

WESTERN NEBRASKA COMMUNITY COLLEGE

Western Community College Area Board of Governors' Policy

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| TITLE: | Institutional Review Board (IRB) |
| DIVISION: | Institutional Research |
| CATEGORY: | General Institutional |
| REFERENCE: | Nebraska Revised Statute 85-960.01 Community colleges; applied research activities permitted. U.S. Department of Health and Human Services (HHS), the Office for Human Research Protections (OHRP) 45 CFR 46, Subparts A, B, C, and D, the Food and Drug Administration (FDA) 21 CFR Parts 50, 56, 312 |
| NUMBER: | BP-711 |
| APPROVAL/DATE: | F. Lynne Klemke, President, WCCA Board of Governors Date: November 18, 2020 |

Purpose

The Board of Governors recognizes that Western Nebraska Community College (WNCC) is not a research-based institution but acknowledges that there will be instances where the involvement of students and employees in research is an integral part of the advancement of the educational process. This policy guides the review and approval of research requests.

Scope

This policy applies to research affiliated with the institution undertaken by internal (faculty, staff, and students) and external investigators.

Definitions

External investigators: Those who conduct research for the purpose of a report or study requested by an institution or agency other than WNCC.

Policy

To minimize potential risk arising from research participation, WNCC shall institute an Institutional Review Board (IRB) as one of the standing committees assembled by the President. All research projects proposed by WNCC faculty, staff, and/or students is subject to review. In addition, all external investigations involving faculty, staff, and/or students from WNCC must be reviewed and approved by the IRB.

The IRB is tasked with ensuring that all risks have been identified and minimized; that the potential for benefit has been recognized and maximized; that all participants are provided with substantial information about the study and formally agree to be a subject in the research; and that any research is conducted ethically and in compliance with federally established rules and regulations as outlined in the U.S. Department of Health and Human Services (HHS), the Office for Human Research Protections (OHRP) 45 CFR 46, Subparts A, B, C, and D, the Food and Drug Administration (FDA) 21 CFR Parts 50, 56, 312, and all other pertinent guidelines and regulations.

Procedures

The College President shall promulgate such procedures as may be necessary for the implementation of this policy.

Revising this Policy

This Board Policy supersedes any prior WNCC policy, procedure, guideline, or handbook on this subject matter.

If statutory provisions, regulatory guidance, or court interpretations change or conflict with this Board Policy, the Board retains the right to revise accordingly and for the changes to take effect immediately.

Adoption Date (and Board of Governor’s Minutes Item Number): November 18, 2020, Item K (3)

Revision Date (and Board of Governors’ Minutes Item Number):

Prior Policy Number:

Schedule for Review:

Divisions/Department Responsible for Review and Update: Office of Institutional Research

Sponsoring Division/Department: Student Services

Repeal Date:

Cross Reference:

Procedure(s) for Policy:

AP-711 (Institutional Review Board)

Related Policies/References: