / 43.2% & part-time ratio = 63.7% / 36.3%). The WNCC female to male ratio is within 3% +/- of mean national ratios at all community colleges.

Hispanic enrollment was 424 representing 25% of all students. This marks the second year in a row that WNCC Hispanic enrollment reached 25% or greater.

The end of fall 2021 semester total enrollment is expected to be 1,772, surpassing total enrollment of both fall 2019 and 2020. Total FTE was 576.05 representing a 2.29% increase over fall 2020. The end of semester total FTE is expected to increase to approximately 658.76 as the non-credit enrollment numbers continue to recover from the effects of the COVID-19 pandemic.

10-Day Enrollment Report/Fall 2021 (cont.)

WNCC attracted 14.1% of high school seniors in the WCCA service area. This represents no change from fall 2020. The WNCC student body has students representing each of the counties within the WCCA service area. High school dual enrollment represents a record 39% of WNCC total enrollment (658 total dual enrollment students). This is an 8% increase over fall 2020 (31%) and a 19% increase over fall 2019 (20%).

In response to an inquiry, Dr. Eicke stated that he believes the increased dual enrollment numbers are a result of the efforts of College Now Director, Mai Lee Olsen and her staff.

In response to an inquiry about the threshold for becoming a Hispanic serving institution, Dr. Eicke explained that in the United States when an institution reaches the 25% threshold, they are eligible to start applying for funds. Dr. Eicke explained that there are a lot of caveats associated with applying for funding, nothing is automatic. Additionally, that 25% must be maintained for three years.

Mr. Marrin added that when a college is designated a Hispanic serving institution, they may apply for Title V funds. The college is currently eligible for Title III funds, but Title V funding is bit more robust, so funding might be available, especially for first generation students.

In response to an additional inquiry, Mr. Marrin explained that funding could be for scholarships, but it would be primarily for programming.

Student Report – Ms. Shelby Cordes

Chair Klemke welcomed student representative, Ms. Shelby Cordes. Ms. Cordes shared that she is currently the president of Cougar Council and an education major at WNCC. She added that this is her last semester and she has truly enjoyed her experience at WNCC.

Ms. Cordes shared updates related to Homecoming week activities at Alliance, Sidney and Scottsbluff campuses. A few highlights included Buddy's Bidity Bobity birthday celebration, the You Stuff It activity, making some more memories with s'mores, Bingo at the senior center in Alliance and making Dreamsicles.

Student participation in clubs and organizations has been good this year. Sidney has three active clubs, Alliance has one active club and Scottsbluff has seventeen active clubs.

Cougar Council has been working on a couple of priorities. The first priority is parliamentary procedure, which provides a great foundation for conducting business and assuring everyone is heard. Additionally, students plan to identify ways to make the college inviting, which will also impact student success. The Council is also working on issues brought forth to help students be successful outside of class.

The current focus has been on student safety as we navigate the pandemic. Students are encouraged to learn more about the current vaccines and the college has an incentive program where students who show proof of full vaccination receive a \$100 gift card. Students would like relief from face coverings, so this is helpful.

Faculty Report – Mr. Croff, Ms. Winters

Mr. Croff stated that sharing information continues to be a priority and faculty and staff have been taking part in the shared governance initiative the last couple of days. Regarding shared governance, discussions are occurring, but a lot of times is based on a certain individual's definition of what that is. There has to be a chain of command, but getting this right out in front is the key because shared governance has been an issue for a long time. Dr. Wilson has been doing a lot of work with that and positives are coming from that work.

COVID is still a concern and the Executive Planning Team and the COVID Response Team continue discussions about how to best proceed. Masks seem to be the first line of defense and the one thing that can be maintained. With the rising number of hospitalizations, it is essential that faculty concerns are heard as they are essentially the frontline in this, and students are a part of this as well.

Enrollment continues to be discussed. The question is how to maintain enrollment or increase enrollment when the local population continues to decline. Zoom to some extent makes online learning useful. Some faculty are trying virtual as an enrollment option which is technically a live class and students can join from anywhere rather than having to be on campus.

Ms. Winters shared that a couple of weeks ago, a few students attended the regional PTK conference in Wichita, Kansas. That was the first time they met in person in over a year. It was a great experience for the students and promotes relationship building as well.

Scotts Winters and Amy Winters were asked to be on the government relations committee (NSEA). The first meeting was offered via Zoom and was very interesting. With the upcoming election, it was beneficial to review questionnaires for the candidates and understand how and why to support the candidates based on those questions and know which ones support education. It would be beneficial to share this information with faculty so they know of opportunities to learn more about what is happening with higher education and to work more closely with Senator Stinner.

Ms. Winters stated they are thrilled to have a structure in place for shared governance. Now it needs to be put in place and the process used appropriately and to promote communication with one another.

Nebraska Community College Association – Dr. Perkins, Dr. Crouse

Dr. Perkins reported that the NCCA Annual Conference was good and he was pleased with the attendance. The conference was helpful and the presentations were informative. Dr. Soto's presentation was well received and Dr. Packard is recommending inviting him back in the spring.

Dr. Crouse shared that she was pleased with the turnout as well. It was a good conference and everybody worked hard and she is very appreciative. Dr. Crouse congratulated Dr. Perkins on his commitment to higher education and ACCT's recognition of his work over the years.

In response to an inquiry, Dr. Crouse shared that Ms. Courtney Wittstruck will replace Mr. Adams as NCCA Executive Director. Ms. Wittstruck is originally from Nebraska but has been all over the world. She most recently served as plant manager for Continental Tire and Rubber's industrial belt plant in Lincoln and will bring a wealth of knowledge and experience to the colleges.

Association of Community College Trustees – Dr. Perkins

Dr. Perkins stated that he had no report at this time.

Western Nebraska Community College Foundation – Ms. Anderson

Ms. Anderson deferred to Foundation Executive Director, Ms. Reisig. Ms. Reisig thanked the Board for approving the joint board meeting scheduled November 17, 2021. The last time the two boards met was in 2018, so this is a great opportunity for collaboration. Jamie Weingart with JNW Consulting will facilitate the meeting. The focus of the meeting will be identifying strengths and opportunities for collaboration, then looking at the themes that come out of discussions and how to move forward together as two boards and create opportunities for action.

The Foundation will be kicking off their 50th year as well. In October of 1971 the Articles of Incorporation were recorded in the County Clerk's Office and in March of 1972 the Foundation received its 501C3 nonprofit status. At lunch on the 17th, the Foundation will kick off an internal celebration.

Board Member Comments

Chair Klemke asked Dr. Crouse and Mr. Savely to share information they learned while at the recent ACCT Leadership Congress.

Dr. Crouse thanked the Board for approving their participation in the summit.

Dr. Crouse reported that she attended a session that addressed CEO searches and the need to develop a profile that addresses what the Board wants for the future of the college, and the president. It is important that time is spent looking and thinking about the profile for a president that will lead this college where it needs to be.

Dr. Crouse reported that she attended a session that suggested Board members periodically attend advisory council meetings as listeners so they have a better understanding of the curriculum and the future needs of those particular programs.

A presentation by a technical institute in Wichita, Kansas was interesting. Their business program offers aviation courses and they are affiliated with Wichita State University. A lot of interesting information was shared at this session and maybe they have ideas that would be beneficial to our program.

Lastly, Dr. Crouse stated that she would like to share Dr. Noah Brown's parting remarks. Dr. Brown is the retiring ACCT CEO and he remarked that "the future comes from the present, examine your present with a lens for the future."

Mr. Savely reported that he attended a couple of sessions that had the same message although they came from different points of view. The recommendation was that before starting any kind of presidential search, review of the one and five year strategic plan is vital. Evaluate potential candidates in light of that plan and how they can help achieve that strategic plan.

Mr. Savely reported that he attended a session that addressed use of stackable four to twelve week certificates. Students who are employed acquire the certificates they need so they can increase their pay or gain a promotion that increases their pay. Dual credit is another option for students who may be interested in CTE classes such as automotive or construction. That keeps them in school and perhaps helps them decide to attend college to finish their program. Some community colleges have started recruiting students in the 7th grade, and another state is reaching out to elementary schools to build relationships.

Several innovative examples were shared at the conference and Mr Savely thanked the Board for approving his attendance. Mr. Savely added that overall, this was the most practical and valuable ACCT conference he has attended.

President Comments

Mr. Marrin reported that the time spent with Geri Anderson was productive. He is grateful that Board members, faculty and staff were able to attend the sessions and hope they gained a better understanding of shared governance. The plan is to schedule a shared governance follow up session with Ms. Anderson in the spring.

The recent Fall Assembly featured an amazing presenter. Ms. Tricia Downing, author of the book *The Cycle of Hope* shared her life experience with faculty and staff. Tricia was a competitive swimmer and bicyclist before a tragic accident left her paralyzed from the chest down. Her story and her determination to build a new life is amazing.

Work with the Peter Kiewit Foundation continues and a request for additional funding for the Math Readiness program has been submitted.

WNCC and the City of Scottsbluff recently cosponsored a manufacturing day. Bryan Slone, the president of Nebraska Chamber of Commerce and Industry was the guest speaker. Several representatives of manufacturing attended, so it was a good event. Debra Davis, Workforce Training Coordinator was thanked for organizing the event.

Mr. Marrin thanked the Board for their time spent at the meetings with Geri Anderson. The interest in shared governance is encouraging.

Recess

At 2:38 p.m., Chair Klemke declared a fifteen minute recess.

Open Meeting

Chair Klemke declared the Open meeting in session at 2:49 p.m.

Review of Redistricting Information (via Zoom)

Josie Gatti Schafer, Ph.D., Director, Center for Public Affairs Research, UNOmahaCPAR

Dr. Schafer shared information regarding the 2020 population analysis issued by the U.S. Census Bureau. The population by sub-district was reviewed and Ms. Schafer discussed the preliminary graphic of suggested boundary changes and reported that once additional information is received, her office will be in touch if further changes need to be made.

Executive Session-2022 – 2023 Collective Bargaining

Ms. Kimberly Marcy MOVED, Pursuant to Section 84-1410 of the Reissue of the Revised Statutes, known as the Nebraska Public Meetings Law that the Board hold a closed session with Mr. John Marrin, Ms. Susan Verbeck, Ms. Lynne Koski, Ms. Kathy Ault, and Mr. Phil Kelly, attorney, for the purpose of discussion of the 2022-2023 Collective Bargaining.

She further move that this closed session is clearly necessary for the protection of the public interest and for the prevention of needless injury to the reputation of an individual(s) and that strategy sessions with respect to Collective Bargaining are specifically authorized by the Nebraska Public Meetings Law. Ms. Richards SECONDED the motion. The vote was, Yes: Anderson, Crouse, Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Richards, Savely, Stickney, Klemke. No: None. Abstain: None. Absent: None. Motion carried.

Chair Klemke stated the reason for the Executive Session is for the purpose of discussing the 2022-2023 Collective Bargaining. The Board of Governors and those so named in the motion adjourned to an Executive Session at 2:51 p.m.

The Executive Session ended at 3:15 p.m.

Open Meeting

Chair Klemke declared the Open meeting in session at 3:15 p.m.

Mr. Stickney left the meeting at 3:16 p.m.

Executive Session-Strategy Session Concerning Pending or Threatened Litigation

Mr. Savely MOVED, pursuant to Section 84-1410 of the Reissue of the Revised Statutes, known as the Nebraska Public Meetings Law that the Board hold a closed session with Mr. John Marrin, Ms. Susan Verbeck, and Mr. Phil Kelly, attorney, for the purpose of discussion of a Strategy Session Concerning Pending or Threatened Litigation.

He further moved that this closed session is clearly necessary for the protection of the public interest and for the prevention of needless injury to the reputation of an individual(s), and that strategy sessions with respect to a Strategy Sessions Concerning Pending or Threatened Litigation are specifically authorized by the Nebraska Public Meetings Law. Dr. Crouse SECONDED the motion. The vote was, Yes: Crouse, Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Richards, Savely, Anderson, Klemke. No: None. Abstain: None. Absent: Stickney. Motion carried.

Chair Klemke stated the reason for the Executive Session is a Strategy Session Concerning Pending or Threatened Litigation. The Board of Governors and those so named in the motion adjourned to an Executive Session at 3:17 p.m.

The Executive Session ended at 3:34 p.m.

Open Meeting

Chair Klemke declared the Open meeting in session at 3:34 p.m.

Executive Session-Personnel Matters

Dr. Packard MOVED, pursuant to Section 84-1410 of the Reissue of the Revised Statutes, known as the Nebraska Public Meetings Law that the Board hold a closed session with Ms. Susan Verbeck and Mr. Phil Kelly, attorney, for the purpose of discussion of Personnel Matters.

He further moved that this closed session is clearly necessary for the protection of the public interest and for the prevention of needless injury to the reputation of an individual(s), and that strategy sessions with respect to Personnel Matters are specifically authorized by the Nebraska Public Meetings Law. The vote was, Yes: Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Richards, Savely, Anderson, Crouse, Klemke. No: None. Abstain: None. Absent: Stickney. Motion carried.

Chair Klemke stated the reason for the Executive Session is Personnel Matters. The Board of Governors and those so named in the motion adjourned to an Executive Session at 3:37 p.m.

The Executive Session ended at 4:09 p.m.

Open Meeting

Chair Klemke declared the Open meeting in session at 4:09 p.m.

Upcoming Meetings and Events

1. WNCC Homecoming
"A Dream is a Wish Your Heart Makes"
October 18-23, 2021, Scottsbluff Campus

2. Business After Hours
October 21, 2021, 5:00 – 7:00 p.m.
Learning Commons, Scottsbluff Campus
(networking opportunity for students)

3. WNCC Fall Play
October 24, 2021, 2:00 p.m., Scottsbluff Campus

4. WNCC Fall Ball
October 29, 2021, 6:00 p.m., Gering Civic Center

5. 2022 HLC Annual Conference (early bird registration rates end February 1, 2022)
April 1-5, 2022, Chicago, IL

Next Regular Meeting: Wednesday, November 17, 2021, 1:00 p.m., Coral E. Richards Boardroom, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, NE

Adjournment

The meeting was adjourned by unanimous consent at 4:14 p.m.

F. Lynne Klemke, Chairperson

Susan L. Verbeck, Secretary

**WESTERN NEBRASKA COMMUNITY COLLEGE
MONTHLY DOCKET
October 2021**

Cost Center Description	Vendor	Amount	Description
Institutional Expense	CASH-PLATTE VALLEY BANK	149,866.68	Oct 15th sm/hr payrolls
Institutional Expense	CASH-PLATTE VALLEY BANK	484,169.27	Oct 21st mo payroll
Institutional Expense	CASH-PLATTE VALLEY BANK	132,676.71	Oct 29th sm/hr payrolls
	Net Payroll Total	766,712.66	
Institutional Expense	FICA/FEDERAL TAX PAYABLE	42,343.21	Oct 15th sm/hr payrolls
Institutional Expense	FICA/FEDERAL TAX PAYABLE	187,040.65	Oct 21st mo payroll
Institutional Expense	FICA/FEDERAL TAX PAYABLE	38,658.81	Oct 29th sm/hr payrolls
	FICA/Federal Tax Payable Total	268,042.67	
Institutional Expense	TIAA/CREF SRA & 457B	19,951.45	Oct 15th sm/hr payrolls
Institutional Expense	TIAA/CREF SRA & 457B	144,108.35	Oct 21st mo payroll
Institutional Expense	TIAA/CREF SRA & 457B	20,337.34	Oct 29th sm/hr payrolls
	TIAA/CREF SRA & 457B Total	184,397.14	
Institutional Expense	REGIONAL CARE	13,590.55	Oct FSA Claims
	Regional Care Payable Total	13,590.55	
Institutional Liability	NE DEPT OF REVENUE	48,152.69	Sep state income tax w/h
Institutional Liability	AZ DEPT OF REVENUE	83.29	Q3 state income tax w/h
Institutional Liability	CO DEPT OF REVENUE	341.92	Q3 state income tax w/h
Institutional Liability	MT DEPT OF REVENUE	423.25	Sep state income tax w/h
Institutional Liability	PA DEPT OF REVENUE	145.00	Q3 state income tax w/h
Institutional Liability	VA DEPT OF REVENUE	235.08	Q3 state income tax w/h
Institutional Liability	WI DEPT OF REVENUE	121.74	Q3 state income tax w/h
	State Withholding Payable Total	49,502.97	
	Payroll Checks Reissued	834.04	
	Student Refunds Total	95,805.55	
Institutional Expense	VISA	41,907.42	Card Ending 7002
Institutional Expense	BANK OF MONTREAL	163.36	Purchase Cards
Institutional Expense	CAPITAL ONE/WALMART	3,118.35	Supplies
Institutional Expense	STAPLES	10,578.08	Supplies
	Clearing - CC / P-Card Total	55,767.21	
Institutional Expense	BLUE CROSS BLUE SHIELD NEBRASKA	181,769.84	Grp 202310,202311 August
Institutional Expense	BLUE CROSS BLUE SHIELD NEBRASKA	178,287.19	Grp 202310,202311 Sept
	Health Insurance Payable Total	360,057.03	
Institutional Expense	DEARBORN NATIONAL LIFE INSURANCE	6,087.60	Group M000900014 Sept
	Life Insurance Payable Total	6,087.60	
Institutional Liability	EQUITABLE LIFE INSURANCE AMERICA	4,163.37	September 2021 Premium
	Long Term Disability Payable Total	4,163.37	
Institutional Liability	LIFESECURE INSURANCE	1,535.05	Grp #00932V Aug Premium
	Long Term Care Insurance Pay Total	1,535.05	
Institutional Liability	WNCC - FOUNDATION	1,459.00	Oct 21 Contributions
	Foundation / Endowment Payable Total	1,459.00	
Institutional Liability	WNCC - LOAN FUND	615.21	10-15-21 Loans/Payroll
Institutional Liability	WNCC - LOAN FUND	593.83	October 21 Loans
Institutional Liability	WNCC - LOAN FUND	699.83	10-29-21 Payrolls
	Employee Loans Payable Total	1,908.87	
Institutional Expense	AMERICAN FAMILY LIFE ASSURANCE	4,500.70	#AZW31 Sept Cat Prm

Cost Center Description	Vendor	Amount	Description
	Supplemental Health Payable Total	4,500.70	
Institutional Expense	VISION SERVICE PLAN	3,128.57	Acct 300093250001 Sept
	Vision Care Payable Total	3,128.57	
Institutional Liability	UNITED WAY SCOTTSBLUFF GERING	372.50	Oct 21 Contributions
	United Way Deductions Total	372.50	
Institutional Liability	YMCA SCOTTSBLUFF, NE	496.00	Oct 21 Contributions
	YMCA Deductions Total	496.00	
	Family Support Payable Total	550.00	
	Misc Payroll Deductions Total	1,552.17	
Accounting Services	PAYPAL MANAGER	1,029.33	Credit card fees
Accounting Services	NELNET	1,163.16	Nelnet fees
Accounting Services	NE DEPT OF REVENUE	25.00	Waste reduction fee
	Administrative Costs Total	2,217.49	
Institutional Expense	QUADIENT FINANCE USA, NEOFUNDS, TOTALFUNDS	999.87	#7900044080259322
	Postage Total	999.87	
Marketing & Public Relations	ALLIANCE PUBLISHING COMPANY, INC.	422.10	Advertising for August
Marketing & Public Relations	KOZY 101. 3	1,200.00	Advertising
Marketing & Public Relations	KOZY 101. 3	250.00	Advertising
Marketing & Public Relations	LAMAR COMPANIES	800.00	Advertising
Marketing & Public Relations	LAMAR COMPANIES	360.00	Advertising
Marketing & Public Relations	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF STAR HERALD	494.00	Advertising
Marketing & Public Relations	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF STAR HERALD	2,859.23	Advertising
Marketing & Public Relations	NSPIRE TODAY!	250.00	Advertising August
Marketing & Public Relations	WESTERN NEBRASKA OBSERVER	68.00	Advertising
Marketing & Public Relations	SIDNEY SUN-TELEGRAPH	247.50	Advertising
Marketing & Public Relations	SIDNEY SUN-TELEGRAPH	247.50	Advertising
Marketing & Public Relations	SIDNEY SUN-TELEGRAPH	68.00	Advertising
Marketing & Public Relations	CHARTER COMMUNICATIONS HOLDINGS LLC	3,853.80	#MT39009/Advertising
Marketing & Public Relations	CHARTER COMMUNICATIONS HOLDINGS LLC	322.25	#MT39009/Advertising
Marketing & Public Relations	CHARTER COMMUNICATIONS HOLDINGS LLC	106.75	#MT39009/Advertising
Marketing & Public Relations	LAMAR COMPANIES	1,160.00	#171375/Advertising
Marketing & Public Relations	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF STAR HERALD	805.00	#1042893/Advertising
Marketing & Public Relations	VETERANS MILITARY FAMILIES EMERGENCY RELIEF, WARRIOR RUN	500.00	2021 Sponsorship
Marketing & Public Relations	REGIONAL WEST FOUNDATION	500.00	Virtual Foundation Gala
Sidney Campus	PRINT BROKER	1,228.42	Chairs for Give-Away
Sidney Campus	CASH WA DISTRIBUTING	49.80	Candy/Oktoberfest parade
Sidney Campus	PRINT BROKER	414.47	Stress Balls
Institutional Expense	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF STAR HERALD	96.36	#1048313/Advertising
Institutional Expense	OMAHA WORLD HERALD	797.14	#1014897/Advertising
	Advertising Total	17,100.32	
Marketing & Public Relations	SCHOOL DATEBOOKS	5,739.20	Printed Datebooks
Institutional Expense	CAPITAL BUSINESS SYSTEMS, INC.	5,437.23	Copier lease
Area	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF STAR HERALD	11.92	#1048209/Advertising
Alumni Office	COZY	190.00	Signage - Foundation
	Publishing & Printing Total	11,378.35	
ABE Regular	NORTHWEST NEBRASKA COMMUNITY ACTION PARTNERSHIP	80.00	September Internet/Phone
Institutional Expense	ALLO COMMUNICATIONS LLC	1,130.10	#12376
Institutional Expense	CENTURYLINK	766.31	#320007592
Institutional Expense	CENTURYLINK	54.63	#3082540298022
Institutional Expense	CENTURYLINK	124.85	#3082541018019
Institutional Expense	CENTURYLINK	240.67	#3082541028211
Institutional Expense	CENTURYLINK	127.12	#3082542132039
Institutional Expense	VERIZON WIRELESS	597.81	#483208547-00001
	Telephone Total	3,121.49	
Institutional Expense	NEBRASKALINK HOLDINGS LLC, OPTK NETWORKS	481.28	Ethernet EVPL

Cost Center Description	Vendor	Amount	Description
Institutional Expense	DAS STATE ACCOUNTING - CENTRAL FINANCE	3,269.15	#010204 Sept Internet
Institutional Expense	ACTION COMMUNICATIONS	55.00	October Internet
Institutional Expense	NEBRASKALINK HOLDINGS LLC, OPTK NETWORKS	514.72	Ethernet EVPL
Institutional Expense	NEBRASKALINK HOLDINGS LLC, OPTK NETWORKS	33.44	Inv Short-Paid Balance
Institutional Expense	CENTURYLINK	855.60	#308F360140143
Institutional Expense	CHARTER COMMUNICATIONS HOLDINGS LLC	117.98	#8356151000182935
Institutional Expense	CHARTER COMMUNICATIONS HOLDINGS LLC	444.56	#8356150710040722
Institutional Expense	CHARTER COMMUNICATIONS HOLDINGS LLC	127.83	#8356151000178073
	Data Connectivity T1 Total	5,899.56	
VP of Human Resources	SELL BAMBI J	210.65	Moving Expense
	Non-employee Expense Total	210.65	
Information Services	ELSEVIER	4,388.00	#C000766504/Subscription
Information Services	BLOOMSBURY PUBLISHING PLC	325.10	Renewal of Drama Online
Information Services	BLOOMSBURY PUBLISHING PLC	2,278.00	New Business Drama Online
	Dues & Subscriptions Total	6,991.10	
College Now	CROFT COLIN	55.00	Reimburse/NDE Renewal
College Now	WILSON STACY L	55.00	Reimburse/NDE Fee
Marketing & Public Relations	NATIONAL COUNCIL FOR MARKETING PR	250.00	Conference/Allison Judy
	Conference Registrations Total	360.00	
Autobody Technology	VEHICLE SERVICE GROUP LLC	250.00	Measuring System subscript
Autobody Technology	VEHICLE SERVICE GROUP LLC	267.50	Measuring System subscript
Autobody Technology	VEHICLE SERVICE GROUP LLC	(67.50)	Tax Exempt
Autobody Technology	U, INC.	299.00	#56049/Subscription
Information Technology Admin	CBT NUGGETS, LLC	5,590.00	Learner - IT Training
VP of Human Resources	SOCIETY FOR HUMAN RESOURCE MANAGEMENT, SHRM	219.00	Member/Lisa Gion
Institutional Expense	CHEYENNE COUNTY COMMUNITY CENTER FOUNDATION	1,185.00	Student Memberships
Institutional Expense	NEBRASKA COMMUNITY COLLEGE ASSOCIATION	65,181.57	2022 Membership Dues
Foundation Office Operations	STELTER	750.00	#A0003261/Digital Solutio
	Memberships, Dues & Subs Total	73,674.57	
Bus & Comm Education - Scb	STROMBERG LORI SUE	22.00	Reimburse/BPW Lunches
	Food Expense Total	22.00	
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	93.54	#9472444914
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	510.89	#9995945095
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	228.26	#6865022221
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	2,230.29	#6878423453
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	83.32	#947244914
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	168.54	#9166854942
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	375.47	#7476882734
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	131.24	#9995945095
Sidney Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	917.18	#8832512625
Alliance Building & Grounds	ALLIANCE, CITY	128.74	#417 Qtrly Operating Exp
Alliance Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	97.07	#7118708844
	Natural Gas Total	4,964.54	
Scottsbluff Building & Grounds	NEBRASKA PUBLIC POWER DISTRICT	38,230.05	#311010016502
Scottsbluff Building & Grounds	NEBRASKA PUBLIC POWER DISTRICT	8,994.32	#211010059113
Sidney Building & Grounds	SIDNEY, CITY	3,449.52	#38220001
Sidney Building & Grounds	SIDNEY, CITY	214.34	#39009001
Sidney Building & Grounds	SIDNEY, CITY	192.57	#39010001
Sidney Building & Grounds	WHEAT BELT PUBLIC POWER DISTRICT	875.05	#9652
Alliance Building & Grounds	ALLIANCE, CITY	58.70	#3204025200
Alliance Building & Grounds	ALLIANCE, CITY	9,770.30	#417 Qtrly Operating Exp
Alliance Building & Grounds	ALLIANCE, CITY	177.16	#3204025101
	Electricity Total	61,962.01	
Scottsbluff Building & Grounds	VADA	4,500.00	Water Treatment/Consult
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	4,238.53	#070040301
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	5,499.28	#070041701
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	1,469.02	#0700401801
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	582.22	#070041901
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	896.87	#070042001

Cost Center Description	Vendor	Amount	Description
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	827.16	#070378801
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	675.14	#070459401
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	1,221.39	#070627401
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	318.07	#070678901
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	421.59	#070683201
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	687.57	#070719400
Sidney Building & Grounds	SIDNEY SOFT WATER, CULLIGAN	89.85	#1008411
Sidney Building & Grounds	SIDNEY SOFT WATER, CULLIGAN	29.95	#1034251
Sidney Building & Grounds	SIDNEY SOFT WATER, CULLIGAN	149.80	#1035631
Sidney Building & Grounds	SIDNEY, CITY	379.25	#37011001
Sidney Building & Grounds	SIDNEY, CITY	327.30	#36402001
Sidney Building & Grounds	SIDNEY, CITY	3,714.70	#38220001
Sidney Building & Grounds	SIDNEY, CITY	439.75	#39009001
Sidney Building & Grounds	SIDNEY, CITY	474.75	#39010001
Alliance Building & Grounds	ALLIANCE, CITY	115.13	#3204025101
Alliance Building & Grounds	ALLIANCE, CITY	14.92	#3204025200
Alliance Building & Grounds	ALLIANCE, CITY	843.44	#417 Qtrly Operating Exp
	Water & Sewer Total	27,915.68	
Outreach Coordinator	OUR LADY GUADALUPE CATHOLIC CHURCH	1,100.00	November 2021 Rent
	Rent - Buildings Total	1,100.00	
Online Learning & Services	HONORLOCK	715.00	Postpay/September 2021
	Licenses Total	715.00	
Scottsbluff Building & Grounds	CRESCENT ELECTRIC SUPPLY	111.90	Light Bulbs
Scottsbluff Building & Grounds	CRESCENT ELECTRIC SUPPLY	54.13	Light Bulbs
Scottsbluff Building & Grounds	CRESCENT ELECTRIC SUPPLY	133.94	Light Panels
Scottsbluff Building & Grounds	SNELL SERVICES	677.00	Electrical for Scoreboard
Scottsbluff Building & Grounds	CRESCENT ELECTRIC SUPPLY	71.57	Fluorescent Gelamps
Sidney Building & Grounds	CRESCENT ELECTRIC SUPPLY	77.08	Lithonia Batteries
	Bldg Maintenance - Electrical Total	1,125.62	
Scottsbluff Building & Grounds	DENNIS SUPPLY	272.04	Filters
Scottsbluff Building & Grounds	JOHNSON CONTROLS	2,763.66	Thermostats x6 Qty
Scottsbluff Building & Grounds	JOHNSON CONTROLS	415.90	Repair Main Pumps
Scottsbluff Building & Grounds	DENNIS SUPPLY	101.52	Filters
Scottsbluff Building & Grounds	SNELL SERVICES	80.00	Repair Fan Motor
Scottsbluff Building & Grounds	SNELL SERVICES	480.00	Repair Compressor
	Bldg Maintenance - HVAC Total	4,113.12	
Scottsbluff Building & Grounds	HONEYWAGON EXPRESS LLC	370.00	Trap Cleaning
Scottsbluff Building & Grounds	INDEPENDENT PLUMBING HEATING	22.18	Parts
Scottsbluff Building & Grounds	NEBRASKA SAFETY FIRE EQUIPMENT	1,849.00	Replace Sprinklers
Scottsbluff Building & Grounds	NEBRASKA SAFETY FIRE EQUIPMENT	364.50	Sprinkler Repair
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	88.41	#532/Tissue/Foul Out
Scottsbluff Building & Grounds	MENARD'S	48.92	Supplies
Scottsbluff Building & Grounds	MENARD'S	31.16	Supplies
Scottsbluff Building & Grounds	MENARD'S	9.95	Supplies
Scottsbluff Building & Grounds	NORTHWEST PIPE FITTINGS	36.26	Couplings
Scottsbluff Building & Grounds	SCOTTSBLUFF WINNELSON	655.62	Water Heater/Harms
	Bldg Maintenance - Plumbing Total	3,476.00	
Scottsbluff Building & Grounds	BENZEL'S PEST CONTROL	110.00	Pest Control
Scottsbluff Building & Grounds	BORDER STATES INDUSTRIES	74.59	Supplies
Scottsbluff Building & Grounds	COZY	526.65	Aluminum Letters
Scottsbluff Building & Grounds	COZY	1,950.00	Aluminum Letters
Scottsbluff Building & Grounds	CARR TRUMBULL LUMBER	18.74	Supplies
Scottsbluff Building & Grounds	MENARD'S	9.52	Supplies
Scottsbluff Building & Grounds	MENARD'S	90.95	Supplies
Scottsbluff Building & Grounds	MENARD'S	29.23	Supplies
Scottsbluff Building & Grounds	MENARD'S	4.99	Supplies
Scottsbluff Building & Grounds	MENARD'S	43.94	Supplies
Scottsbluff Building & Grounds	MENARD'S	1.97	Supplies
Scottsbluff Building & Grounds	MENARD'S	17.96	Supplies
Scottsbluff Building & Grounds	SHERWIN WILLIAMS	509.20	Paint Supplies
Scottsbluff Building & Grounds	THOMPSON GLASS	5,200.00	Repair Door #14
Scottsbluff Building & Grounds	THOMPSON GLASS	1,550.00	Install Glass Units x3
Scottsbluff Building & Grounds	DOOR CLOSER SERVICE LLC	20.00	Keys Cut

Cost Center Description	Vendor	Amount	Description
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	80.50	#532/Tissues
Scottsbluff Building & Grounds	MENARD'S	162.62	Supplies
Scottsbluff Building & Grounds	MENARD'S	63.94	Supplies
Scottsbluff Building & Grounds	MENARD'S	439.98	4 Shelf Units x2 Qty
Scottsbluff Building & Grounds	SCOTTSBLUFF WINNELSON	28.17	Wrench
Scottsbluff Building & Grounds	SCOTTSBLUFF WINNELSON	55.47	Supplies
Scottsbluff Building & Grounds	TK ELEVATOR	401.46	#8003842 Maintenance
Scottsbluff Building & Grounds	COZY	288.10	Occupant Office Cards
Scottsbluff Building & Grounds	HOME DEPOT CREDIT SERVICES	627.53	#6035322532517905
Scottsbluff Building & Grounds	SEIFERT LANE	750.00	Mini Blinds
Scottsbluff Building & Grounds	LUCIUS PAINTING LLC	4,645.00	Painting Service
Scottsbluff Building & Grounds	AMAZON CAPITAL SERVICES	490.00	Dryer Booster Fans
Scottsbluff Building & Grounds	AMAZON CAPITAL SERVICES	134.85	Tire Pressure Guages
Scottsbluff Building & Grounds	GRUBB MICHAEL	1,695.00	Locksmith Services
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	33.14	#10031
Scottsbluff Building & Grounds	RUSCH'S GENERAL CONTRACTING LLC	1,259.00	Repair Pit Ceiling
Scottsbluff Building & Grounds	RUSCH'S GENERAL CONTRACTING LLC	1,200.00	Repair Hole in Column
Scottsbluff Building & Grounds	SHERWIN WILLIAMS	157.70	Paint Supplies
Scottsbluff Building & Grounds	SHERWIN WILLIAMS	26.36	Paint Supplies
Sidney Building & Grounds	CRANMORE PEST CONTROL	540.00	Pest Control
Sidney Building & Grounds	CRANMORE PEST CONTROL	540.00	Pest Control
Sidney Building & Grounds	CRANMORE PEST CONTROL	540.00	Pest Control
Sidney Building & Grounds	FINNEYS	27.35	Supplies
Sidney Building & Grounds	TRIPLE O'S BUILDING SUPPLY	5.75	Screws
Sidney Building & Grounds	TRIPLE O'S BUILDING SUPPLY	15.96	Base Adhesive
Sidney Building & Grounds	GARYS CLEANING ALLIANCE	3,075.23	Mitigation/Sidney Campus
Alliance Building & Grounds	BENZEL'S PEST CONTROL	190.00	Pest Control
Bldg Maintenance - General Total		27,630.85	
Scottsbluff Building & Grounds	CONTRACTORS MATERIALS	77.00	Landscape Rake
Scottsbluff Building & Grounds	NORTHWEST PIPE FITTINGS	12.44	Coupling
Scottsbluff Building & Grounds	DECKER STEVE	780.00	UPM Patch
Scottsbluff Building & Grounds	DECKER STEVE	1,881.60	Ice Melt
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	33.14	Supplies
Scottsbluff Building & Grounds	PANHANDLE COOPERATIVE ASSOCIATION ATTN: KIM	37.00	Supplies
Scottsbluff Building & Grounds	PANHANDLE COOPERATIVE ASSOCIATION ATTN: KIM	21.72	Supplies
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	33.14	Supplies
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	33.14	Supplies
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	33.14	Supplies
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	33.14	Supplies
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	33.14	Supplies
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	33.14	Supplies
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	33.14	Supplies
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	33.14	Supplies
Scottsbluff Building & Grounds	MENARD'S	75.95	Supplies
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	33.14	Supplies
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	33.14	Supplies
Scottsbluff Building & Grounds	HOME DEPOT CREDIT SERVICES	319.76	#6035322532517905
Scottsbluff Building & Grounds	HOME DEPOT CREDIT SERVICES	(113.70)	Credit Returns
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	33.14	Supplies
Sidney Building & Grounds	FREMAREK	158.12	Zap Hornet Killer
Sidney Building & Grounds	FINNEYS	42.69	Supplies
Sidney Building & Grounds	FINNEYS	23.35	Supplies
Sidney Building & Grounds	SIDNEY FEED	20.46	Grass Seed
Land Maintenance Total		3,667.79	
VP of Educational Services	SCHMIDT CALEB A.	100.00	Piano Tuning
Computer Services	AMAZON CAPITAL SERVICES	96.89	Ink Cartridges
Computer Services	SCOTTSBLUFF, CITY	235.00	#01-0186/Disposal Charge
Computer Services	SCOTTSBLUFF, CITY	225.00	#01-0186/Disposal Charge
Computer Services	SCOTTSBLUFF, CITY	165.00	#01-0186/Disposal Charge
Interactive Television	CDW GOVERNMENT	4,059.54	Cisco Speaker Phones x19
Colleague	MAXIENT LLC	5,000.00	Maxient Conduct Manager
R & M - Office Equipment Total		9,881.43	
Powerline	NMC EXCHANGE, LLC	4,779.91	Repairs Powerline Truck
Powerline	RED BEARD GARAGE	158.45	New Tire
School Transportation	FREMONT MOTOR SCOTTSBLUFF, LLC	48.19	Service
School Transportation	FREMONT MOTOR SCOTTSBLUFF, LLC	0.76	Finance Charge
School Transportation	FLOYDS TRUCK CENTER	1,274.90	Bus Repairs
School Transportation	MENARD'S	9.49	Supplies
School Transportation	SCOTTSBLUFF MOTOR CO., TEAM AUTO	147.39	Program Key Fobs
School Transportation	SCOTTSBLUFF MOTOR CO., TEAM AUTO	97.86	Service
School Transportation	SCOTTSBLUFF MOTOR CO., TEAM AUTO	229.22	Program Key Fobs

Cost Center Description	Vendor	Amount	Description
School Transportation	PANHANDLE COOPERATIVE ASSOCIATION ATTN: KIM	20.00	#83256
School Transportation	TREVTANN LLC	194.00	Fleet Wash
School Transportation	SCOTTSSLUFF MOTOR CO. , TEAM AUTO	68.45	Service
School Transportation	SCOTTSSLUFF MOTOR CO. , TEAM AUTO	255.66	Service/Battery
School Transportation	NEBRASKALAND TIRE, NKC TIRE	40.44	Service
School Transportation	ALMOST FREE TOWING	219.30	Tow 2009 Impala
School Transportation	ALMOST FREE TOWING	(15.30)	Tax Exempt
School Transportation	KNOW HOW LLC	10.76	Fuses
School Transportation	SCOTTSSLUFF MOTOR CO. , TEAM AUTO	447.21	Replaced Cluster
School Transportation	SCOTTSSLUFF MOTOR CO. , TEAM AUTO	145.37	Service
School Transportation	NEBRASKALAND TIRE, NKC TIRE	84.20	Service
School Transportation	PANHANDLE AUTOMOTIVE GROUP, LLC	284.62	Service/Replace Filters
	R & M - Vehicles Total	8,500.88	
Welding	MATHESON TRI-GAS	357.50	#A6116/Repairs
	R & M - Other Total	357.50	
Surgical Technology	ACCREDITATION REVIEW COUNCIL	3,000.00	Continuing Ed Evaluation
	Accreditation Total	3,000.00	
VP of Educational Services	HOBBY LOBBY STORES	8.23	#9309997
Surgical Technology	HOME DEPOT CREDIT SERVICES	119.58	#6035322532517905
Student Services Administraton	QUILL	43.26	#3010541/Supplies
Student Services Administraton	QUILL	56.83	#3010541/Supplies
Student Services Administraton	QUILL	10.29	#3010541/Supplies
Student Services Administraton	QUILL	75.96	#3010541/Supplies
VP of Enrollment & Marketing	HOME DEPOT CREDIT SERVICES	317.95	#6035322532517905
VP of Administrative Services	AMAZON CAPITAL SERVICES	88.99	Box for Fuel Receipts
VP of Administrative Services	AMAZON CAPITAL SERVICES	16.49	Password Keeper
VP of Human Resources	STUART R, TRITT	36.90	Badges/Plates/Holders
Alliance Campus	NEBRASKA TOTAL OFFICE	87.84	Supplies
Institutional Expense	DOCU-SHRED LLC	84.00	Shredding Service
Institutional Expense	QUILL	351.73	#6508310/Calendars
Institutional Expense	QUILL	14.99	#6508310/Calendars
Foundation Office Operations	US POSTAL SERVICE	265.00	Permit #379
Foundation Office Operations	ENCOMPASS 163, ACE HARDWARE	13.98	Batteries
	Office Materials Total	1,592.02	
Institutional Research	MOMENTIVE, SURVEYMONKEY	2,000.00	SurveyMonkey EDU Seats
Automotive Technology	KNOW HOW LLC	99.70	Supplies
Automotive Technology	THORN ENTERPRISES LLC	245.69	Fuel Injectors x8
Automotive Technology	RILEY FRANK	100.13	Reimburse/Supplies
Autobody Technology	THORN ENTERPRISES LLC	270.00	Creapers x6 Qty
Autobody Technology	STURDEVANTS - ALLIANCE	471.11	Paint Stock
Autobody Technology	STURDEVANTS - ALLIANCE	714.80	Paint Stock
Autobody Technology	WHOLESALE MOTIVE SERVICE	327.95	Masks Auto Body
Autobody Technology	THORN ENTERPRISES LLC	245.69	Fuel Injectors x8
Welding	MATHESON TRI-GAS	122.98	#A6116/Supplies
Welding	MATHESON TRI-GAS	107.64	#A6116/Supplies
Welding	MATHESON TRI-GAS	427.90	#A6116/Supplies
Welding	MATHESON TRI-GAS	307.79	#A6116/Supplies
Welding	MATHESON TRI-GAS	121.59	#A6116/Supplies
Welding	AIRGAS	321.48	Safety Glasses
Welding	MATHESON TRI-GAS	46.17	#A6116/Welding Supplies
Welding	MATHESON TRI-GAS	121.30	#A6116/Welding Supplies
Welding	MATHESON TRI-GAS	206.82	#A6116/Welding Supplies
Welding	MATHESON TRI-GAS	151.28	#A6116/Welding Supplies
Welding	MATHESON TRI-GAS	75.11	#A6116/Welding Supplies
Welding	CC MULLOY LTD	1,600.00	Aluminum Rolls
Welding	CC MULLOY LTD	1,400.00	Welding Supplies
Welding	MATHESON TRI-GAS	61.55	#A6116/Welding Supplies
Welding	SCOTTSSLUFF SCREENPRINTING EMBROIDERY,	290.00	Polos-Welding
Welding	PONTAROLO RUSSELL	150.00	Reimburse/Safety Shoes
Aviation	BORDER STATES INDUSTRIES	360.17	Tie Wire/Lock Nuts
Aviation	E S	248.16	Supplies
Aviation	MATHESON TRI-GAS	38.49	#A6118/Supplies
Aviation	AMAZON CAPITAL SERVICES	105.00	Scantest Forms
Powerline	TEREX GLOBAL GMBH	219.83	Wear Pads
Powerline	TEREX GLOBAL GMBH	145.64	Wear Pads
Powerline	BORDER STATES INDUSTRIES	185.08	Electrical Splicers
Powerline	BORDER STATES INDUSTRIES	(140.00)	Credit Return

Cost Center Description	Vendor	Amount	Description
Powerline	DAKOTA RIGGERS TOOL SUPPLY	2,536.00	Chicago Grips
Business	NCS PEARSON	1,035.00	MOS Practice Tests
Business	LOGOZ, LLC	450.00	Shirts
Business	NCS PEARSON,	4,680.00	#4369378/Higher Ed Licens
Nursing	AMAZON CAPITAL SERVICES	429.89	Masks/Eye Towels
Nursing	AMAZON CAPITAL SERVICES	54.34	Folders
Nursing	ASSESSMENT TECHNOLOGIES INSTITUTE, ATI	4,878.50	RN Review Program
Nursing	ASSESSMENT TECHNOLOGIES INSTITUTE, ATI	4,432.75	RN Review Program
Nursing	ASSESSMENT TECHNOLOGIES INSTITUTE, ATI	15,510.00	#1373/PN Review Program
Paramedic Training	ASCEND LEARNING, ATI, ASSESSMENT TECH, JONES, FISDAP	971.25	Accreditation Package
Paramedic Training	ASCEND LEARNING, ATI, ASSESSMENT TECH, JONES, FISDAP	178.50	Assessment Package
Surgical Technology	BOARD VITALS	1,504.00	Surg Tech Question Bank
Surgical Technology	MEDLINE INDUSTRIES,	542.63	Gloves/Facemasks
Speech/Theatre	HOBBY LOBBY STORES	6.48	#9309997
Speech/Theatre	HOME DEPOT CREDIT SERVICES	288.37	#6035322532517905
Speech/Theatre	AMAZON CAPITAL SERVICES	54.99	Lounge Chair-Prop Theatre
Speech/Theatre	AMAZON CAPITAL SERVICES	13.40	Makeup Applicators
Speech/Theatre		150.00	Saxophone Performance
Speech/Theatre		150.00	Cello Performance
Speech/Theatre		150.00	Precussion Performance
Vocal Music	JW PEPPER SON, INC.	88.00	Sheet Music
Vocal Music	SOUTHEASTERN CAREER APPAREL	178.64	#26435 Apparel
Instrumental Music	JW PEPPER SON, INC.	136.99	Sheet Music
Instrumental Music	JW PEPPER SON, INC.	82.00	Sheet Music
Instrumental Music	JW PEPPER SON, INC.	25.00	Sheet Music
Instrumental Music	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	270.80	#1009440
Instrumental Music	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	33.60	#269952
Instrumental Music	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	20.15	#1009440
Instrumental Music	SOUTHEASTERN CAREER APPAREL	178.64	#26435 Apparel
Instrumental Music	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	33.60	#269952
Instrumental Music	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	33.60	#269952
Science	AMAZON CAPITAL SERVICES	239.76	Utility Cart
Science	CAROLINA BIOLOGICAL SUPPLY	786.56	Lab Supplies/PO 4524
Science	CAROLINA BIOLOGICAL SUPPLY	28.75	Lab Supplies/PO 4524
Science	CAROLINA BIOLOGICAL SUPPLY	42.50	Lab Supplies/PO 4524
Medical Lab Tech / Phlebotomy	AMAZON CAPITAL SERVICES	216.29	Books
Medical Lab Tech / Phlebotomy	IMMUCOR	234.92	Lab Supplies/PO 4515
Information Services	AMAZON CAPITAL SERVICES	218.97	Projector/Subwoofer
Student Life & Engagement	MOUNTAIN VISION PIZZA	16.00	Trio Meal 09-29-2021
Sidney Campus	ALEX YVONNE SCHMUNK	132.60	Coffee
Men's Basketball	SCOTTSBUFF SCREENPRINTING EMBROIDERY,	440.00	Jerseys
Men's Basketball	SCOTTSBUFF SCREENPRINTING EMBROIDERY,	816.00	T Shirts-Men's Basketball
Men's Basketball	LOGOZ, LLC	408.00	Basketball Shirts
Men's Basketball	LOGOZ, LLC	312.00	Basketball Shirts
Men's Basketball	HURST TIMOTHY D.	696.00	Hoddies
Men's Baseball	MARUCCI SPORTS, LLC	1,040.39	Baseball Bats
Men's Baseball	MARUCCI SPORTS, LLC	(66.50)	Tax Exempt
Men's Baseball	HOME DEPOT CREDIT SERVICES	173.31	#6035322532517905
Men's Baseball	VERIZON WIRELESS	40.01	#483208547-00001
Men's Soccer	MENARD'S	39.96	Supplies
Women's Basketball	AMAZON CAPITAL SERVICES	60.00	Laundry Straps
Women's Basketball	LU SHIH-YU	741.60	Reimburse/Meal, Shoes
Women's Basketball	HURST TIMOTHY D.	40.00	Insoles
Women's Basketball	LOGOZ, LLC	280.00	Basketball Shirts
Women's Basketball	LOGOZ, LLC	240.00	Basketball Shirts
Women's Volleyball	PERFORMANCE HEALTH SUPPLY	180.60	Supplies
Women's Volleyball	PERFORMANCE HEALTH SUPPLY	25.26	Supplies
Women's Volleyball	HURST TIMOTHY D.	20.00	Insoles
Women's Volleyball	SCOTTSBUFF SCREENPRINTING EMBROIDERY,	110.00	Jerseys-VB Team
Women's Volleyball	PERFORMANCE HEALTH SUPPLY	426.55	Supplies
Women's Softball	VERIZON WIRELESS	40.01	#483208547-00001
Women's Softball	HOBBY LOBBY STORES	49.88	#9309997
Women's Soccer	MENARD'S	39.96	Supplies
Educational Materials Total		58,315.55	
Student Services Administraton	COMMEMORATIVE BRANDS,	27.81	Degrees
Student Services Administraton	COMMEMORATIVE BRANDS,	24.06	Degrees/Diplomas
Student Services Administraton	COMMEMORATIVE BRANDS,	19.58	Degrees
Student Services Administraton	COMMEMORATIVE BRANDS,	14.08	Degree
Graduation Materials Total		85.53	
Information Services	AMAZON CAPITAL SERVICES	149.14	DVD's Library
Information Services	AMAZON CAPITAL SERVICES	32.98	DVD's Library

Cost Center Description	Vendor	Amount	Description
Information Services	AMAZON CAPITAL SERVICES	13.99	DVD Library
Information Services	AMAZON CAPITAL SERVICES	27.99	DVD Library
Information Services	AMAZON CAPITAL SERVICES	163.17	DVD's Library
Information Services	AMAZON CAPITAL SERVICES	60.97	DVD's Library
Audio Visual Materials Total		448.24	
Information Services	YBP LIBRARY SERVICES	121.80	#11184-10
Information Services	AMAZON CAPITAL SERVICES	37.04	Book Library
Information Services	YBP LIBRARY SERVICES	114.35	#11184-10/Library
Information Services	AMAZON CAPITAL SERVICES	58.00	Book Library
Books Total		331.19	
Computer Services	MENARD'S	29.90	Supplies
Computer Supplies Total		29.90	
Computer Services	CDW GOVERNMENT	13,446.00	Adobe All Apps/Shared
Computer Services	INSIGHT PUBLIC SECTOR	1,135.54	Commvault Software
Computer Services	SCHOLARBUYS	120.00	Visio Online Service
Software Total		14,701.54	
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	24.98	Supplies
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	418.31	#532/Hand Soap
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	1,365.30	#0000532/Bath Tissue
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	248.00	#0000532/Waxed Liners
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	614.90	Supplies
Sidney Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	26.28	Supplies
Sidney Building & Grounds	FREMAREK	658.51	Supplies
Sidney Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	86.58	Supplies
Sidney Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	54.58	Supplies
Sidney Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	84.00	Supplies
Custodial Supplies Total		3,581.44	
Athletic Director	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	30.15	Supplies
Athletic Director	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	30.15	Supplies
Athletic Director	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	30.15	Supplies
Athletic Director	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	30.15	Supplies
Athletic Director	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	30.15	Supplies
Laundry Supplies Total		150.75	
CDL	WEX BANK, WRIGHT EXPRESS	1,019.74	#0464-00-753323-5
School Transportation	FRENCHMAN VALLEY FARMERS COOPERATIVE	145.27	#119606 Fuel
School Transportation	PANHANDLE COOPERATIVE ASSOCIATION ATTN: KIM	425.31	#83256
School Transportation	PANHANDLE COOPERATIVE ASSOCIATION ATTN: KIM	474.04	#83256
School Transportation	WEX BANK, WRIGHT EXPRESS	4,691.82	#0464-00-753323-5
Vehicle Fuel Total		6,756.18	
Area	DOUGLAS, KELLY, OSTDIEK, A PROFESSIONAL	58.50	#20200677.001
Area	DOUGLAS, KELLY, OSTDIEK, A PROFESSIONAL	643.50	#20200677.001
Area	DOUGLAS, KELLY, OSTDIEK, A PROFESSIONAL	4,446.00	#20210099.001 Legal Fees
Legal Total		5,148.00	
Athletic Director	ADVANTAGE CHIROPRACTIC ACUPUNCTURE, LLC	103.41	
Athletic Director	ADVANTAGE CHIROPRACTIC ACUPUNCTURE, LLC	180.00	
Athletic Director	ORTHOPAEDIC SPINE CENTER ROCKIES, PC	414.39	
Athletic Director	QUICK CARE MEDICAL SERVICES	119.70	
Athletic Director	RWPC ORTHOPEDICS NORTH	151.06	
Athletic Director	RWPC ORTHOPEDICS NORTH	423.85	
Athletic Director	RWPC ORTHOPEDICS NORTH	65.00	
Athletic Director	RWPC ORTHOPEDICS NORTH	148.90	
Athletic Director	RWPC ORTHOPEDICS NORTH	450.30	
Athletic Director	SMART SPORTS MEDICINE LLC	190.00	
Medical Total		2,246.61	
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	38.89	Supplies
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	37.74	Supplies
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	37.74	Supplies

Cost Center Description	Vendor	Amount	Description
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	38.89	Supplies
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	37.74	Supplies
Autobody Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	20.78	Supplies
Autobody Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	20.78	Supplies
Autobody Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	20.78	Supplies
Autobody Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	20.78	Supplies
Welding	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	7.30	Supplies
Welding	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	7.30	Supplies
Welding	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	7.30	Supplies
Welding	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	7.30	Supplies
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	42.94	Supplies
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	118.69	Supplies
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	42.94	Supplies
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	42.94	Supplies
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	118.69	Supplies
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	42.94	Supplies
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	118.69	Supplies
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	42.94	Supplies
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	37.74	Supplies
Paramedic Training	BISHOP SARAH L	72.00	Mugs
Paramedic Training	KEY WEST CONSULTING LLC	1,400.00	September Director Fees
Vocal Music		150.00	Saxophone Performance
Vocal Music		150.00	Cello Performance
Vocal Music		150.00	Percussion Performance
CDL	ROLAND ALAN	300.00	CDL Drive Test
CDL	ROLAND ALAN	300.00	CDL Drive Test
CDL	WPCI	50.00	#WNCDDOT/CDL Program
CDL	SIDNEY REGIONAL MEDICAL CENTER	183.00	
CDL	WPCI	75.00	Policy Update-DOT
Medical Lab Tech / Phlebotomy	MEDIALAB, INC.	270.00	Phlebotomy Exam Simulator
Health Academy	PANHANDLE PARTNERSHIP FOR HHS	884.00	Q3 Academy Training
Child Care	COMMUNITY ACTION PARTNERSHIP WESTERN NEBRASKA	2,373.00	Childcare September
Career Pathways and Advising	SCOTTSBLUFF SCREENPRINTING EMBROIDERY,	622.25	Apparel-Pathways
Financial Aid	NEBRASKA STUDENT LOAN PROGRAM	218.00	Grace Calling Fees
Financial Aid	NEBRASKA STUDENT LOAN PROGRAM	165.00	Verification
Counseling	WESTBROOK-BOYD DAWN A.	517.50	ASL Student AG 08-23-37
Counseling	WESTBROOK-BOYD DAWN A.	382.50	ASL Interpreting Student
Counseling	WESTBROOK-BOYD DAWN A.	127.00	ASL Student AG 9/6-10
Counseling	STEPHENSON NORMAN J	270.00	Reimburse/HPSO Insurance
Scottsbluff Building & Grounds	RDG SCHUTTE WILSCAM BIRGE	990.00	Professional Services
Scottsbluff Building & Grounds	PS CONTAINERS LLC, PRAIRIE STORAGE	900.00	Storage Containers/Trucks
Scottsbluff Building & Grounds	HVS LLC, STOR-AUL SCOTTSBLUFF	600.00	Rentals
Scottsbluff Building & Grounds	BAKER ASSOCIATES,	1,130.00	Fire Protection Imprvmnts
Scottsbluff Building & Grounds	PS CONTAINERS LLC, PRAIRIE STORAGE	300.00	Rental Units
Scottsbluff Building & Grounds	COZY	1,245.00	New Scoreboard
Scottsbluff Building & Grounds	ADVANCE SERVICES, INC.	638.00	#102086
Scottsbluff Building & Grounds	ADVANCE SERVICES, INC.	1,219.45	#102086
Scottsbluff Building & Grounds	ADVANCE SERVICES, INC.	877.25	#102086
Scottsbluff Building & Grounds	ADVANCE SERVICES, INC.	135.58	#102086
Scottsbluff Building & Grounds	ADVANCE SERVICES, INC.	983.10	#102086
Scottsbluff Building & Grounds	ADVANCE SERVICES, INC.	696.00	#102086
Scottsbluff Building & Grounds	ADVANCE SERVICES, INC.	522.00	#102086
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	24.98	#269951
Scottsbluff Building & Grounds	FBG SERVICE FBG SERVICE	7,432.00	September Cleaning
Scottsbluff Building & Grounds	FBG SERVICE FBG SERVICE	23,735.00	September Cleaning
Sidney Building & Grounds	FBG SERVICE FBG SERVICE	3,975.00	September Cleaning
Alliance Building & Grounds	FBG SERVICE FBG SERVICE	2,240.00	September Cleaning
VP of Human Resources	ONESOURCE BACKGROUND CHECK	206.50	PLUS6812EDU/Reports
VP of Human Resources	ONESOURCE BACKGROUND CHECK	374.00	PLUS6812/Reports
VP of Human Resources	ONESOURCE BACKGROUND CHECK	395.20	PLUS6812/Reports
VP of Human Resources	ONESOURCE BACKGROUND CHECK	36.00	PLUS6812PT/Reports
VP of Human Resources	MODERNTHINK LLC	1,969.00	Great Colleges Program
VP of Human Resources	WPCI	53.00	Drug Testing
VP of Human Resources	REGIONAL WEST MEDICAL CENTER	258.30	
VP of Human Resources	MARQUEZ RENE P	175.00	Wellness Session
VP of Human Resources	DOWNING TRICIA	5,855.79	General Assembly Speaker
Marketing & Public Relations	25TH HOUR COMMUNICATIONS	3,000.00	Marketing Services
Marketing & Public Relations	25TH HOUR COMMUNICATIONS	3,000.00	Marketing Services
Sidney Campus	ADVANCE SERVICES, INC.	78.30	#101592
Sidney Campus	WAMSLEY CONSTRUCTION LLC	90.00	Storage Container Rent
Sidney Campus	ADVANCE SERVICES, INC.	78.30	#101592
Sidney Campus	ADVANCE SERVICES, INC.	278.40	#101592
Sidney Campus	ADVANCE SERVICES, INC.	304.50	#101592
Sidney Campus	CLAUSEN BROTHERS DEVELOPMENT, FORT SIDNEY STORAGE	70.00	Storage Unit #42 Nov Rent
Alliance Campus	ADVANCE SERVICES, INC.	234.90	#133491

Cost Center Description	Vendor	Amount	Description
Alliance Campus	ADVANCE SERVICES, INC.	191.40	#133491
Institutional Expense	HOBBY LOBBY STORES	169.83	#9309997
Institutional Expense	MARKHEIM KATIE J	156.18	Nebraska Notary Renewal
Colleague	HASHLEY JAMES A	450.00	Software Support
Colleague	PARSEC GROUP	5,400.00	Technical Consultant
Colleague	APTRON	2,000.00	WebWizard Migration Supp
Colleague	ELLUCIAN LP	62.50	Project Management
Colleague	ELLUCIAN LP	11,375.00	Srv Migration Server
Colleague	ELLUCIAN LP	5,250.00	Off Site Consulting Fees
Area	BLOOMIN PLACE,	265.14	Arrangements
Alumni Office	HOBBY LOBBY STORES	104.46	#9309997
Alumni Office	AMAZON CAPITAL SERVICES	167.86	Costume Supplies
Alumni Office	SCOTTSBLUFF SCREENPRINTING EMBROIDERY,	5.00	Engraving-Alumni
	Outside Services Total	99,269.00	
Student Life & Engagement	HOME DEPOT CREDIT SERVICES	10.98	#6035322532517905
Student Success	BIG RED NEBRASKA POPCORN	60.00	Popcorn
Student Success	HENDRICKSON GRACE A	18.00	Reimburse/Supplies
	Program Development Total	88.98	
Admissions	ENCOURA LLC	960.00	Premium Membership Fee
	Recruitment Total	960.00	
Men's Baseball	LIPTAC DALLAS	260.00	Umpire 09-02, 09-19-2021
Men's Baseball	LIPTAC DALLAS	130.00	Baseball Umpire 10-17-21
Men's Soccer	HUTCHINSON HAL	237.23	Casper Home Game
Men's Soccer	RASNIC TODD MICHAEL	11.00	Reimburse/Water
Men's Soccer	RASNIC TODD MICHAEL	8.83	Reimburse/Water
Men's Soccer	TAYLOR BOWEN	187.50	Casper Home Game
Women's Volleyball	CHAMBERS MICHAEL	645.00	VB Official 10-08-2021
Women's Volleyball	NEWHOUSE JAMES	430.00	VB Official 10-08-2021
Women's Volleyball	COUNTY DEBRA L	215.00	VB Official 10-12-2021
Women's Volleyball	FAIRFIELD INN SUITES SCOTTSBLUFF	99.00	Jim Marcelo
Women's Volleyball	FAIRFIELD INN SUITES SCOTTSBLUFF	297.00	Carl Higbee
Women's Volleyball	FAIRFIELD INN SUITES SCOTTSBLUFF	99.00	Carl Higbee
Women's Volleyball	FAIRFIELD INN SUITES SCOTTSBLUFF	297.00	Terrance Ohalloan
Women's Volleyball	MALLO CANDIDA	215.00	VB Official 10-12-2021
Women's Volleyball	HUNTER WAYNE	675.00	VB Official 09-17, 18
Women's Volleyball	SHAMBAUGH KATHLEEN ANN	200.00	VB Line Judge 8 Games
Women's Volleyball	SHAMBAUGH KATHLEEN ANN	25.00	VB Line Judge 10-22-21
Women's Volleyball	SHAMBAUGH KATHLEEN ANN	25.00	VB Line Judge 10-23-21
Women's Volleyball	SHAMBAUGH MONICA R	200.00	VB Line Judge 8 Games
Women's Volleyball	SHAMBAUGH MONICA R	25.00	VB Line Judge 10-22-21
Women's Volleyball	SHAMBAUGH MONICA R	25.00	VB Line Judge 10-23-21
Women's Soccer	HUTCHINSON HAL	237.23	Casper Home Game
Women's Soccer	RASNIC TODD MICHAEL	11.00	Reimburse/Water
Women's Soccer	RASNIC TODD MICHAEL	8.82	Reimburse/Water
Women's Soccer	TAYLOR BOWEN	187.50	Casper Home Game
	Officiating & Referees Total	4,751.11	
Institutional Expense	FIRST INSURANCE GROUP LLC	950.00	Policy GTP0009121087-B
	Insurance Total	950.00	
Financial Aid	JOHNS SHEILA R	39.16	Reimburse/Omaha Trip
	Commercial Transportation Total	39.16	
Men's Basketball	FAIRFIELD INN SUITES SCOTTSBLUFF	218.96	
Women's Basketball	E-470 PUBLIC HWY AUTHORITY	23.25	Toll Fees
Women's Softball	E-470 PUBLIC HWY AUTHORITY	13.95	Toll Fees
	Commercial Transport - Recruit Total	256.16	
Medical Lab Tech / Phlebotomy	KELLOGG JENNIFER	31.09	MLT Visit 10-17-221
VP of Human Resources	KEARNEY HOSPITALITY	114.95	Jenny Keener
	Lodging and Meals Total	146.04	
Admissions	NORTH PLATTE LODGING LTD	96.00	Connagher Stumpf

Cost Center Description	Vendor	Amount	Description
	Lodging & Meals - Recruitment Total	96.00	
Men's Baseball	MOUNTAIN VISION PIZZA	215.64	Athletics 10-12-2021
Men's Baseball	MOUNTAIN VISION PIZZA	215.64	Athletics 10-11-2021
Men's Baseball	MOUNTAIN VISION PIZZA	215.64	Athletics 10-17-2021
Men's Soccer	E-470 PUBLIC HWY AUTHORITY	4.30	Toll Fees
Women's Basketball	GIBNEY CHAD	63.75	Reimburse/Meal 10-11-21
Women's Basketball	LU SHIH-YU	88.44	Reimburse/Meal, Shoes
Women's Softball	EATING ESTABLISHMENT-SCOTTSBLUFF	133.40	Softball Meal 10-10-2021
Women's Softball	MOUNTAIN VISION PIZZA	98.84	Softball 10-10-2021
Women's Soccer	E-470 PUBLIC HWY AUTHORITY	4.30	Toll Fees
	Student Travel Total	1,039.95	
Medical Lab Tech / Phlebotomy	KELLOGG JENNIFER	252.00	MLT Visit 10-17-221
	Personal Vehicle Mileage Total	252.00	
Surgical Technology	AMAZON CAPITAL SERVICES	714.90	Shelving Units x5 Qty
Information Services	AMAZON CAPITAL SERVICES	579.94	Projector/Subwoofer
	Minor Equipment Total	1,294.84	
Computer Services	STERLING COMPUTERS	544.35	Vertive Liebert Backup
Computer Services	CDW GOVERNMENT	1,849.04	Fujitsu Scanners x2 Qty
Scottsbluff Building & Grounds	ALVINE ASSOCIATES,	1,244.02	Plex Audio Visual
Institutional Expense	SHEPPARD'S BUSINESS INTERIORS	2,501.98	Glassboard Floats x2
	Equipment Total	6,139.39	
Unrestricted Fund Total		2,309,519.05	
Foundation Marathon	FLOOD COMMUNICATIONS WEST, KSID	168.00	#98677/Advertising
	Advertising Total	168.00	
NASA NE Space Grant	AMAZON CAPITAL SERVICES	798.00	Flashforge 3D Printer
NASA NE Space Grant	AMAZON CAPITAL SERVICES	278.42	Utility Cart/Supplies
NASA NE Space Grant	MENARD'S	35.96	Supplies
NASA NE Space Grant	MENARD'S	(17.98)	Credit Return
NASA NE Space Grant	MENARD'S	12.98	Supplies
NASA NE Space Grant	MENARD'S	6.49	Supplies
NASA NE Space Grant	MENARD'S	(17.98)	Credit Return
NASA NE Space Grant	HOME DEPOT CREDIT SERVICES	37.92	#6035322532517905
NASA NE Space Grant	LORING WILLIAM A	131.99	Reimburse/Core Unit
	Educational Materials Total	1,265.80	
National Science Foundation Gr	UNIVERSITY NEBRASKA - LINCOLN	62.93	Shirts
National Science Foundation Gr	AMAZON CAPITAL SERVICES	299.00	Potable Monitor
Foundation Marathon	PANHANDLE COOPERATIVE ASSOCIATION ATTN: KIM	100.00	#83256
Foundation Marathon	MARKETING CONSULTANTS	132.00	Jackets
Foundation Marathon	SCOTTSBLUFF SCREENPRINTING EMBROIDERY,	116.75	Custom Engraving
	Other Expense Total	710.68	
National Science Foundation Gr	MOUNTAIN VISION PIZZA	30.49	STEM Meal 09-29-2021
National Science Foundation Gr	MOUNTAIN VISION PIZZA	31.90	STEM Connect 10-06-2021
Foundation Operations	AMAZON CAPITAL SERVICES	20.79	Popcorn Boxes
Foundation Marathon	HOME DEPOT CREDIT SERVICES	86.78	#6035322532517905
Foundation Marathon	CARGILE EDWARD ALLEN	150.00	DJ, PA for Marathon
Foundation Marathon	GERING, CITY	1,125.00	75 Pasta Meals/Room
Foundation Marathon	MEAT SHOPPE	50.00	Permit for Ampitheatre
Foundation Marathon	RACING UNDERGROUND, LLC	2,345.44	Timing Marathon
	Outside Services Total	3,840.40	
Foundation Operations		500.00	Reimburse/Laptop
Foundation Operations		500.00	Reimburse/Laptop
Foundation Operations		500.00	Reimburse/Laptop
Foundation Operations		500.00	Laptop
Foundation Operations		500.00	Reimburse Kiewet Laptop
	Scholarship Expense Total	2,500.00	

Cost Center Description	Vendor	Amount	Description
Restricted Fund Total		8,484.88	
Veterans Upward Bound 2021-22	SD UNEMPLOYMENT	1.63	Q3 State Unemployment Ins
	Unemployment Insurance Total	1.63	
Veterans Upward Bound 2021-22	NAVUB TREASURER	150.00	Membership Dues
	Educational Materials Total	150.00	
Student Support Svcs 2021-22	MOUNTAIN VISION PIZZA	87.00	Trio Meal 09-29-2021
Veterans Upward Bound 2020-21	MOUNTAIN VISION PIZZA	69.49	VUB 10-20-2021
	Other Expense Total	156.49	
Upward Bound 14/15	Unclaimed check reissued to student	10.00	Spring 2015 Stipend
Upward Bound 15/16	Unclaimed check reissued to student	30.00	Summer 2016 Stipend
Upward Bound 15/16	Unclaimed check reissued to student	20.00	Fall 2015 Stipend
Upward Bound 15/16	Unclaimed check reissued to student	50.00	Spring 2016 Stipend
	Participating Stipends Total	110.00	
Student Support Svcs 2020-21	CDW GOVERNMENT	2,564.43	Dell Latitudes x3 Qty
	Equipment Total	2,564.43	
Federal Fund Total		2,982.55	
Student Veterans	ELEVATED SCREENPRINTING APPAREL, LLC	250.00	Printing on Apparel
Aviation Club	CASH WA DISTRIBUTING	375.45	#801082/Fly In Breakfast
Cultural Diversity	MOUNTAIN VISION PIZZA	18.99	United Leaders 10-08-2021
Residence Hall Council	AMAZON CAPITAL SERVICES	35.97	Gift Bags for Midterms
Residence Hall Council	BENEVIDEZ MATTHEW	300.00	DJ for Halloween Dance
Student Celebrate WNCC	WESCOAT MEGAN S	19.00	Reimburse/Decorations
Phi Theta Kappa - Sidney	ALEX YVONNE SCHMUNK	77.29	Student Org Luncheon
Volleyball Booster Club	SCOTTSBLUFF SCREENPRINTING EMBROIDERY,	2,547.00	T-Shirts-VB Fundraiser
	Expense - Agency Total	3,623.70	
Agency Fund Total		3,623.70	
HVAC Control Unit	BAKER ASSOCIATES,	4,390.13	HVAC Study/Fan Modifica
A-Pod/B-Pod Renovation	ANDERSON SHAW CONSTRUCTION	321,878.90	B Pod Renovation
A-Pod/B-Pod Renovation	BAKER ASSOCIATES,	3,263.50	A&B Pod Classrom Remodel
Welding Renovations	BAKER ASSOCIATES,	13,729.00	Welding Shop Upgrades
	Engineering Total	343,261.53	
Fire Suppression System	RAPID FIRE PROTECTION, ADTECH	13,135.95	Fire Improvements project
	Outside Services Total	13,135.95	
Plant Fund Total		356,397.48	
Institutional Liability	NEBRASKA DEPT OF REVENUE	1,055.55	September sales tax payable
	Sales Tax Payable Total	1,055.55	
Food Service	SHAMROCK FOODS	514.91	Food for Resale
Food Service	SHAMROCK FOODS	296.60	Food for Resale
Food Service	SHAMROCK FOODS	542.02	Food for Resale
Food Service	SHAMROCK FOODS	676.99	Food for Resale
Food Service	PEPSI COLA WESTERN NEBRASKA	449.10	#51939
Food Service	PANHANDLE COOPERATIVE ASSOCIATION ATTN: KIM	571.31	#83256
Food Service	PANHANDLE COOPERATIVE ASSOCIATION ATTN: KIM	397.41	#83256
Food Service	AHLERS BAKING	197.13	Food for Resale
Food Service	BIMBO BAKERIES USA, EARTHGRAINS	140.40	Food for Resale
Food Service	MOUNTAIN VISION PIZZA	48.09	Harms Kitchen 10-06-2021
Food Service	MOUNTAIN VISION PIZZA	406.06	Dining Hall 09-28-2021
Food Service	MOUNTAIN VISION PIZZA	262.56	Dining Hall 09-30-2021
Food Service	MOUNTAIN VISION PIZZA	308.95	Dining Hall 10-01-2021
Food Service	PEPSI COLA WESTERN NEBRASKA	317.67	#51939
Food Service	PEPSI COLA WESTERN NEBRASKA	140.33	#51939
Food Service	PEPSI COLA WESTERN NEBRASKA	152.00	#51939
Food Service	PEPSI COLA WESTERN NEBRASKA	634.37	#51939

Cost Center Description	Vendor	Amount	Description
Food Service	PEPSI COLA WESTERN NEBRASKA	144.70	#51939
Food Service	SHAMROCK FOODS	477.79	Food for Resale
Food Service	SHAMROCK FOODS	24.81	Food for Resale
Food Service	SHAMROCK FOODS	664.89	Food for Resale
Food Service	SHAMROCK FOODS	160.64	Food for Resale
Food Service	SHAMROCK FOODS	996.56	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	3,103.15	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	3,733.77	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	5,511.81	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	2,015.99	Food for Resale
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	45.17	#271500
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	45.17	#271500
Food Service	AHLERS BAKING	54.95	Food for Resale
Food Service	AHLERS BAKING	23.98	Food for Resale
Food Service	AHLERS BAKING	47.97	Food for Resale
Food Service	PEPSI COLA WESTERN NEBRASKA	196.28	#51939
Food Service	PEPSI COLA WESTERN NEBRASKA	182.40	#51939
Food Service	PEPSI COLA WESTERN NEBRASKA	392.46	#51939
Food Service	PEPSI COLA WESTERN NEBRASKA	516.69	#51939
Food Service	SYSCO DENVER, SUPPLIES ON FLY	3,408.18	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	2,444.61	Food for Resale
Food Service	BIMBO BAKERIES USA, EARTHGRAINS	140.40	Food for Resale
Food Service	BIMBO BAKERIES USA, EARTHGRAINS	92.20	Food for Resale
Food Service	MOUNTAIN VISION PIZZA	91.00	Dining Hall 10-11-2021
Food Service	MOUNTAIN VISION PIZZA	26.39	Dining Hall 10-19-2021
Food Service	NEW CARBON LLC	337.50	Food for Resale
Food Service	SHAMROCK FOODS	842.37	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	2,194.60	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	3,735.82	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	2,809.32	Food for Resale
	Food for Resale Total	40,517.47	
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	67.83	#251930
Food Service	EAKES	23.98	Address Labels
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	45.17	#271500
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	193.56	#532/Foam Cups
Food Service	SYSCO DENVER, SUPPLIES ON FLY	184.85	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	387.14	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	377.73	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	684.02	Food for Resale
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	45.17	#271500
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	45.17	#271500
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	59.26	#251930
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	45.17	#271500
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	96.94	#251930
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	22.58	#251930
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	65.50	#WESTE100/Bluffs Facility
Food Service	SYSCO DENVER, SUPPLIES ON FLY	905.87	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	423.72	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	550.58	Food for Resale
	Non-consumable Supplies Total	4,224.24	
Bookstore	INGRAM INDUSTRIES, INGRAM BOOK	351.50	Text Books
Bookstore	PEARSON EDUCATION	1,662.87	#557458/Text Books
Bookstore	ALEXANDER PUBLICATIONS LLC	570.94	#CUS34494/Textbooks
Bookstore	REDSHELF, INC., VIRDOCS	521.59	Sept RedShelf Sales
	Text Books Total	3,106.90	
Bookstore	AMAZON CAPITAL SERVICES	183.78	LED Monitor/Keyboard
Bookstore	HPI INTERNATIONAL	2,396.00	Laptops x6 Qty
Bookstore	POCKET NURSE	186.63	#020480/Gait Belts
Bookstore	POCKET NURSE	9.87	#020480/Nursing Supplies
Bookstore	BRANDED CUSTOM SPORTSWEAR, INC.	1,411.20	Apparel
Bookstore	AMAZON CAPITAL SERVICES	949.27	Smartpen/Office 2019
Bookstore	AMAZON CAPITAL SERVICES	33.74	Notebooks
Bookstore	PENS ETC.	462.40	Supplies
	Central Store Supplies Total	5,632.89	
Bookstore	CARMEN'S BURRITOS SONS	81.25	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	96.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	96.00	Food for Resale

Cost Center Description	Vendor	Amount	Description
Bookstore	CARMEN'S BURRITOS SONS	96.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	99.75	Food for Resale
Bookstore	CASH WA DISTRIBUTING	483.16	# 806099/Bookstore
Bookstore	CASH WA DISTRIBUTING	66.05	# 806099/Bookstore
Bookstore	AMAZON CAPITAL SERVICES	9.72	Almond Butter/Straw Brush
Bookstore	PEPSI COLA WESTERN NEBRASKA	466.25	#51943/Bookstore
Bookstore	CASH WA DISTRIBUTING	775.15	#806099/Bookstore
Bookstore	PANHANDLE COOPERATIVE ASSOCIATION ATTN: KIM	224.30	#83256
Bookstore	CARMEN'S BURRITOS SONS	96.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	96.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	96.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	96.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	96.00	Food for Resale
Bookstore	PEPSI COLA WESTERN NEBRASKA	1,226.59	#51943
Bookstore	PEPSI COLA WESTERN NEBRASKA	115.00	#53553
Bookstore	BIG RED NEBRASKA POPCORN	115.20	Popcorn
Bookstore	CARMEN'S BURRITOS SONS	42.50	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	96.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	96.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	96.00	Food for Resale
Bookstore	CASH WA DISTRIBUTING	699.80	#806099/Bookstore
Bookstore	CASH WA DISTRIBUTING	32.05	#806099/Bookstore
Bookstore	PEPSI COLA WESTERN NEBRASKA	307.39	#51943
Bookstore	AMAZON CAPITAL SERVICES	93.43	Granola Bookstore
Bookstore	AMAZON CAPITAL SERVICES	53.94	Almond Butter
Bookstore	PEPSI COLA WESTERN NEBRASKA	479.40	#51943
Bookstore	CARMEN'S BURRITOS SONS	96.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	96.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	85.50	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	91.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	96.00	Food for Resale
Athletic Enterprises	PEPSI COLA WESTERN NEBRASKA	220.80	#51941/Concessions
Athletic Enterprises	PEPSI COLA WESTERN NEBRASKA	211.30	#51941
	Candy Total	7,323.53	
Food Service	SHIFT4 PAYMENTS	22.23	Shift4 credit card fees
Bookstore	SHIFT4 PAYMENTS	718.63	Shift4 credit card fees
	Administrative Costs Total	740.86	
Bookstore	PARTNERSHIP, LLC	288.78	#112850/Shipping
Bookstore	UNITED PARCEL SERVICE	19.08	Shipper #A365Y9
Bookstore	UNITED PARCEL SERVICE	90.51	Shipper #A365Y9
	Postage Total	398.37	
Residence Hall	ALLO COMMUNICATIONS LLC	6,941.72	#4598
Sidney Housing	CHARTER COMMUNICATIONS HOLDINGS LLC	105.12	#8356150710015138
Sidney Housing	CHARTER COMMUNICATIONS HOLDINGS LLC	127.39	#8356150710068988
Sidney Housing	CHARTER COMMUNICATIONS HOLDINGS LLC	127.39	#8356150710068988
	Cable TV Total	7,301.62	
Residence Hall	MENARD'S	16.47	Supplies
Residence Hall	MENARD'S	29.97	Supplies
Residence Hall	SHERWIN WILLIAMS	52.72	Paint Supplies
Residence Hall	APPLIANCE GUY LLC	252.00	Repaired Coin Slots
Residence Hall	AMAZON CAPITAL SERVICES	157.12	Speed Queen Parts
Residence Hall	GRUBB MICHAEL	525.00	Locksmith Services
Residence Hall	NEBRASKA SAFETY FIRE EQUIPMENT	100.00	Service Call
Residence Hall	RUSCH'S GENERAL CONTRACTING LLC	3,045.00	Repair Sheetrock
Food Service	BENZEL'S PEST CONTROL	84.09	Pest Control
Food Service	HONEYWAGON EXPRESS LLC	260.00	Trap Cleaning
Food Service	ENCORE ONE, LLC	809.70	Heating Elements x2 qty
Food Service	BENZEL'S PEST CONTROL	84.09	Pest Control
Insurance Claims	TWIN CITY ROOFING SHEET METAL	105,517.45	Campus Roofing Project
Insurance Claims	ABSOLUTE PAINTING	10,093.57	Repaint Softball Field
Insurance Claims	BAKER ASSOCIATES,	1,040.00	Roof Replacement
	Bldg Maintenance - General Total	122,067.18	
Bookstore	NEBRASKA BOOK	85.31	Receipt Paper
Bookstore	QUILL	106.17	#6508310/Supplies
Bookstore	POCKET NURSE	49.24	#020480/Nursing Supplies

Cost Center Description	Vendor	Amount	Description
Bookstore	AMAZON CAPITAL SERVICES	5.90	Almond Butter/Straw Brush
	Office Materials Total	246.62	
Adult Education - LB 366	ACEREADER	900.00	AceReader License 1 Year
Adult Education - LB 366	MCGRAW HILL GLOBAL EDUCATION HOLDINGS LLC	133.65	#3769758/Text Books
	Educational Materials Total	1,033.65	
Community Ed - Scottsbluff	WESTERN TRAVEL TERMINAL LLC	67.37	#4175/Fuel
	Drivers Education Total	67.37	
Food Service	SCOTTSBLUFF SCREENPRINTING EMBROIDERY,	236.00	Polos-Food Service.
	Cafeteria Materials Total	236.00	
Residence Hall	FBG SERVICE FBG SERVICE	2,989.00	September Cleaning
Residence Hall	FBG SERVICE FBG SERVICE	3,837.00	September Cleaning
Insurance Claims	DKJR ROOFING, LLC	42,315.88	Harms Roofing Project
	Outside Services Total	49,141.88	
Auxiliary Fund Total		243,094.13	
October Expenses		2,924,101.79	



City of Gering, Nebraska

1025 P Street • P.O. Box 687 • Gering, NE 69341 • (308) 436-5096

October 29, 2021

Sent via Certified Mail: Return Receipt Requested

Western Nebraska Community College
c/o Chairperson of Board of Governors
1601 E. 27th Street
Scottsbluff, NE 69361

Re: City of Gering City Council; Notice of Public Hearing

Notice is given that the City Council of the City of Gering, Nebraska will hold a public hearing at its regular meeting scheduled for Monday, November 8, 2021 at 6:00 p.m. in the Gering City Hall Council Chambers, 1025 P Street, Gering, Nebraska for the purpose of reviewing and obtaining comment on a modification to the Redevelopment Plan submitted by C S Precision Manufacturing, Inc. for the C S Precision Expansion Project. The area to be redeveloped under the Redevelopment Plan, as modified is described as follows:

Lot 3, Block 2, Gering Fourth Industrial Tracts, a Replat of Lot 1, Block 2, Gering Fourth Industrial Tracts, and Lot 2A-1, Block 2, Gering Fourth Industrial Tracts, a Replat of Lot 2A, Block 2, Gering Fourth Industrial Tracts, a Replat of Lot 2, Block 2, and Block 3, Gering Fourth Industrial Tracts and unplatted land in the City of Gering, Nebraska situated in the Northeast Quarter of Section 12, Township 21 North, Range 55 West of the 6th P.M., Scotts Bluff County, Nebraska (Scotts Bluff County Parcel ID# 010019766) and adjacent public right of way and

Lot 2, Block 3A, Gering Fourth Industrial Tracts, a subdivision of Block 3A, Gering Fourth Industrial Tracts situated in part of the Northeast Quarter of Section 12, Township 21 North, Range 55 West of the 6th P.M., in the City of Gering, Scotts Bluff County, Nebraska (Scotts Bluff County Parcel ID# 010001129) and adjacent public right of way.

This Redevelopment Plan, as modified, includes a request for tax increment financing. A copy of the Redevelopment Plan and modification to be considered, a map to show the area to be redeveloped, and any cost-benefit analysis of the Redevelopment Plan can be found at the City Clerk's Office at City Hall, 1025 P Street, Gering, Nebraska during regular business hours. At the public hearing, all interested parties shall be afforded a reasonable opportunity to express their views respecting the proposed redevelopment plan modification.

Any person with a disability desiring reasonable accommodation to attend a public meeting must contact the City Clerk's office at City Hall, 1025 "P" Street, Gering, NE by 12:00 p.m. five (5) days prior to the date of each meeting. Agendas kept current and up to date are available at the office of the City Clerk during normal business hours.

Sincerely,

Kathy Welfl
City Clerk, City of Gering

**WESTERN NEBRASKA COMMUNITY COLLEGE
BOARD MEMBER MILEAGE AND/OR EXPENSE REIMBURSEMENT
October 2021**

Cost Center Description	Vendor	Amount	Description
Area	CROUSE MARGARET	697.76	ACCT Congress 10-12-2021
Area	CROUSE MARGARET	1,917.39	ACCT Congress 10-12-2021
Area	CROUSE MARGARET	133.28	ACCT Congress 10-12-2021
	CROUSE MARGARET Total	2,748.43	
Area	KLEMKE LYNNE	90.72	NCCA Conference 10-03-21
	KLEMKE LYNNE Total	90.72	
Area	KREMAN ALLAN	43.68	NCCA Conference 10-03-21
Area	KREMAN ALLAN	21.84	BOG 10-19-21
	KREMAN ALLAN Total	65.52	
Area	MARCY KIMBERLY A	106.96	NCCA Conference 10-03-21
Area	MARCY KIMBERLY A	106.96	BOG 10-19-21
	MARCY KIMBERLY A Total	213.92	
Area	SAVELY RAYMOND J	100.80	NCCA Conference 10-03-21
	SAVELY RAYMOND J Total	100.80	
Area	STICKNEY RICHARD GRANT	73.05	BOG 10-19-21
	STICKNEY RICHARD GRANT Total	73.05	
Foundation Office Operations	SCOTTSBLUFF GERING UNITED CHAMBER COMM	20.00	State of the Valley Lunch
	SCOTTSBLUFF GERING UNITED CHAMBER COMM	20.00	
	Total Board Expenses	3,312.44	

MEMORANDUM

TO: Finance Committee

FROM: Lynne D. Koski (Vice President of Administrative Services)

DATE: November 17, 2021

RE: 22-SE-03 Microsoft Subscription Services

On October 6, 2021, bids were taken for 22-SE-03 Microsoft Subscription Services
ACCOUNT NUMBER: 10.1.42000.5334.11
Budget: \$50,000.00

TABULATION:

Company	City/State	Total Amount
ScholarBuys (current contract provider)	Carpentersville, IL	\$54,281.84
V3 IT	Naperville, IL	\$53,404.59
CDW	Vernon Hills, IL	\$55,637.06
Zones Connect	Auburn, WA	\$170,449.37

Selection Committee recommends awarding this bid to ScholarBuys:

- Scholarbuys has knowledge of our current environment. This is very helpful when we must do the annual Microsoft true-up. Scholarbuys is able to help identify and recommend the right licensing with Microsoft based upon our usage.
- Scholarbuys has coordinated discovery conversations with Microsoft experts on new products and changes to existing products at no charge.
- Scholarbuys routinely reviews our licenses to ensure the right fit based on changes in Microsoft’s licensing model. These reviews are extremely valuable to develop the necessary strategic plans in comparison to Microsoft’s continuous releases and pricing model.
- If we changed vendors, there is a change in license contracts under which we provision accounts within Microsoft’s licenses center. With a new vendor contract, we will have to transfer licenses from the old contract to the new contract and ensure there is no disruption in services. By staying with Scholarbuys, no changes in the license center must be made.

MEMORANDUM

TO: Finance Committee

FROM: Lynne D. Koski (Vice President of Administrative Services)

DATE: November 17, 2021

RE: 22-FAC-07 WNCC Farmland Lease

On November 3, 2021, bids were taken for lease of 12.5 acres located on the northwest portion of the Scottsbluff Campus (See aerial view picture on page 2).

A parcel of land situated in the northwest portion of Block 1A, Scotts Bluff County College Tract, in the City of Scottsbluff, Scotts Bluff County, Nebraska, said parcel being more particularly described as all the land in Block 1A, Scotts Bluff County College Tract lying north and west of the following described line:

Commencing at the northeast corner of Block 1A, Scotts Bluff County Tract, thence westerly on the north line of Block 1A, Scotts Bluff County Tract, on an assumed bearing of S89°00'49"W, a distance of 1127.57 feet, to the Point of Beginning of said described line, thence bearing S00°37'35"W on said line, a distance of 934.14 feet, to a point being 600 feet north of that part of the south line Block 1A, not abutting 27th Street, thence bearing N89°50'00"W, on a line 600 feet north of and parallel with the south line of Block 1A, to the point of intersection with the west line of Block 1A, said point being the point of terminus of said described line.

ACCOUNT NUMBER: 60.1.65030.4740.00 Farmland Revenue

TABULATION:

Company	City/State	Total Amount
PLP Enterprises, LLC Court Merrigan	Torrington, WY	\$50/acre (\$625.00 annual cash rent)

The current lease agreement is 1/3 cash of total crop revenue. This will be a multi-year agreement, leasee provides all equipment and labor to maintain property.

No other bids were received





**Western Nebraska
Community College**

Scottsbluff Campus

1601 E. 27th Street
Scottsbluff, NE 69361
p 308.635.3606
p 800.348.4435
f 308.635.6100

Sidney Campus

371 College Drive
Sidney, NE 69162
p 308.254.5450
p 800.222.9682
f 308.254.7444

Alliance Campus

1750 Sweetwater Avenue
Alliance, NE 69301
p 308.763.2000
p 888.559.9622
f 308.763.2012

wncc.edu

October 18, 2021

James Linn
3129 E 28th Street
Scottsbluff, NE 69361

Dear Mr. Linn:

I am pleased to inform you that you have been selected to fill the full-time position of Associate Systems Administrator for Western Nebraska Community College. This position is based out of the Scottsbluff Campus.

Your employment will be ratified at the November 2021 meeting of the Western Community College Area Board of Governors. The wage for this full-time position for the twelve-month fiscal year, i.e., July 1, 2021 through June 30, 2022 is \$21.00 per hour. Your employment, beginning November 1, 2021, will include the following fringe benefits (prorated down from a fiscal year):

1. Family plan health insurance (Blue Cross/Blue Shield);
2. Sick leave (12 days per fiscal year -- accumulative to 90 working days);
3. Personal leave (3 days per fiscal year);
4. Vacation (15 days per fiscal year);
5. Life insurance (\$50,000 in coverage provided, supplemental coverage available);
6. Long-term disability insurance;
7. Retirement plan (TIAA/CREF -- employee shall contribute 7%, 8%, or 9% of monthly income, and this contribution will be matched by the Board); and
8. Tuition remission (per Board policy specifications).

James, I am pleased with your selection as Associate Systems Administrator for Western Nebraska Community College, and I am sure you will prove to be an asset to the Western Community College Area in this position. If I can be of any assistance to you, please do not hesitate to contact me.

Sincerely,

John Marrin, MBA
Interim College President

c: WCCA Board Secretary, Scottsbluff Campus
WNCC Human Resources Office, Scottsbluff Campus

James E. Linn

QUALIFICATIONS:

- Work well without supervision
- Ability to prioritize critical issues
- Ability to work under pressure with a positive and helpful attitude
- 23 years in the IT/Computer Services field

EDUCATION:

Degree: Bachelor of Arts
Major: Management and Marketing Composite
School: Chadron State College

AREAS OF SKILLS:

- Work well in a Team environment and individually
- Work well with Computer and electronic equipment
- Good observation skills
- Can work in high pressure situations
- Able to follow instructions

EXPERIENCE:

6/18 to Present: **Vertex US Holdings, Inc.**

Service Desk Information Analyst

- Handle inbound calls, e-mails from client customers inquiries
- Address employee and client queries incidents and requests
- Assist in administration of the CMDB database
- Create reporting information on all required aspects of the Service Desk
- Support Service Desk Manager/Service Delivery Managers
- Management & Development of the Knowledge Tool

5/16 to 3/18 **Bass Pro/Cabela's**

Sidney, NE

Information Technology Specialist

- Monitor various platforms and services
- Manage ticket request for access to Windows and i-Series platform
- Answer requests and questions from employees companywide on IT related issues
- Manage high priority issues that affect IT platforms and services
- Oversee Daily Closing processes of stores
- Write technical process documentation

11/98 to 04/16 **Vertex Business Services** (Alliance Data Systems/Live Wire/Orcom Solutions)

Scottsbluff, NE

System Administrator

- Manage and operate various platforms and software applications
- Perform problem determination and diagnosis
- Assist other team members insuring a stable, reliable, and highly efficient platform
- Assist in managing system security and backup/recovery tasks
- Assist in managing MQSeries or other middleware applications
- Write technical process documentation

Military Experience:

8/89- 7/96 **Nebraska Army National Guard - 1/168 Field Artillery**

Chadron, NE

13E10 Fire Direction Center Crewmember

- Maintained and operated armored tracked vehicle
- Maintained fire direction equipment

- Calculated numerical firing data for 155mm self-propelled howitzers

8/85- 7/89 **United States Army**

13M10 Multiple Launch Rocket System Crewmember

- Maintain and operated armored equipment
 - Fired 122 mm rocket projectiles in support of ground forces
-



**Western Nebraska
Community College**

November 3, 2021

Jennifer Mills

Scottsbluff Campus

1601 E. 27th Street
Scottsbluff, NE 69361

p 308.635.3606

p 800.348.4435

f 308.635.6100

Sidney Campus

371 College Drive
Sidney, NE 69162

p 308.254.5450

p 800.222.9682

f 308.254.7444

Alliance Campus

1750 Sweetwater Avenue
Alliance, NE 69301

p 308.763.2000

p 888.559.9622

f 308.763.2012

wncc.edu

Dear Ms. Mills:

I am pleased to inform you that, pending official verification of completion of your bachelor's degree, you have been selected to fill the position of Medical Laboratory Technician Instructor/Program Director Trainee for Western Nebraska Community College for the College year for the College year August 15, 2022, through May 19, 2023. This position is based out of the Scottsbluff Campus.

A compensation and benefits statement will be forwarded to you at the beginning of the academic year, in August 2022. Your employment will be ratified at the November 2021 meeting of the Western Community College Area Board of Governors. The salary for this full-time appointment is \$51,900 per annum, based upon placement in the salary schedule of Track C. These duties are to be assigned over a period of 175 days. Your employment will include the following fringe benefits:

1. Family plan health insurance and employee-only dental insurance (Blue Cross/Blue Shield; family dental coverage can be purchased by the employee);
2. Sick leave (12 days per fiscal year -- accumulative to 90 working days);
3. Personal leave (4 days per fiscal year);
4. Life insurance (\$50,000 in coverage provided, supplemental coverage available);
5. Long-term disability insurance;
6. Retirement plan (TIAA/CREF -- employee shall contribute 7%, 8%, or 9% of monthly income, and this contribution will be matched by the Board); and
7. Tuition remission (per Board policy specifications).

Jennifer, I am pleased to welcome you as the Medical Laboratory Technician Instructor/Program Director Trainee, and I am sure you will prove to be an asset to Western Nebraska Community College in this position. If I can be of any assistance to you, please do not hesitate to contact me.

Sincerely,

John Marrin, MBA
Interim College President

c: WCCA Board Secretary, Scottsbluff Campus
WNCC Human Resources Office, Scottsbluff Campus

Jennifer Mills PBT(ASCP)^{CM}, MLT(ASCP)^{CM}

Education

Bellevue University
1000 Galvin Road South
Bellevue, Nebraska 68005
Bachelor's Degree in Health Science (Pending 2022)

WNCC/Harms Advanced Technology Center
2620 College Park
Scottsbluff, NE 69361
PBT/MLT Medical Technology Program
PBT(ASCP) Phlebotomy Certification 2017
MLT(ASCP) Medical Technology Certification Sept 2019
Phi Theta Kappa Honor Society (February 2018)
Member of MLT Program Committee

Pikes Peak Community College
5675 S. Academy Blvd.
Colorado Springs, CO 80906
Associate's Degree: Technical Writing/IT Computer Science (2010)

Gering High School
1500 U Street
Gering, NE 69341
High School Diploma (2006)
Honor Roll, 4.0 GPA, Show Choir, Performance Band, Competition for Instrumental Performance,
Academic and Performance Arts Awards

Work History

Medical Laboratory Technician (MLT)

Regional West Medical Center
4021 Avenue B
Scottsbluff, NE 69361

308-635-3711 (Route to Lab)
Lori Lake (Lab Manager), Curtis Schmidt (Lab Director)
December 2019 – Current

- Independently operate and manage four areas of laboratory:

1. Microbiology
 2. Blood Bank
 3. Chemistry/Urinalysis
 4. Hematology
- Perform QC/Calibrations/troubleshooting on all analyzers
 - Use and operate Cerner/LIS to enter patient results, QC data, and health information
 - Work directly with MD, Pathologist, and nursing staff to coordinate patient care
 - Make critical result calls and provide accurate documentation of results
 - Perform specimen processing, storage, testing, and handling
 - Perform antibody testing and patient crossmatch per AABB requirements
 - Perform blood unit collection, processing, and shipment
 - Perform all specimen testing in each area of discipline including molecular testing
 - Perform phlebotomy draws and specimen collection
 - Trained and certified in patient safety, specimen handling/safety, biohazard/chemical safety, and standard precautions
 - Handle and dispose of biohazard/chemical specimens and waste
 - Trained in use of PPE and received specialized Covid-19 training

Health Information Systems Assistant

Community Action Health Center

975 Crescent Drive, Gering, NE 69341

Jackie Jacobsen (Health Information Director) 308-633-3336

Delana Legler (HR) 308-633-3307

July 2019 – December 2019

- Organize and analyze health information and entry throughout clinic
- Perform QA/QI to improve health information database
- Operate administration features of clinic EMR
- Oversee lab LIS and lab results entry/patient charts
- Perform patient chart maintenance
- Operate software for patient appointment reminders
- Install new programs/devices for lab and clinic use
- Handles all new staff training, performs orientations and trains for EMR use

MLT (Medical Technology) Clinical Rotations & Education

MCCH/Morrill County Community Hospital

1313 South Street, Bridgeport NE 69336

Rex Famitangco & Fergielynd Andres 308-262-1616 (Lab ext.)

MCCH Lab Management, MLS(ASCP) & Adjunct Professor WNCC

May 2018 – July 2019

- Organize work through specimen labeling, computer order management, specimen logging
- Maintain quality results through use of controls, equipment calibration and maintenance, and complete quality control protocols
- Maintain professional networks, participate in staff meetings, and work with others to achieve high quality patient care
- Identify abnormal patient conditions through testing and manual microscopy
- Report critical values and abnormal conditions
- Work with chemistry, hematology, immunology, urinalysis, and microbiology procedures
- Operate coagulation equipment and tests, perform manual differentials, serological testing, susceptibility testing, microbe identification, antibody screening, compatibility testing, blood typing, and blood component release
- Operate under hospital policies and procedures, OSHA, JCAHO, CLSI, and safety procedures
- Complete clinical lab testing in chemistry, hematology, immunology, urinalysis, and microbiology
- Use and store chemicals/reagents, proper handling and storage of specimens, follow protocol for storage/transportation of patient samples
- Work with documentation, FDA health regulations, and infection control
- MLT(ASCP) Pending (August 2019)

PBT (Phlebotomy) Clinical Rotations & Education

MCCH/Morrill County Hospital

1313 South Street, Bridgeport NE 69336

4021 Avenue B, Scottsbluff NE 69361

308-262-1616 (Lab ext.) Rex Famitangco, Former Program Director/Lab Director MCCH

August 2017 – May 2018

- Completed WNCC/Harms Advanced Technology coursework for PBT(ASCP) certification preparation
- Performed waived and non-waived moderate complexity tests within the lab
- Studied human anatomy, specimen integrity, patient safety, and phlebotomy CLIA '88 standards/procedures
- Implemented skill set in work environment through patient draws and specimen processing
- Used venipuncture and hospital equipment in specialty clinic, laboratory, and bedside
- Worked with LIS and laboratory computer software
- Ran quality control, proficiency testing
- Received PBT (ASCP) Certification January 4, 2018

Front End Representative

Cabela's

1 Cabela Drive, Sidney, NE 69162

308-254-7889

October 2016 – July 2017

- Operated cash register
- Assisted customers with product and customer service
- Handled money, cash, and cash office responsibilities
- Worked with other associates as a team
- Operated computers and software associated with job responsibilities
- Handled customer inquiries and assist in any customer service related needs/queries

Teacher's Assistant/Preschool Education

ESU13 Headstart/Private preschool

Sidney, NE 69162

August 2016 – October 2017

- Cared for and educated children under the age of 5
- Used early childhood education techniques and skills in a class environment
- Assisted in dental, toilet training, meal preparation, academics, play time, and communicated with parents
- Tracked growth and development socially, emotionally, and academically

Business Admin/IT Specialist

The Emporium

1818 1st Ave, Scottsbluff, NE 69361

Ronald Schluter 308-641-7404

December 2014 – February 2016

- Created and implemented business strategy and advertisement
- Tracked business productivity and use small business tools and concepts to promote growth and revenue
- Used modern tools including online media to advertise business
- Operated software and computer programs to create websites, private email server, commercial videos, online applications, and mobile device technology
- Conducted daily routines including inventory, product orders, and other business operations
- Assisted the owner in errands and other business-related tasks

Technician

Vista Beam

1225 Sage Street, Gering, NE 69341

Matt Larsen 308-635-9434

January 2014 - July 2014

- Assisted field technicians in the operations of internet maintenance and installation
- Operated computer software to access satellites and system restoration
- Communicated with rural customers in solving technical difficulties

- Scheduled appointments for installation/maintenance

Medical Account Specialist

Regional West/Magnet Solutions
2223 Broadway, Scottsbluff, NE 69361
Tonya 308-632-7135

February 2012 - August 2012

- Handled patient accounts and medical payments/processing
- Worked with insurance, Medicaid, and processed payments accordingly

Technical Support

Time Warner Cable
2221 E. Bijou Street, #101, Colorado Springs, CO 80906
Margie 719-457-9090

May 2011 - January 2012

- Provided technical support to customers regarding equipment failure, connectivity issues, and general technical problems
- Accessed equipment remotely using computer software
- Worked with computer technology to service customer issues

Game Advisor

GameStop
1908 Southgate Road, Colorado Springs, CO 80906
Matt Snow 719-520-0394

April 2007 - November 2010

- Operated cash registers, provided customer service, provided sales

References

Jackie Jacobsen, Professional
Rex Famitangco, Professional
Aleece Calarco-Wagner, Professional



**2022-23
Academic Year
and
Summer 2023
Calendars**

FALL SEMESTER 2022

August 2022	
15 (M)	Faculty (175- & 220-day) contract days begin for Fall 2022
22 (M)	Fall 2022 full-term and 1st 8-week sessions begin
24 (W)	Last day to drop/add without penalty 1st 8-week session classes
26 (F)	Last day to drop/add without penalty full-term classes
26 (F)	Census date 1st 8-week session classes
September 2022	
2 (F)	Census date for Fall 2022
5 (M)	Labor Day (college closed) (non-contract day for faculty)
21 (W)	Last day to withdraw from 1st 8-week classes/session
October 2022	
10 & 11 (M & T)	Fall Break (no classes) (contract days for faculty)
13 (Th)	Last day of classes for 1st 8-week session
14 (F)	Finals for 1st 8-week session classes
14 (F)	Midterm for Fall 2022
17 (M)	2nd 8-week session begins
18 (T)	Grades due @ midnight for 1st 8-week classes
19 (W)	Last day to drop/add classes without penalty 2nd 8-week session
28 (F)	Last day to withdraw from full-term classes/session
31 (M)	Advising Week
31 (M)	Registration begins for Spring 2023
November 2022	
1 - 4 (T - F)	Advising Week
16 (W)	Last day to withdraw from 2nd 8-week classes/session

23 – 25 (W – F)	Thanksgiving Holiday (no classes) (faculty non-contract days) College closes noon on Wednesday, November 23
December 2022	
9 (F)	Fall 2022 full-term and 2nd 8-week session classes end
12-16 (M – F)	Finals
20 (T)	Grades due @ midnight for full-term and 2nd 8-week session classes
20 (T)	Last contract day for faculty (175- & 220-day) for Fall 2022
26 – 30 (M – F)	Winter Break (college closed)

16 weeks of instruction

74 days of instruction

5 days of finals

6 days of no classes (holidays and break)

88 Contract Days (175- & 220-day faculty)

SPRING SEMESTER 2023

January 2023	
2 (M)	Winter Break (college closed)
9 (M)	Faculty (175- & 220-day) contract days begin for Spring 2023
16 (M)	Spring 2023 classes begin
18 (W)	Last day to drop/add without penalty 1st 8-week session classes
20 (F)	Last day to drop/add without penalty full-term classes
20 (F)	Census date 1st 8-week session classes
27 (F)	Census date for Spring 2023
February 2023	
13 (M)	Last day to withdraw from 1st 8-week classes/session
March 2022	
3 (F)	Midterm for Spring 2023
7 (T)	Last day of classes for 1st 8-week session
8 (W)	Finals for 1st 8-week session classes
10 (F)	Grades due @ midnight for 1st 8-week session classes
13 – 17 (M – F)	Spring Break (no classes) (non-contract days for faculty)
20 (M)	2nd 8-week session begins
22 (W)	Last day to drop/add classes without penalty 2nd 8-week session
31 (F)	Last day to withdraw from full-term classes/session

April 2023	
3 – 6 (M – Th)	Advising Week
3 (M)	Registration begins for Summer and Fall 2024 classes
7 (F)	Spring Holiday (college closed) (non-contract day for faculty)
20 (Th)	District Music Contest (no classes Scottsbluff campus only)
21 (F)	Last day to withdraw from 2nd 8-week classes/session
May 2023	
5 (F)	Spring 2023 full-term and 2nd 8-week session classes end
8 – 12 (M – F)	Finals
13 (Sat)	2023 Graduation
16 (T)	Grades due @ midnight for full-term and 2nd 8-week session classes
15 - 17 (M – W)	Faculty Completion Days (contract days)
17 (W)	Last contract day for Spring 2023 for 175- and 220- day faculty
18 – 23 (Th – T)	Hiatus for 220-day faculty (non-contact days)

16 weeks of instruction

74 days of instruction

5 days of finals

6 days of no classes (holidays and break) (7 days for Scottsbluff with District Music Festival)

87 Contract Days (175- & 220-day faculty)

SUMMER SEMESTER 2023

May 2023	
24 (W)	Faculty (220-day) contract days resume
29 (M)	Memorial Day (college closed)
30 (T)	Summer 2023 10-, 8-, and 1st 5-week sessions begin
June 2023	
1 (Th)	Last day to drop/add without penalty 10-, 8-, and 1st 5-week session classes
16 (F)	Last day to withdraw from 1st 5-week classes/session
29 (Th)	Last day to withdraw from 8-week classes/session
30 (F)	1st 5-week session ends
July 2023	
3 – 4 (M & T)	Independence Day Holiday (college closed) (non-contract day for faculty)
5 (W)	2nd 5-week session begins

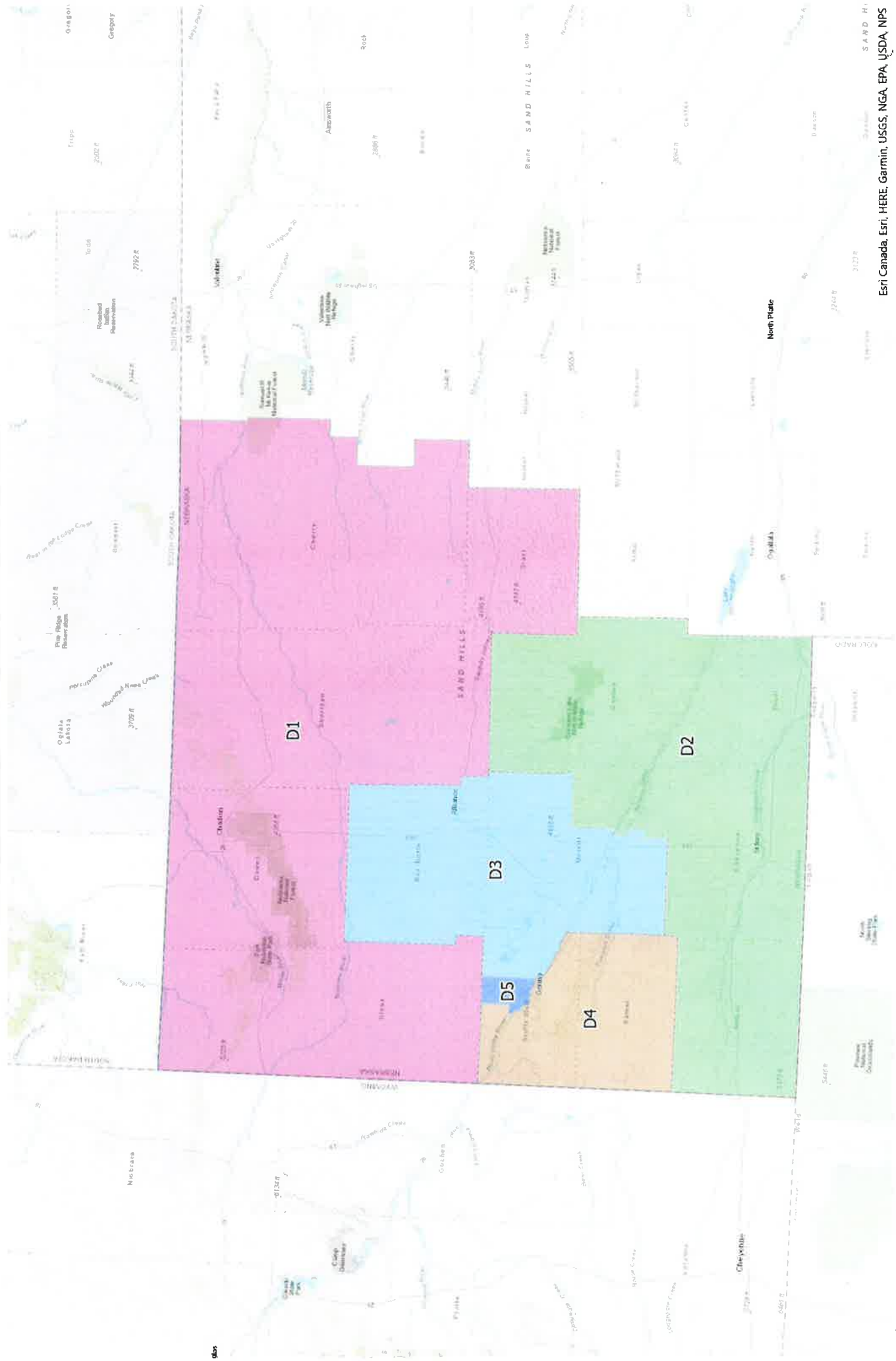
6 (Th)	Grades due @ midnight for 1st 5-week session classes
7 (F)	Last day to drop/add without penalty 2nd 5-week session classes
11 (T)	Last day to withdraw from 10-week classes/sessions
21 (F)	8-week session ends
24 (M)	Last day to withdraw from 2nd 5-week classes/session
25 (T)	Grades due @ midnight for 8-week session classes
28 (F)	Last contract day for 220-day faculty
August 2023	
4 (F)	10-week and 2nd 5-week sessions end
8 (T)	Grades due @ midnight for 10-week and 2nd 5-week sessions
8 (T)	Last day for faculty on Summer 2023 contract

- 1st 5-week session: 22 days of instruction**
- 2nd 5-week session: 23 days of instruction**
- 8-week session: 37 days of instruction**
- 10-week session: 47 days of instruction**
- 45 Contract days (220-day faculty)**

*Calendars for 228-day faculty (librarians) are established in consultation with Dean of Instruction for Teaching, Learning, and Online and Human Resources.

Calendar dates are subject to change.

Redistricting Preliminary Graphic



RESOLUTION

Whereas, the Western Community College Area agreed in 2018-19 to continue its membership in the Nebraska Community College Insurance Trust for an additional three years ending June 30, 2022; and

Whereas, the purposes of the Trust, including increased coverages, improved risk management, loss prevention services, claims handling control, financial savings and ultimately the protection of the public assets of the College, all have been attained and continue to be enhanced; and

Whereas, it is the determination of the Board of Governors of the Western Community College Area that it is in the best interests of the College and the public served by the College to continue its membership in the Nebraska Community College Insurance Trust; and

Therefore, the Western Community College Area hereby agrees to continue its membership in the Nebraska Community College Insurance Trust for a three-year period commencing on July 1, 2022 and continuing to June 30, 2025.

Dated this 17th day of November, 2021.

By:

Board Chair

A-1
Proposed Tuition, Fees, Room and Board
2022-2023 Academic Year
Board Meeting, October 20, 2021

		Current 2021-2022	Proposed 2022-2023	\$ Change	% Change
Tuition per credit hour (1)	Resident tuition	\$106.50	\$106.50	\$0.00	0.00%
	Border States / Colorado, Wyoming and South Dakota	\$109.50	\$109.50	\$0.00	0.00%
	Non-Resident tuition	\$110.50	\$110.50	\$0.00	0.00%
	High School Partnership	\$53.25	\$53.25	\$0.00	0.00%
Fees per credit hour (1)	Activity / Student Service	\$3.00	\$3.00	\$0.00	0.00%
	Facility	\$9.00	\$9.00	\$0.00	0.00%
	Scholarship	\$5.50	\$5.50	\$0.00	0.00%
	Total Resident and Non-Resident	\$17.50	\$17.50	\$0.00	0.00%
	High School Partnership fee	\$8.75	\$8.75	\$0.00	0.00%
Room and Board/Semester	Room:				
	· Pioneer Hall Double as Single	\$1,404.00	\$1,446.00	\$42.00	2.99%
	· Pioneer Hall Double	\$1,071.00	\$1,103.00	\$32.00	2.99%
	· Pioneer Hall Addition Double as Single	\$1,715.00	\$1,767.00	\$52.00	3.03%
	· Pioneer Hall Addition Double	\$1,384.00	\$1,426.00	\$42.00	3.03%
	· Pioneer Hall Addition Triple	\$1,071.00	\$1,103.00	\$32.00	2.99%
	· Conestoga Hall Single	\$1,948.00	\$1,987.00	\$39.00	2.00%
	· Conestoga Hall Double as Single	\$1,948.00	\$1,987.00	\$39.00	2.00%
	· Conestoga Hall Super Single	\$2,187.00	\$2,231.00	\$44.00	2.01%
	· Conestoga Hall Double	\$1,634.00	\$1,667.00	\$33.00	2.02%
	· Sidney Hall Double as Single	\$1,918.00	\$1,957.00	\$39.00	2.03%
	· Sidney Hall Double	\$1,586.00	\$1,618.00	\$32.00	2.02%
	Board:				
	· 10 meal plan	\$1,527.00	\$1,573.00	\$46.00	3.01%
	· 14 meal plan	\$2,204.00	\$2,270.00	\$66.00	2.99%
	· 19 meal plan	\$2,385.00	\$2,456.00	\$71.00	2.98%
	Housing Deposit:				
· Deposit (\$150 refundable) and Activity fees	\$180.00	\$180.00	\$0.00	0.00%	
Other Fees	Experiential Learning/credit hour	\$25.00	\$25.00	\$0.00	0.00%
	GED Testing	\$120.00	\$120.00	\$0.00	0.00%
	Transcripts – Official Copies				
	change per company -Electronic	\$6.00	\$6.00	\$0.00	0.00%
-Paper	\$8.00	\$8.00	\$0.00	0.00%	
International Registration Fee	\$150.00	\$150.00	\$0.00	0.00%	

(1) Tuition and Fees for custom designed credit classes, workshops, and seminars will be determined by the College President or designee.

A-2 Worksheet for Course Fees for FY 2023

Course Number	Course Name	Current 2021-2022	Proposed 2022-2023	Rationale	Notes
ACCT-2800	National Certified Bookkeepers Prep	\$210.00	\$210.00		
ADNR-1112	Fundamentals of Nursing Practice	\$321.50	\$261.00	ATI first payment	Total Cost Student Fees Fall First Semester: ATI=\$261.00 Lab=\$70.00= Total \$331.00
ADNR-1112L	Fundamentals of Nursing Practice Clinical	\$70.00	\$70.00	Unchanged	
ADNR-1122	Principles of Pharmacology I	\$97.00	\$0.00	Shifted to Adult Health and Illness I	
ADNR-1141	Adult Health and Illness I	\$98.00	\$288.00	ATI 2nd payment spring semester, plus Real Life Virtual ATI	Total Cost Student Fees Spring Second Semester: ATI=\$288.00= Total \$288.00
ADNR-1151	Adult Health and Illness II	\$98.00	\$0.00	Shifted to Adult Health and Illness I	
ADNR-2122	Principles of Pharmacology II	\$98.00	\$0.00	Shifted to Adult Health and Illness III	
ADNR-2122L	Principles of Pharmacology II Lab/Clinical	\$70.00	\$70.00	Unchanged	Total Cost Student Fees Fall Third Semester: ATI=\$288.00, Lab=\$70.00= Total \$358.00
ADNR-2124	Principles of Pharmacology III	\$80.00	\$0.00	Shifted to Adult Health and Illness IV	
ADNR-2126	Psych/Mental Health Nurse	\$98.00	\$0.00	Shifted to Adult Health and Illness III	
ADNR-2134	Maternal Child Nursing	\$79.50	\$270.00	Real Life ATI Virtual Simulation: Due to limited pediatric and OB clinicals	Total Cost Student Fees Spring Fourth Semester: ATI=\$531.00, NCLEX Review=\$100.00= Total \$631.00
ADNR-2141	Adult Health and Illness III	\$143.00	\$288.00	ATI 3rd payment fall semester, plus Real Life Virtual ATI	
ADNR-2151	Adult Health and Illness IV	\$79.00	\$261.00	ATI fees 4th payment spring semester	
ADNR-2175	Transition to Nursing Practice	\$240.00	\$100.00	Shifted to Adult Health and Illness IV. Fee is due to NCSBN NCLEX Review	Total Program Fees per Student=\$1608.00, increase by \$36.00
AGRI-1020	Weed and Pest Control	\$30.00	0		
AGRI-1400	Ag Commercial Vehicle Operation	\$50.00	0		
AMDT-1000	OSHA - 10	\$10.00	\$10.00		
AUTB-1015	Basic Metal Repair I	\$50.00	\$100.00	Material cost increases	
AUTB-1100	Non-Structural Panel Alignment	\$100.00	\$100.00		
AUTB-1200	Plastics and Adhesives	\$75.00	\$125.00	Material cost increases	
AUTB-1220	Electrical and Mechanical Components	\$25.00	\$50.00	Material cost increases	
AUTB-1320	Refinish Preparation	\$50.00	\$100.00	Material cost increases	
AUTB-1330	Refinish Materials and Applications	\$50.00	\$125.00	Material cost increases	
AUTB-2010	Advanced Metal Repair	\$50.00	\$100.00	Material cost increases	
AUTB-2050	Collision Forces Theory and Damage I.D.	\$10.00	\$25.00	Material cost increases	
AUTB-2300	Welded Panel Replacement and Corrosion Protection	\$50.00	\$100.00	Material cost increases	
AUTB-2330	Color Theory and Finish Matching	\$50.00	\$100.00	Material cost increases	
AUTB-2340	Advanced Paint Application	\$50.00	\$100.00	Material cost increases	
AUTB-2350	Structural Analysis and Straightening Equipment	\$25.00	\$50.00	Material cost increases	
AUTB-2360	Special Finishes	\$100.00	\$125.00	Material cost increases	
AUTB-2420	Structural Repair Processes	\$50.00	\$75.00	Material cost increases	
AUTB-2450	Structural Component Replacement	\$50.00	\$75.00	Material cost increases	
AUTO-1100	Engine Repair I	\$50.00	\$50.00		
AUTO-1110	Engine Repair II	\$50.00	\$50.00		
AUTO-1235	Automotive Brake Systems	\$50.00	\$50.00		
AUTO-1240	Automotive Suspension, Steering & Alignment	\$50.00	\$50.00		
AUTO-1275	Automatic Transmissions Fundamentals and Servicing	\$50.00	\$50.00		
AUTO-1290	Manual Transmissions and Differential Axles	\$50.00	\$50.00		
AUTO-1330	Chassis Electrical Systems	\$20.00	\$20.00		
AUTO-1340	Automotive Body Electrical Systems	\$20.00	\$20.00		
AUTO-1350	Automotive Heating and Air Conditioning	\$40.00	\$40.00		
AUTO-1360	A/C Refrigeration R-134A System	\$16.00	\$16.00		
AUTO-1370	Ignition Systems	\$12.00	\$12.00		
AUTO-1375	Fuel Systems	\$12.00	\$12.00		

A-2 Worksheet for Course Fees for FY 2023

Course Number	Course Name	Current 2021-2022	Proposed 2022-2023	Rationale	Notes
AVIA-1105	Aircraft Drawing, Fluid Lines & NavComm Systems	\$25.00	\$25.00		
AVIA-1109	Applied Electrical Science for Aviation Maintenance	\$50.00	\$50.00		
AVIA-1202	Airframe Structures I	\$100.00	\$100.00		
AVIA-1203	Airframe Structures II	\$100.00	\$100.00		
AVIA-1204	Airframe Structures III	\$50.00	\$50.00		
AVIA-1205	Airframe Structures IV	\$50.00	\$50.00		
AVIA-1301	Airframe Systems I	\$100.00	\$100.00		
AVIA-1303	Airframe Systems II	\$50.00	\$50.00		
AVIA-2402	Powerplant: Reciprocating Engine Maintenance	\$50.00	\$50.00		
AVIA-2403	Powerplant: Turbine Engines	\$75.00	\$75.00		
AVIA-2501	Powerplant Systems I	\$75.00	\$75.00		
AVIA-2502	Powerplant Systems II	\$50.00	\$50.00		
AVIA-2503	Powerplant: Electrical	\$50.00	\$50.00		
AVIA-2504	Powerplant: Lubrication	\$50.00	\$50.00		
BIOS-1010	General Biology	\$25.00	\$25.00		
BIOS-1380	General Zoology	\$25.00	\$25.00		
BIOS-2120	Genetics	\$25.00	\$25.00		
BIOS 2250	Human Physiology and Anatomy I	\$25.00	\$25.00		
BIOS 2260	Human Physiology and Anatomy II	\$25.00	\$25.00		
BIOS-2460	Microbiology	\$30.00	\$30.00		
CHEM-1050	Introductory Chemistry	\$30.00	\$30.00		
CHEM-1090	General Chemistry I	\$30.00	\$30.00		
CHEM-1100	General Chemistry II	\$30.00	\$30.00		
CHEM-2510	Organic Chemistry I	\$30.00	\$30.00		
CHEM-2520	Organic Chemistry II	\$30.00	\$30.00		
ECED-1220	Pre-Practicum	\$45.00	\$45.00		
EDUC-2300	Introduction to the Exceptional Learner	\$45.00	\$45.00		
EMSP-1100	Emergency Medical Responder	\$35.00	\$35.00		
EMSP-1500	Emergency Medical Technician	\$72.00	\$72.00		
EMSP 2000	Introduction to Paramedicine	\$128.00	\$128.00		
EMSP-2050	Patho, Pharm, and Airway Management	\$0.00	\$0.00		
EMSP 2100	Patient Assessments	\$14.00	\$14.00		
EMSP-2150	Pulmonology and Cardiology	\$0.00	\$0.00		
EMSP-2200	Medical Emergencies	\$0.00	\$0.00		
EMSP 2250	Trauma Emergencies	\$200.00	\$200.00		
EMSP 2300	Trauma and Special Considerations	\$16.00	\$16.00		
EMSP-2350	EMS Operations	\$0.00	\$0.00		
EMSP 2400	Paramedic Clinical I	\$120.00	\$120.00		
EMSP 2500	Paramedic Clinical II	\$35.00	\$35.00		
EMSP 2600	Paramedic Clinical III	\$35.00	\$35.00		
HIMS-1250	Introduction to Health Information Management	\$94.00	\$94.00		
HIMS-2100	Coding ICD	\$55.00	\$55.00		
HIMS-2150	Coding CPT	\$55.00	\$55.00		
HIMS-2180	Reimbursement Methodologies	\$110.00	\$110.00		
HIMS-2330	HIMS Apps 1	\$55.00	\$55.00		
HIMS-2340	Health Information Management Applications II	\$229.00	\$229.00		
HIMS-2360	Coding PPE	\$55.00	\$55.00		
HIMS-2390	Coding & Reimbursement Apps	\$110.00	\$110.00		
HLTH-2190	Medication Aide	\$25.00	\$25.00		
HUSR-2800	Human Service Worker Practicum	\$45.00	\$45.00		

A-2 Worksheet for Course Fees for FY 2023

Course Number	Course Name	Current 2021-2022	Proposed 2022-2023	Rationale	Notes
LPNR-1250	Concepts of Nursing Practice	\$159.00	\$352.50		Total Student Fees Cost of Fall First Semester:ATI=\$352.50 and Lab=\$100.00= Total=\$452.50
LPNR-1250L	Concepts of Nursing Lab	\$50.00	\$50.00	Unchanged	
LPNR-1270	Medical/Surgical Nursing I	\$113.00	\$0.00	Shifted to LPNR-1250 Concepts of Nursing	
LPNR-2280	Medical/Surgical Nursing II	\$85.00	\$352.50		Total Student Fees Cost of Spring Second Semester:ATI=\$352.50=Total \$352.50
LPNR-2290	Care of the Family	\$85.00	\$0.00	Shifted to LPNR-2280 Medical/Surgical II	
LPNR-2720	Strategies for the LPN in Practice	\$85.00	\$0.00	Shifted to LPNR-2280 Medical/Surgical II	Total Student Fees=\$805.00, an increase of \$115.00. Lab fees were not included NURS 1410L
MEDT-1000	Introduction to Clinical Laboratory	\$75.00	\$75.00		
MEDT-1005	Clinical Laboratory Operations	\$75.00	\$75.00		
MEDT-1010	Fundamentals of Phlebotomy	\$75.00	\$75.00		
MEDT-1210	Clinical Practicum: Phlebotomy	\$195.00	\$195.00		
MEDT-2100	Medical Microbiology	\$75.00	\$75.00		
MEDT-2110	Urinalysis and Body Fluids	\$75.00	\$75.00		
MEDT-2120	Clinical Immunology	\$75.00	\$75.00		
MEDT-2130	Clinical Chemistry	\$75.00	\$75.00		
MEDT-2140	Clinical Hematology & Hemostasis	\$150.00	\$150.00		
MEDT-2150	Clinical Immunohematology	\$75.00	\$75.00		
MEDT-2160	Clinical Parasitology & Mycology	\$75.00	\$75.00		
MEDT-2200	Practicum. Microbiology	\$150.00	\$150.00		
MEDT-2210	Practicum. Urinalysis and Body Fluids	\$150.00	\$150.00		
MEDT-2220	Practicum. Immunology	\$150.00	\$150.00		
MEDT-2230	Practicum. Chemistry	\$120.00	\$120.00		
MEDT-2240	Practicum. Hematology and Hemostasis	\$75.00	\$75.00		
MEDT-2250	Practicum. Immunohematology	\$75.00	\$75.00		
MEDT-2300	MLT Certification Exam Prep Review	\$80.00	\$80.00		
MUSC-1160	Western Nebraska Winds	\$15.00	\$15.00		
MUSC-1200	Collegiate Choral	\$15.00	\$15.00		
MUSC-1230	Fire in the Pan Swingers	\$15.00	\$15.00		
MUSC-1240	Varsity Vocalize	\$15.00	\$15.00		
MUSC-1260	Cougar Rock Band	\$15.00	\$15.00		
NURA-1190 5	Basic Nursing Assistant Training	\$25.00	\$25.00		
NURS-1410	Pharmacology I	\$113.00	\$0.00	Shifted to LPNR-1250 Concepts of Nursing and NURS-1410L	
NURS-1410L	Pharmacology I Lab	\$0.00	\$50.00	Lab Fees	
NURS-1480	Pharmacology II	\$85.00	\$0.00		
PHED-1700	First Aid	\$0.00	\$0.00		
PHOT-1900	Black/White Photography I	\$15.00	\$15.00		
PHOT-1920	Black/White Photography II	\$15.00	\$15.00		

A-2 Worksheet for Course Fees for FY 2023

Course Number	Course Name	Current 2021-2022	Proposed 2022-2023	Rationale	Notes
SURT-1030	Surgical Procedures I (Lecture)	\$67.50	\$32.50	\$45 background check fee needs removed, \$10 added for increases in consumable items costs	
SURT-1070	Clinical Practice I (135 Hours)	\$22.50	\$32.50	\$10 added for increases in consumable items costs	
SURT-1100	Introductory to Surgical Technology (Lecture)	\$22.50	\$32.50	\$10 added for increases in consumable items costs	
SURT-1100L	Principles and Practices of ST I (Lab)	\$32.50	\$32.50		
SURT-1125	Pharmacology for Surgical Specialties	\$22.50	\$32.50	\$10 added for increases in consumable items costs	
SURT-2050	Surgical Procedures II	\$22.50	\$32.50	\$10 added for Increases in consumable items costs	
SURT-2050L	Principles and Practices of ST II (Lab)	\$22.50	\$32.50	items costs	
SURT-2080	Clinical Practice II	\$22.50	\$32.50	\$10 added for increases in consumable items costs	
SURT-2090	Clinical Practice III	\$0.00	\$32.50	This course was created last year and needs a fee attached for consumables	
SURT-2210	Professional Development for the ST (Online)	\$270.00	\$270.00		
SURT-2250	Surgical Procedures III	\$143.00	\$143.00		
TRAN-1100	Commercial Drivers License	\$35.00	\$25.00	Books purchased through book store	
UTIL-1100	Introduction to Powerline Basics & Safety	\$135.00	\$135.00		
UTIL-1415	Overhead Line Construction	\$135.00	\$135.00		
UTIL-1435	Electrical Equipment Structure & Design Lab	\$135.00	\$135.00		
UTIL-2350	Transformer Connections	\$135.00	\$135.00		
UTIL-2425	Electric Equipment Structure & Design Lab II	\$135.00	\$135.00		
WELD-1015	Introduction to Welding	\$50.00	\$50.00		
WELD-1050	Basic Gas Tungsten Arc Welding	\$75.00	\$75.00		
WELD-1120	Gas Metal Arc Welding	\$75.00	\$75.00		
WELD-1125	Flux Cored Arc Welding	\$75.00	\$75.00		
WELD-1200	Basic Shielded Metal Arc Welding	\$75.00	\$75.00		
WELD-1250	Advanced Shielded Metal Arc Welding	\$75.00	\$75.00		
WELD-1300	Blueprint Reading for Welders & Fitters	\$25.00	\$25.00		
WELD-2025	Structural Welding	\$75.00	\$75.00		
WELD-2110	Downhill Pipe Welding -SMAW	\$75.00	\$75.00		
WELD-2115	Uphill Pipe Welding-SMAW	\$75.00	\$75.00		
WELD-2150	Advanced Gas Tungsten Arc Welding	\$75.00	\$75.00		

A-3

		Current	Proposed
		2021-22	2022-23
Refund Policy – Tuition & Fees:			
	• Time elapsed	6.25%	6.25%
	• Refund	100%	100%
	• Time elapsed	12.50%	12.50%
	• Refund	50%	50%
	• Time elapsed	25%	25%
	• Refund	25%	25%
	• Time elapsed	>25%	>25%
	• Refund	None	None
Refund Policy – Room & Board:			
	• Time elapsed	1 week	1 week
	• Refund	100%	100%
	• Time elapsed	2 to 3 weeks	2 to 3 weeks
	• Refund	75.00%	75.00%
	• Time elapsed	4 to 5 weeks	4 to 5 weeks
	• Refund	50.00%	50.00%
	• Time elapsed	6 to 7 weeks	6 to 7 weeks
	• Refund	25.00%	25.00%
	• Time elapsed	>7 weeks	>7 weeks
	• Refund	0.00%	0.00%

STACKING SECTIONS - DEFINITIONS

Blended classes include some on-campus, in-person class meetings combined with online teaching and learning.

Face-to-face classes will be exclusively on-campus, in-person class meetings at one of the WNCN campuses.

ITV (Interactive video) means the instructor is located at the host campus, but students are able to attend the course on a different campus than the host campus, using classes set up with the ITV technology.

Online (Asynchronous) Instruction courses allow students to participate in the course at their own preferred time. There is no set time for classes to meet.

Virtual (Synchronous) Instruction classes have a set time to take place. Instructors and students are online at the same time. Virtual Sections will end with a 'V'.

Synchronous – Students and the instructor are all online at the same time for “2-way livestream” courses

Asynchronous – An instructor posts videos, discussion forums and other activities that the students complete on their own time.

Hy-Flex – “Hybrid Flexible” – Each class session and learning activity is offered in-person, synchronously online, and asynchronously online. Students can decide how to participate. (Source: Educause Learning Initiative)

Stacked means more than one section meets at the same time in the same classroom (may be the same course, may be different courses).

Section Numbering and Coding:

S1 – Section meets the 1st 8 weeks of the spring term; S2 – Section meets the 2nd 8 weeks of the spring term
 F1 – Section meets the 1st 8 weeks of the fall term; F2 – Section meets the 2nd 8 weeks of the fall term

Loc Codes: Indicates on which campus the course is held or if the section is online

- ALL - Alliance Campus
- SCB - Scottsbluff Campus
- SID - Sidney Campus
- ONL – Online

Section Code Descriptions:

Description	Section Alpha	Section Number
Alliance Campus Face to Face	AL	01, 02, 03, etc
Scottsbluff Campus Face to Face	SC	01, 02, 03, etc
Sidney Campus Face to Face	SI	01, 02, 03, etc
Online Sections	IN	01, 02, 03, etc
Virtual Section (Synchronous)	AL, SC, SI	01V, 02V, 03V, etc
ITV Sections	A, B, S	XXXX

COURSE	SECTION	TITLE	CR.	START	END	DAYS	RM	INSTRUCTOR
ARTS 1050	A0269	Intro to Art History & Criticism I	3	12:30pm	1:45pm	T, Th	121	Khanevskaya
ARTS 1050	B0269	Intro to Art History & Criticism I	3	12:30pm	1:45pm	T, Th	D7	Khanevskaya
ARTS 1050	S0269	Intro to Art History & Criticism I	3	12:30pm	1:45pm	T, Th	112	Khanevskaya
ARTS 1050	AL01V	Intro to Art History & Criticism I	3	12:30pm	1:45pm	T, Th		Khanevskaya
ARTS 1050	SI01V	Intro to Art History & Criticism I	3	12:30pm	1:45pm	T, Th		Khanevskaya

“SCAFFOLDING” or STACKABLE DEGREES

Certificate – 12-18 credit hours (16 for financial aid) in a specific area

Diploma – 24-48 credit hours in a specific area and some General Education (Written communication, Math, Personal Development, Social or Lab Science and Oral Communication)

Associate of Applied Science (AAS) – Minimum of 60 credit hours – 43-45 of coursework in a specific area + 15-17 hours of general education. Primarily prepares students for careers in applied technology, business, health, physical education and the social sciences. Students should be able to transfer part or all of an AAS degree, but additional credits of general education may be required at the destination institution.

Associate Degree of Nursing (AD-N) - 72 credit hours of nursing and general education courses. Graduates are eligible to take the National Council Licensure Examination for the Registered Nurse

Associate of Arts (AA) or Associate of Fine Arts (AFA) – Minimum of 60 credit hours – 28-29 credits in a specific area + 31-32 credits of general education. Students are prepared for careers or advanced study at a four-year college or university.

Associate of Science (AS) – Minimum of 60 credit hours – 26-27 credits in a specific area + 33-34 credits of general education. Students are prepared for careers or advanced study at a four-year college or university

From “Credential Engine”:

Microcredential - Credential that addresses a subset of field-specific knowledge, skills, or competencies; often developmental with relationships to other micro-credentials and field credentials.

Badge - Recognition designed to be displayed as a marker of accomplishment, activity, achievement, skill, interest, association, or identity.
<https://credreg.net/ctdl/handbook#about>

Examples:

Diesel, Truck, and Heavy Equipment Technology – Certificate, Diploma, Associate of Applied Science

Business Technology (Options: Executive Assistant, Information Technology Technical Support, Medical Office Management, & Staff Accountant – Certificate, Diploma, Associate of Applied Science

Human Services – Certificate, Associate of Applied Science, Associate of Arts

**Diploma and Associate of Applied Science
Diesel, Truck and Heavy Equipment Technology**

Diploma	First Semester - Fall		
	AMDT 1000	OSHA 10 for General Industry	1
	AUTO 1210	Auto Parts Specialist	2
	DSLT 1010	Basic Shop Skills	2
	DSLT 1350	Safety and Emergency Response	1
	ENGL 1000	Workplace Writing	3
	PRDV 1010	Achieving College Success	3
	WELD 1015	Introduction to Welding	3
		Total Semester Credits	15
	Second Semester – Spring		
	DSLT 1110	Diesel Engines I	3
	DSLT 1150	Electrical I	3
	DSLT 1250	Powertrain	4
	DSLT 2110	Diesel Engines II	3
MATH 1020	Technical Mathematics	3	
	Total Semester Credits	16	
DIPLOMA	Total Credits	31	
Associate of Applied Science	Summer Term – Optional		
	DSLT 2500	Diesel Technology Internship	3
		Total Semester Credits	3
	Third Semester - Fall		
	DSLT 1050	Brake Systems	3
	DSLT 1210	Essential Professional Skills	2
	DSLT 2010	Suspension, Steering & Alignment	3
	DSLT 2150	Electrical II	3
	DSLT 2350	Hydraulics	2
		Oral Communication GE Elective	3
		Total Semester Credits	16
	Fourth Semester - Spring		
	AUTO 1350	Automotive Heating & Air Conditioning	4
	AUTO 1360	Automotive Air Conditioning R134-A	1
	DSLT 2200	Electronics	2
	DSLT 2250	Emissions	2
	INFO 1100	Microcomputer Applications	3
		Lab or Social Science GE Elective	3-4
		Total Semester Credits	15-16
AAS	Total Credits	61-64	

**Certificates, Diploma, Associate of Applied Science
Business Technology**

Certificate	Executive Assistant I Certificate		
	BSAD 1050	Introduction to Business	3
	BSAD 2340	Office Management	3
	INFO 1030	Spreadsheets (Excel)	3
	INFO 1097	Electronic Communication (Outlook)	1
	INFO 1100	Microcomputer Applications	3
	PRDV 1010	Achieving College Success	3
	CERTIFICATE	Total Certificate Credits	16
Certificate	Executive Assistant II Certificate		
	BSAD 2420	Career Development Capstone OR any business-related internship	3
	BSAD 2540	Principles of Management	3
	INFO 1094	Introduction to Database	1
	INFO 1194	Records Management	3
	INFO 2000	Advanced Microcomputer Apps	3
	INFO 2275	Project Management	3
CERTIFICATE	Total Certificate Credits	16	
Diploma	BSAD 1210	Business Communication	3
	BSAD 1500	Business Mathematics	3
		Total additional hours of General Education	6
	DIPLOMA	Executive Assistant Total Diploma Hours	38
AAS	SPCH	Public Speaking OR Human Communication	3
		Social or Lab Science	3-4
	ACCT 1200	Principles of Accounting I	3
	BSAD 2450	Business Ethics	3
	BSAD 2500	Business Law I	3
	BSAD 2340	Principles of Marketing	3
		Total General Education and Core Classes	18-19
	Electives	Any ACCT, BSAD, BTSC, ECON or INFO Course	4-6
AAS	Total Credits	60-62	

**Certificate, Associate of Applied Science
Drug & Alcohol Counseling, Human Services**

Certificate – Drug & Alcohol	Certificate – Drug & Alcohol Counseling		
	PSYC 1810	Introduction to Psychology	3
	HUSR 12800	Case Assessment, Planning & Management	3
	HUSR 2000	Introduction to Counseling Skills: Theory and Techniques	3
	HUSR 2300	Group Counseling	3
	HUSR 2380	Professional Ethics and Issues	3
	HUSR 2450	Multicultural Counseling	3
	HUSR 2530	Clinical Treatment Issues	3
	PSYC 2020	Drugs and Behavior	3
	PSYC 2150	Life Span: Human Growth and Development	3
	PSYC 2090	Abnormal Psychology (Strongly Recommended – Req for AAS)	3
CERTIFICATE	Total Certificate Credits	30	
AAS – Human Services		Written Communication	3
		Oral Communication	3
		Quantitative Reasoning	3-4
		Social or Lab Science	3-4
		Personal Development	3
	HUSR 1620	Intro to Human Services Work	3
	HUSR 2800	Human Services Worker Practicum	4
	HUSR 2500	Human Services Worker Internship	3
	Electives	Chosen from a Recommended List of Courses	9
	Associate of Applied Science	Total AAS Credits	62-63

**Certificate, Associate of Arts
Drug & Alcohol Counseling, Human Services**

Certificate – Drug & Alcohol	Certificate – Drug & Alcohol Counseling		
	PSYC 1810	Introduction to Psychology	3
	HUSR 12800	Case Assessment, Planning & Management	3
	HUSR 2000	Introduction to Counseling Skills: Theory and Techniques	3
	HUSR 2300	Group Counseling	3
	HUSR 2380	Professional Ethics and Issues	3
	HUSR 2450	Multicultural Counseling	3
	HUSR 2530	Clinical Treatment Issues	3
	PSYC 2020	Drugs and Behavior	3
	PSYC 2150	Life Span: Human Growth and Development	3
	PSYC 2090	Abnormal Psychology (Strongly Recommended)	3
CERTIFICATE	Total Certificate Credits	27-30	
AA – Human Services		Written Communication	6
		Oral Communication	3
		Quantitative Reasoning	3-4
		Lab Science	4
		Social Science (from two different alphas)	6
		Personal Development	3
	HUSR 1620	Intro to Human Services Work	3
	Electives	Chosen from a recommended list of courses	9
	Associate of Arts	Total AAS Credits	62-63

	AA	AS	AAS	AD-N	AFA	DIPLOMA	CERTIFICATE
Automotive Technology			X				X
Aviation Maintenance			X				X
Business Administration [Options: accounting, business administration, & management information systems]	X	X					
Business Technology [Options: executive assistant, information technology technical support, medical office management, & staff accountant]			X			X	X
Coding Technician						X	
Collision Repair & Refinishing Technology			X				X
Computer Sciences		X					
Criminal Justice Studies	X		X				
Diesel, Truck, and Heavy Equipment Technology			X			X	X
Education (Early Childhood)	X		X				
Education (Elementary)	X						
Education (Music)	X						
Education (Secondary) [Endorsement Areas: art; biology; business, marketing, & information technology; chemistry; English language arts; math; social science; & Spanish]	X	X					
Emergency Medical Services			X				
Fine Arts [Options: interdisciplinary, music, music performance, musical theatre, theatre, and visual arts]					X		
Foreign Language (Spanish)	X						
General Studies (Language & Art)	X						
General Studies (Math and Science)		X					
General Studies (Social Sciences)	X						

	AA	AS	AAS	AD-N	AFA	DIPOMA	CERTIFICATE
Health Information Technology			X				
Health Professions (Pre) [Options: chiropractic medicine, dentistry, medicine, nursing, pharmacy, physical therapy, & vet/comparative medicine]		X					
Health Sciences [Options: biomedical research (pre), dental hygiene (pre), dietetics, food science (pre), medical technology (pre), and radiologic technology (pre)]		X					
Human Services	X		X				X
Information Technology	X						
Information Technology – CyberSecurity Option	X						
Life Sciences & Natural Resources [Options: agriculture (pre) biology/ecology, forestry/wildlife management, & rangeland management]		X					
Medical Laboratory Technician			X				
Nursing (Associate Degree)				X			
Nursing (Practical)						X	
Paramedic							X
Phlebotomy							X
Physical Sciences & Math [Options: chemistry, engineering (pre), mathematics, and physics]		X					
Powerline Construction & Maintenance Technology			X			X	X
Psychology	X						
Social Work	X						
Surgical Technology			X				
Welding Technology			X			X	X

Open Meetings Act

Neb. Rev. Stat. § 84-1407. Act, how cited.

Sections 84-1407 to 84-1414 shall be known and may be cited as the Open Meetings Act.

Neb. Rev. Stat. § 84-1408. Declaration of intent; meetings open to public.

It is hereby declared to be the policy of this state that the formation of public policy is public business and may not be conducted in secret.

Every meeting of a public body shall be open to the public in order that citizens may exercise their democratic privilege of attending and speaking at meetings of public bodies, except as otherwise provided by the Constitution of Nebraska, federal statutes, and the Open Meetings Act.

Neb. Rev. Stat. § 84-1409. Terms, defined.

For purposes of the Open Meetings Act, unless the context otherwise requires:

(1)(a) Public body means (i) governing bodies of all political subdivisions of the State of Nebraska, (ii) governing bodies of all agencies, created by the Constitution of Nebraska, statute, or otherwise pursuant to law, of the executive department of the State of Nebraska, (iii) all independent boards, commissions, bureaus, committees, councils, subunits, or any other bodies created by the Constitution of Nebraska, statute, or otherwise pursuant to law, (iv) all study or advisory committees of the executive department of the State of Nebraska whether having continuing existence or appointed as special committees with limited existence, (v) advisory committees of the bodies referred to in subdivisions (i), (ii), and (iii) of this subdivision, and (vi) instrumentalities exercising essentially public functions; and

(b) Public body does not include (i) subcommittees of such bodies unless a quorum of the public body attends a subcommittee meeting or unless such subcommittees are holding hearings, making policy, or taking formal action on behalf of their parent body, except that all meetings of any subcommittee established under section 81-15,175 are subject to the Open Meetings Act, and

(ii) entities conducting judicial proceedings unless a court or other judicial body is exercising rulemaking authority, deliberating, or deciding upon the issuance of administrative orders;

(2) Meeting means all regular, special, or called meetings, formal or informal, of any public body for the purposes of briefing, discussion of public business, formation of tentative policy, or the taking of any action of the public body; and

(3) Virtual conferencing means conducting or participating in a meeting electronically or telephonically with interaction among the participants subject to subsection (2) of section 84-1412.

Neb. Rev. Stat. § 84-1410. Closed session; when; purpose; reasons listed; procedure; right to challenge; prohibited acts; chance meetings, conventions, or workshops.

(1) Any public body may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. Closed sessions may be held for, but shall not be limited to, such reasons as:

(a) Strategy sessions with respect to collective bargaining, real estate purchases, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body;

(b) Discussion regarding deployment of security personnel or devices;

(c) Investigative proceedings regarding allegations of criminal misconduct;

(d) Evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting;

(e) For the Community Trust created under section 81-1801.02, discussion regarding the amounts to be paid to individuals who have suffered from a tragedy of violence or natural disaster; or

(f) For public hospitals, governing board peer review activities, professional review activities, review and discussion of medical staff investigations or disciplinary actions, and any strategy session concerning transactional negotiations with any referral source that is required by federal law to be conducted at arms length.

Nothing in this section shall permit a closed meeting for discussion of the appointment or election of a new member to any public body.

(2) The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The public body holding such a closed session shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken. For purposes of this section, formal action shall mean a collective decision or a collective commitment or promise to make a decision on any question, motion, proposal, resolution, order, or ordinance or formation of a position or policy but shall not include negotiating guidance given by members of the public body to legal counsel or other negotiators in closed sessions authorized under subdivision (1)(a) of this section.

(3) Any member of any public body shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is neither clearly necessary for (a) the protection of the public interest or (b) the prevention of needless injury to the reputation of an individual. Such challenge shall be overruled only by a majority vote of the members of the public body. Such challenge and its disposition shall be recorded in the minutes.

(4) Nothing in this section shall be construed to require that any meeting be closed to the public. No person or public body shall fail to invite a portion of its members to a meeting, and no public body shall designate itself a subcommittee of the whole body for the purpose of circumventing the Open Meetings Act. No closed session, informal meeting, chance meeting, social gathering, email, fax, or other electronic communication shall be used for the purpose of circumventing the requirements of the act.

(5) The act does not apply to chance meetings or to attendance at or travel to conventions or workshops of members of a public body at which there is no meeting of the body then intentionally convened, if there is no vote or other action taken regarding any matter over which the public body has supervision, control, jurisdiction, or advisory power.

Neb. Rev. Stat. § 84-1411. Meetings of public body; notice; method; contents; when available; right to modify; duties concerning notice; videoconferencing or telephone conferencing authorized; emergency meeting without notice; appearance before public body.

(1)(a) Each public body shall give reasonable advance publicized notice of the time and place of each meeting as provided in this subsection. Such notice shall be transmitted to all members of the public body and to the public.

(b)(i) Except as provided in subdivision (1)(b)(ii) of this section, in the case of a public body described in subdivision (1)(a)(i) of section 84-1409 or such body's advisory committee, such notice shall be published in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's web site.

(ii) In the case of the governing body of a city of the second class or village or such body's advisory committee, such notice shall be published by:

(A) Publication in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's web site; or

(B) Posting written notice in three conspicuous public places in such city or village. Such notice shall be posted in the same three places for each meeting.

(iii) In the case of a public body not described in subdivision (1)(b)(i) or (ii) of this section, such notice shall be given by a method designated by the public body.

(c) In addition to a method of notice required by subdivision (1)(b)(i) or (ii) of this section, such notice may also be provided by any other appropriate method designated by such public body or such advisory committee.

(d) Each public body shall record the methods and dates of such notice in its minutes.

(e) Such notice shall contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the principal office of the public body during normal business hours. Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. Except for items of an emergency nature, the agenda shall not be altered later than (i) twenty-four hours before the scheduled commencement of the meeting or (ii) forty-eight hours before the scheduled commencement of a meeting of a city council or village board scheduled outside the corporate limits of the municipality. The public body shall have the right to modify the agenda to include items of an emergency nature only at such public meeting.

(2)(a) The following entities may hold a meeting by means of virtual conferencing if the requirements of subdivision (2)(b) of this section are met:

(i) A state agency, state board, state commission, state council, or state committee, or an advisory committee of any such state entity;

(ii) An organization, including the governing body, created under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act;

(iii) The governing body of a public power district having a chartered territory of more than one county in this state;

(iv) The governing body of a public power and irrigation district having a chartered territory of more than one county in this state;

(v) An educational service unit;

(vi) The Educational Service Unit Coordinating Council;

(vii) An organization, including the governing body, of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act;

(viii) A community college board of governors;

(ix) The Nebraska Brand Committee;

(x) A local public health department;

(xi) A metropolitan utilities district;

(xii) A regional metropolitan transit authority;

(xiii) A natural resources district; and

(xiv) The Judicial Resources Commission.

(b) The requirements for holding a meeting by means of virtual conferencing are as follows:

(i) Reasonable advance publicized notice is given as provided in subsection (1) of this section, including providing access to a dial-in number or link to the virtual conference;

(ii) In addition to the public's right to participate by virtual conferencing, reasonable arrangements are made to accommodate the public's right to attend at a physical site and participate as provided in section 84-1412, including reasonable seating, in at least one designated site in a building open to the public and identified in the notice, with: At least one member of the entity holding such meeting, or his or her designee, present at each site; a recording of the hearing by audio or visual recording devices; and a reasonable opportunity for input, such as public comment or questions, is provided to at least the same extent as would be provided if virtual conferencing was not used;

(iii) At least one copy of all documents being considered at the meeting is available at any physical site open to the public where individuals may attend the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act; and

(iv) Except as otherwise provided in this subdivision or subsection (4) of section 79-2204, no more than one-half of the meetings of the state entities, advisory committees, boards, councils, organizations, or governing bodies are held by virtual conferencing in a calendar year. In the case of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis or an organization created under the Municipal Cooperative Financing Act, the organization may hold more than one-half of its meetings by virtual conferencing if such organization holds at least one meeting each calendar year that is not by virtual conferencing. The governing body of a risk management pool that meets at least quarterly and the advisory committees of the governing body may each hold more than one-half of its meetings by virtual conferencing if the governing body's quarterly meetings are not held by virtual conferencing.

(3) Virtual conferencing, emails, faxes, or other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(4) The secretary or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

(5) When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by virtual conferencing. The provisions of subsection (4) of this section shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day.

(6) A public body may allow a member of the public or any other witness to appear before the public body by means of virtual conferencing.

(7)(a) Notwithstanding subsections (2) and (5) of this section, if an emergency is declared by the Governor pursuant to the Emergency Management Act as defined in section 81-829.39, a public body the territorial jurisdiction of which is included in the emergency declaration, in whole or in part, may hold a meeting by virtual conferencing during such emergency if the public body gives reasonable advance publicized notice as described in subsection (1) of this section. The notice shall include information regarding access for the public and news media. In addition to any formal action taken pertaining to the emergency, the public body may hold such meeting for the purpose of briefing, discussion of public business, formation of tentative policy, or the taking of any action by the public body.

(b) The public body shall provide access by providing a dial-in number or a link to the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act. Reasonable arrangements shall be made to accommodate the public's right to hear and speak at the meeting and record the meeting. Subsection (4) of this section shall be complied with in conducting such meetings.

(c) The nature of the emergency shall be stated in the minutes. Complete minutes of such meeting specifying the nature of the emergency and any formal action taken at the meeting shall be made available for inspection as provided in subsections (5) and (6) of section 84-1413.

Neb. Rev. Stat. § 84-1412. Meetings of public body; rights of public; public body; powers and duties.

(1) Subject to the Open Meetings Act, the public has the right to attend and the right to speak at meetings of public bodies, and all or any part of a meeting of a public body, except for closed sessions called pursuant to section 84-1410, may be videotaped, televised, photographed, broadcast, or recorded by any person in attendance by means of a tape recorder, a camera, video equipment, or any other means of pictorial or sonic reproduction or in writing.

(2) It shall not be a violation of subsection (1) of this section for any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, broadcasting, or recording its meetings, including meetings held by virtual conferencing. A body may not be required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

(3) No public body shall require members of the public to identify themselves as a condition for admission to the meeting nor shall such body require that the name of any member of the public be placed on

the agenda prior to such meeting in order to speak about items on the agenda. The body shall require any member of the public desiring to address the body to identify himself or herself, including an address and the name of any organization represented by such person unless the address requirement is waived to protect the security of the individual.

(4) No public body shall, for the purpose of circumventing the Open Meetings Act, hold a meeting in a place known by the body to be too small to accommodate the anticipated audience.

(5) No public body shall be deemed in violation of this section if it holds its meeting in its traditional meeting place which is located in this state.

(6) No public body shall be deemed in violation of this section if it holds a meeting outside of this state if, but only if:

(a) A member entity of the public body is located outside of this state and the meeting is in that member's jurisdiction;

(b) All out-of-state locations identified in the notice are located within public buildings used by members of the entity or at a place which will accommodate the anticipated audience;

(c) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including making virtual conferencing available at an in-state location to members, the public, or the press, if requested twenty-four hours in advance;

(d) No more than twenty-five percent of the public body's meetings in a calendar year are held out-of-state;

(e) Out-of-state meetings are not used to circumvent any of the public government purposes established in the Open Meetings Act; and

(f) The public body publishes notice of the out-of-state meeting at least twenty-one days before the date of the meeting in a legal newspaper of statewide circulation.

(7) Each public body shall, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at a meeting.

(8) Public bodies shall make available at the meeting or the in-state location for virtual conferencing as required by subdivision (6)(c) of this section, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed at an open meeting, either in paper or electronic form. Public bodies shall make available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. At the beginning of the meeting, the public shall be informed about the location of the posted information.

Neb. Rev. Stat. § 84-1413. Meetings; minutes; roll call vote; secret ballot; when.

(1) Each public body shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed.

(2) Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the public body in open session, and the record shall state how each member voted or if the member was absent or not voting. The requirements of a roll call or viva voce vote shall be satisfied by a public body which utilizes an electronic voting device which allows the yeas and nays of each member of such public body to be readily seen by the public.

(3) The vote to elect leadership within a public body may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.

(4) The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public records and open to public inspection during normal business hours.

(5) Minutes shall be written, except as provided in subsection (6) of this section, and available for inspection within ten working days or prior to the next convened meeting, whichever occurs earlier, except that cities of the second class and villages may have an additional ten working days if the employee responsible for writing the minutes is absent due to a serious illness or emergency.

(6) Minutes of the meetings of the board of a school district or educational service unit may be kept as an electronic record.

(7) Beginning July 31, 2022, the governing body of a natural resources district, the city council of a city of the metropolitan class, the city council of a city of the primary class, the city council of a city of the first class, the county board of a county with a population greater than twenty-five thousand inhabitants, and the school board of a school district shall make available on such entity's public web site the agenda and minutes of any meeting of the governing body. The agenda shall be placed on the web site at least twenty-four hours before the meeting of the governing body. Minutes shall be placed on the web site at such time as the minutes are available for inspection as provided in subsection (5) of this section. This information shall be available on the public web site for at least six months.

Neb. Rev. Stat. § 84-1414. Unlawful action by public body; declared void or voidable by district court; when; duty to enforce open meeting laws; citizen's suit; procedure; violations; penalties.

(1) Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in violation of the Open Meetings Act shall be declared void by the district court if the suit is commenced within one hundred twenty days of the meeting of the public body at which the alleged violation occurred. Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in substantial violation of the Open Meetings Act shall be voidable by the district court if the suit is commenced more than one hundred twenty days after but within one year of the meeting of the public body in which the alleged violation occurred. A suit to void any final action shall be commenced within one year of the action.

(2) The Attorney General and the county attorney of the county in which the public body ordinarily meets shall enforce the Open Meetings Act.

(3) Any citizen of this state may commence a suit in the district court of the county in which the public body ordinarily meets or in which the plaintiff resides for the purpose of requiring compliance with or preventing violations of the Open Meetings Act, for the purpose of declaring an action of a public body void, or for the purpose of determining the applicability of the act to discussions or decisions of the public body. It shall not be a defense that the citizen attended the meeting and failed to object at such time. The court may order payment of reasonable attorney's fees and court costs to a successful plaintiff in a suit brought under this section.

(4) Any member of a public body who knowingly violates or conspires to violate or who attends or remains at a meeting knowing that the public body is in violation of any provision of the Open Meetings Act shall be guilty of a Class IV misdemeanor for a first offense and a Class III misdemeanor for a second or subsequent offense.

LB 83, § 15, One Hundred Seventh Legislature, First Session, 2021. (*The Revisor of Statutes will assign a statute number after the Legislature adjourns sine die.*) No motion, resolution, rule, regulation, ordinance, or formal action made, adopted, passed, or taken at a meeting as defined in section 84-1409 of a public body as defined in such section shall be invalidated because such motion, resolution, rule, regulation, ordinance, or formal action was made, adopted, passed, or taken at a meeting or meetings on or after March 17, 2020, and on or before April 30, 2021, pursuant to a Governor's Executive Order which waived certain requirements of the Open Meetings Act.