

WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS

PROPOSED AGENDA

- A. Call to Order, Mr. Daniels
- B. Oath of Office, Newly Elected
And Re-Elected Board Members
- C. Roll Call
- D. Community Comments
- E. Board Chairperson Comments
 - 1) Copy of Nebraska Open Meeting Act is
Available at Back of Room
- F. Re-Organization of Board for 2017
 - 1) Election of Chairperson
 - 2) Election of Vice Chairperson
 - 3) Appointment of Secretary
 - 4) Appointment of Treasurer
- G. Consent Calendar
 - 1) Review Contents of Consent Calendar
 - a) Agenda
 - b) Excuse Absent Board Member(s)
 - c) Minutes
 - 1) Regular Meeting, December 21, 2016

REGULAR MEETING

January 18, 2017

12:00 P.M. - LUNCH

Room A103

John N. Harms Center

Western Nebraska Community College

Scottsbluff Campus

2620 College Park

Scottsbluff, Nebraska

1:00 P.M. REGULAR MEETING

Boardroom

Western Nebraska Community College

Scottsbluff Campus

1601 East 27th Street

Scottsbluff Nebraska

G. Consent Calendar – Cont.

1) Review Contents of Consent Calendar – Cont

d) Claims

- 1) WCCA Unrestricted Fund - \$2,163,236.80 (Pages 1 – 13)
- 2) WCCA Restricted Fund - \$18,588.72 (Pages 13 - 14)
- 3) WCCA Federal Fund - \$1,165.35 (Page 14)
- 4) WCCA Agency Fund - \$10,836.52 (Pages 14 - 15)
- 5) WCCA Loan Fund - \$ -0-
- 6) WCCA Plant Fund - \$118,575.65 (Page 15)
- 7) WCCA Auxiliary Fund - \$105,584.95 (Pages 15 - 18)

e) City Planning Commission Reports

f) Reports and Proposals

- 1) From the Students
- 2) From the Faculty
- 3) From the Administration
- 4) From the Board

2) Approval of Consent Calendar

3) Consideration of Items Extracted from Consent Calendar

H. Bid Consent Calendar

1) Review Contents of Bid Consent Calendar

- a) #17-EQ-11 - Wheel Loader Simulator System (Pages 2 – 2a)
- b) #17-EQ-13 - VOIP Upgrade Project (Pages 2b – 2c)

2) Approval of Bid Consent Calendar

3) Consideration of Items Extracted From Bid Consent Calendar

I. Public Notice – Re: Settlement of David Harnish Employment Contract Claim – Mr. Kelly

J. Personnel Consent Calendar

a) Resignation(s):

- 1) Mr. Dean R. Rindels, Welding Instructor (Page 3)
- 2) Mr. David W. Harnish, P.E .Instructor/Head Women's Basketball Coach (Handout)

J. Personnel Consent Calendar - Cont.

1) Review Contents of Personnel Consent Calendar – Cont.

b) Appointment(s):

- 1) Mr. Lexalan D. Larson, Applied Agriculture Instructor (Pages 3a – 3d)
- 2) Ms. Christine A. Lee, Health Information Technology Instructor (Handout)

2) Approval of Personnel Consent Calendar

3) Consideration of Items Extracted from Personnel Consent Calendar

K. Western Community College Area Board of Governors – Mr. Daniels

1) Consider Request for Sale and Use of Alcohol Beverages on College Campus (Page 4)

a) Theatre West – Broadway in the Bluffs February 4, 2017

L. Reports and Recommendations from Board Policy Committee – Ms. Klemke, Mr. Groshans

1) #500.4600.17 – Compensatory Abilities and accompanying Appendix E-2-2017 (Pages 5 – 5g)

M. Reports and Recommendations from Executive Council – Mr. Daniels

1) Presidential Performance Evaluation Review and Compensation

N. Reduction-In-Force – Dr. Holcomb (Enclosure)

1) Final Recommendation of the WCCA President for Amendment of Contracts and Reduction of Staff Members for the 2017-2018 Academic Year

O. Monitoring Reports

1) Higher Learning Commission – Dr. Dale (Enclosure)

a) Accreditation Update

P. Western Nebraska Community College Facilities Corporation Special Meeting

- 1) Call to Order – Mr. Stickney
- 2) Roll Call
- 3) Election of Directors
- 4) Adjourn

O. Monitoring Reports – Cont.

- 2) Nebraska Community College Association – Dr. Gramberg, Dr. Perkins
 - a) Executive Committee Meeting, January 9, 2017
- 3) Association of Community College Trustees – Dr. Perkins

Q. Board Member Comments

R. President's Comments

S. Upcoming Meetings and Events

- 1) Association of Community College Trustees
 - a) 2017 National Legislative Summit
 - 1) February 13 – 16, 2017
 - 2) Marriott Wardman Park Hotel
 - 3) Washington, DC
 - b) 2017 Annual Leadership Congress
 - 1) September 25 – 28, 2017
 - 2) The Cosmopolitan Las Vegas
 - 3) Las Vegas, Nevada

S. Upcoming Meetings and Events – Cont.

2) Nebraska Community College Association

- a) 2017 Regular Meetings
 - 1) First Quarter Meeting
 - A) January 20, 2017
 - B) Lincoln, Nebraska
 - 2) Second Quarter Meeting
 - A) May 1, 2017
 - B) Lincoln, Nebraska
 - 3) Third Quarter Meeting
 - A) August 14, 2017
 - B) Lincoln, Nebraska
 - 4) Fourth Quarter (Annual Meeting)
 - A) November 6 and 7, 2017
 - B) McCook, Nebraska

T. Next Regular Meeting - Wednesday, February 15, 2017, 1:00 p.m., Boardroom, Western Nebraska Community College, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, Nebraska.

U. Adjournment

MISSION STATEMENT:

“WNCC assures learning opportunities for all – enriching lives, invigorating communities, creating futures”

MINUTES OF MEETING
BOARD OF GOVERNORS
WESTERN COMMUNITY COLLEGE AREA

TIME AND PLACE
ROLL CALL
NOTICE OF MEETING

A regular meeting of the Western Community College Area Board of Governors was held at 1:02 p.m., on Wednesday, January 18, 2017, in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald, on Friday, January 13, 2017, with the following members present: Merlyn L. Gramberg, Linda A. Guzman-Gonzales, F. Lynne Klemke, William M. Packard, M. Thomas Perkins, Thomas L. Perlinski, R. J. Savely, Jr., Richard G. Stickney, Julienne K. Walworth Timothy H. Daniels, Chairperson. Absent: Kimberly A. Marcy. Student Representatives present: Ashley Burr, Sidney Campus. Faculty Representatives present: William A. Loring, Scottsbluff Campus. College staff present: Todd R. Holcomb, William D. Knapper, Coral E. Richards, Kimberly J. Dale, Evangeline K. Grant, David E. Groshans, Paula J. Abbott, Judith L. Amoo, Kathy A. Ault, Ellen M. Dillon, Robyn R. Iossi, Schvalla R. Rivera, Jennifer Rogers, Kristin R. Wiebe. College Attorney present: Philip M. Kelly. A current agenda was available in the College President's office and the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.

OATH OF OFFICE

Prior to the Roll Call, Ms. Walworth administered the Oath of Office to newly elected Board member Ms. Linda A. Guzman-Gonzales, District Five; and to re-elected Board members: F. Lynne Klemke, District Two; Richard G. Stickney, District Three; Timothy H. Daniels, District Four; M. Thomas Perkins, District Five.

Mr. Daniels welcomed Ms. Guzman-Gonzales as a member of the Board of Governors. He reported Ms. Kimberly A. Marcy, District One, was also re-elected. Since she is unable to attend the meeting today, the Oath of Office was administered to her on January 10, 2017, by Ms. Melissa Jancik, Notary Public.

QUORUM

Mr. Daniels declared a quorum was present for the transaction of business.

COMMUNITY COMMENTS

Mr. Daniels asked for comments from the community.

COMMUNITY COMMENTS
Cont.

Pursuant to Board Policy #830.1000.79, Mr. Daniels reminded community members who wish to make comments that each speaker will be limited to a five minute presentation.

Mr. Groshans introduced Ms. Kathy A. Ault, Associate Director of Human Resources. He remarked Ms. Ault will be regularly attending Board meetings.

Ms. Rogers, Executive Director of the WNCC Foundation, was pleased to report the major gifts campaign, WNCC Works: Expanding the Possibilities, has raised \$9.6 million which exceeds the goal of \$8.95 million. She extended a thank you to the members of the Campaign Leadership team, the Foundation Board of Directors, the College Board of Governors, the College faculty and staff, and to the communities throughout the panhandle for their tremendous support making it possible to achieve and exceed the campaign goal. She remarked she will present a complete report at the Regular February Board meeting.

BOARD CHAIRPERSON
COMMENTS

Mr. Daniels congratulated the Foundation staff for the outstanding and professional job they have done to ensure the success of the campaign.

Mr. Daniels announced that for public information, there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

Mr. Daniels welcomed Dr. Schvalla R. Rivera who began her duties as Dean of Students on January 9, 2017.

Mr. Daniels reported Ms. Marcy notified Ms. Richards that she would be unable to attend the meeting today because of Personal Health.

RE-ORGANIZATION OF
BOARD FOR 2017

Mr. Daniels announced the next order of business is the re-organization of the Board for the 2017 year.

Election of Chairperson

Mr. Daniels announced that he would not accept a nomination for the position of Chairperson.

Mr. Daniels called for nominations for Chairperson of the Western Community College Area Board of Governors for the 2017 year. He reminded Board members that nominations do not require a second.

RE-ORGANIZATION OF
BOARD FOR 2017
Election of Chairperson
Cont.

Mr. Stickney nominated Ms. Walworth. There were no further nominations.

Mr. Perlinski moved nominations cease and a unanimous ballot be cast for Ms. Julianne K. Walworth as Chairperson of the Western Community College Area Board of Governors for the 2017 year. Seconded by Dr. Perkins. The vote was, Yes: Gramberg, Guzman-Gonzales, Klemke, Packard, Perkins, Perlinski, Savely, Stickney, Daniels. No: None. Abstain: Walworth. Absent: Marcy. Motion carried.

Election of Vice
Chairperson

Mr. Daniels called for nominations for Vice Chairperson of the Western Community College Area Board of Governors for the 2017 year.

Dr. Perkins nominated Mr. Stickney. There were no further nominations.

Mr. Savely moved nominations cease and a unanimous ballot be cast for Mr. Stickney as Vice Chairperson of the Western Community College Area Board of Governors for the 2017 year. Seconded by Dr. Packard. The vote was, Yes: Guzman-Gonzales, Klemke, Packard, Perkins, Perlinski, Savely, Walworth, Gramberg, Daniels. No: None. Abstain: Stickney. Absent: Marcy. Motion carried.

Appointment of
Secretary and Treasurer

Mr. Daniels reported the positions of Secretary and Treasurer are appointments; therefore, a motion will be in order to appoint the Secretary and the Treasurer.

Appointment of
Secretary

Mr. Stickney moved Ms. Coral E. Richards be appointed as Secretary of the Western Community College Area Board of Governors for the 2017 year. Seconded by Ms. Guzman-Gonzales. The vote was, Yes: Klemke, Packard, Perkins, Perlinski, Savely, Stickney, Walworth, Gramberg, Guzman-Gonzales, Daniels. No: None. Absent: Marcy. Motion carried.

Appointment of
Treasurer

Mr. Perlinski moved Mr. William D. Knapper be appointed as Treasurer of the Western Community College Area Board of Governors for the 2017 year. Seconded by Ms. Klemke. The vote was, Yes: Packard, Perkins, Perlinski, Savely, Stickney, Walworth, Gramberg, Guzman-Gonzales, Klemke, Daniels. No: None. Absent: Marcy. Motion carried.

Ms. Walworth assumed the position of Chairperson, and thanked the Board members for their vote of confidence.

CONSENT CALENDAR
Review Contents

Ms. Walworth reviewed the contents of the Consent Calendar which include the following items:

- 1) Agenda, January 18, 2017
- 2) Excuse Absent Board Member(s) – Ms. Marcy
- 3) Minutes
 - a) Regular Meeting, December 21, 2016
- 4) Claims
 - a) WCCA Unrestricted Fund - \$2,163,236.80
 - b) WCCA Restricted Fund - \$18,588.72
 - c) WCCA Federal Fund - \$1,165.35
 - d) WCCA Agency Fund - \$10,836.51
 - e) WCCVA Loan Fund - \$-0-
 - f) WCCA Plant Fund - \$118,575.65
 - g) WCCA Auxiliary Fund - \$105,584.95
- 5) City Planning Commission Reports – Attachment A
- 6) Reports and Proposals
 - a) From the Students
 - b) From the Faculty
 - c) From the Administration
 - d) From the Board

Ms. Walworth inquired if there were any item(s) on the Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

Ms. Richards commented that Item 6 on the City Planning Commission Reports does pertain to the College. Mr. Knapper will present information about the Paving District Assessment.

Mr. Knapper reported the College portion of the Paving Assessment for 14th Avenue is \$154,809. He reported this assessment was included in the 2016-2017 Capital Fund Budget. As was agreed during the Budget preparation, the College will pay the total assessment; thus, avoiding payment of 4.91 interest rate over a 15 year installment. Mr. Knapper reported Reganis, LLC portion is \$441,192.15, and 2627 Lodging, LLC portion is \$138,448.02. He commented the City of Scottsbluff paid for the intersection. There is no Board action required as this was previously approved.

CONSENT CALENDAR
Approval

Mr. Daniels moved the Consent Calendar be approved as submitted. Seconded by Mr. Savely. The vote was, Yes: Perkins, Perlinski, Savely, Stickney, Daniels, Gramberg, Guzman-Gonzales, Klemke, Packard, Walworth. No: None. Absent: Marcy. Motion carried.

CONSENT CALENDAR
Consider Items Extracted

There were no items extracted from the Consent Calendar.

BID CONSENT CALENDAR
Review Contents

Ms. Walworth reviewed the contents of the Bid Consent Calendar which include the following bid(s):

- 1) #17-EQ-11 – Wheel Loader Simulator System
- 2) #17-EQ-13 – VOIP Upgrade Project – Attachment B

Ms. Walworth inquired if there were any item(s) on the Bid Consent Calendar which any Board member wished to have removed for separate consideration.

Mr. Perlinski requested Bid #17-EQ-00 – Wheel Load Simulator System be removed for separate consideration.

BID CONSENT CALENDAR
Approval

Mr. Daniels moved the amended Bid Consent Calendar be approved. Seconded by Ms. Klemke. The vote was, Yes: Perlinski, Savely, Stickney, Daniels, Gramberg, Guzman-Gonzales, Klemke, Packard, Perkins, Walworth. No: None. Absent: Marcy. Motion carried.

BID CONSENT CALENDAR
Consider Items Extracted

Mr. Perlinski reported he requested Bid #17-EQ-11, Wheel Load Simulator System be removed for separate consideration to allow the Board to accept a bid other than the low bid.

Mr. Knapper reported bids were received on January 18, 2017, for a Wheel Loader Simulator System. Bids were received from the following firms:

| | |
|-------------------------------|-------------|
| Moss, Johnston, IA | \$40,170.00 |
| Simformation, LLC, Peoria, IL | \$72,541.12 |

Mr. Knapper reported the bid submitted by Moss does not meet specifications as it only vibrates when the software indicates something has been hit, and it has only three degrees of motion. Additionally, it does not adjust to Caterpillar and Deere controls without purchasing additional software. Mr. Knapper reported the simulator bid by Simformation, LLC is licensed by Caterpillar.

Mr. Perlinski reported the Budget and Finance Committee is recommending the Board accept the bid submitted by Simformation, LLC of Peoria, IL in the amount of \$72,541.12.

Dr. Gramberg moved the Board approve the recommendation of the Budget and Finance Committee to accept

BID CONSENT CALENDAR
Consider Items Extracted
Cont.

the bid submitted by Simformotion , LLC, of Peoria, IL, in the amount of \$72,451.12 for a Wheel Loader Simulator System. Seconded by Mr. Savely. The vote was, Yes: Savely, Stickney, Daniels, Gramberg, Guzman-Gonzales, Klemke, Packard, Perkins, Perlinski, Walworth. No: None. Absent: Marcy. Motion carried.

PUBLIC NOTICE – RE:
SETTLEMENT OF DAVID
HARNISH EMPLOYMENT
CONTRACT CLAIM

Mr. Kelly reported, pursuant Section 84-713 of the Reissue of the Revised Statutes, settlement claims of \$50,000 or more shall be an agenda item for informational purposes.

Mr. Kelly reported the College has reached an agreement with Mr. David W. Harnish to sever and release all claims. Under the terms of the agreement, Mr. Harnish's teaching and coaching contract will be paid monthly through August 2017. Additionally, twelve months of his current health insurance coverage will be will be paid monthly through August 31, 2018. The total amount of the claim is \$62,261.00. Mr. Kelly reported Mr. Harnish has resigned his position as Physical Education Instructor and Head Women's Basketball Coach.

Mr. Daniels moved the Board approve the Settlement of Mr. David Harnish Employment Contract Claim as presented. Seconded by Dr. Perkins. The vote was, Yes: Stickney, Daniels, Gramberg, Guzman-Gonzales, Klemke, Packard, Perkins, Perlinski, Savely, Walworth. No: None. Absent: Marcy. Motion carried.

PERSONNEL CONSENT
CALENDAR
Review Contents

Ms. Walworth reviewed the contents of the Personnel Consent Calendar which include the following resignation(s) and appointment(s):

- 1) Resignation(s):
 - a) Mr. Dean R. Rindels, Welding Instructor, effective January 9, 2017.
 - b) Mr. David W. Harnish, Physical Education Instructor, Head Women's Basketball Coach, effective January 18, 2017.
- 2) Appointment(s):
 - a) Mr. Lexalan D. Larson, Applied Agriculture Instructor, effective January 9, 2017, through August 10, 2017, salary to be determined in accordance with the provisions of the WCCA Negotiated Agreement.
 - b) Ms. Christine A. Lee, Health Information Technology Instructor, effective February 8, 2017, through May 19, 2017, salary to be determined in accordance with the provisions of the WCCA Negotiated Agreement.

PERSONNEL CONSENT
CALENDAR
Review Contents
Cont.

Ms. Walworth inquired if there were any item(s) on the Personnel Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

PERSONNEL CONSENT
CALENDAR
Approval

Mr. Savely moved the Personnel Consent Calendar be approved as submitted. Seconded by Mr. Daniels. The vote was, Yes: Daniels, Gramberg, Guzman-Gonzales, Klemke, Packard, Perkins, Perlinski, Savely, Stickney, Walworth. No: None. Absent: Marcy. Motion carried.

PERSONNEL CONSENT
CALENDAR
Consider Items Extracted

There were no items extracted from the Personnel Consent Calendar.

WESTERN COMMUNITY
COLLEGE AREA BOARD
OF GOVERNORS
Consider Request for Sale
and Use of Alcohol
Beverages on College
Campus

Mr. Daniels reported Theatre West has submitted a Request for the Sale and Use of Alcohol Beverages on the College Campus at the Broadway in the Bluffs fundraiser. The event, a concert and dessert buffet, will take place on February 4, 2017.

Mr. Daniels moved the Board approve the request from Theatre West for the Sale and Use of Alcohol Beverages on February 4, 2017, at the Broadway on the Bluffs fundraiser. Seconded by Ms. Klemke. The vote was, Yes: Gramberg, Guzman-Gonzales, Klemke, Packard, Perkins, Perlinski, Savely, Stickney, Daniels, Walworth. No: None. Absent: Marcy. Motion carried.

REPORTS AND RECOM-
MENDATIONS FROM
BOARD POLICY
COMMITTEE
#500.4600.17
Appendix E-2-2017

Mr. Groshans reported proposed Board Policy #500.4600.17 – Compensatory Abilities and the accompanying Appendix E-2-2017 were presented last month. Mr. Groshans reported Mr. Ossian, College Attorney, assisted in consolidating both documents to eliminate extra wording so they will be easier for students to use. He commented the year date (.16 and 2016) have been changed to reflect the correct year in which the policy and appendix were adopted by the Board.

Mr. Groshans reported neither the Board Policy Committee nor the College administration has received any comment regarding this proposed policy since it was presented last month.

Ms. Klemke reported the Board Policy Committee is recommending proposed Board Policy #500.4600.17 – Compensatory Abilities and the accompanying Appendix E-2-2017 be approved as presented.

REPORTS AND RECOM-
MENDATIONS FROM
BOARD POLICY
COMMITTEE
#500.4600.17
Appendix E-2-2017
Cont.

Mr. Stickney moved the Board accept the recommendation of the Board Policy Committee to approve Policy #500.4600.17 – Compensatory Abilities and the accompanying Appendix E-2-2017 as presented. Seconded by Dr. Packard. The vote was, Yes: Guzman-Gonzales, Klemke, Packard, Perkins, Perlinski, Savely, Stickney, Daniels, Gramberg, Walworth. No: None. Absent: Marcy. Motion carried.
(A copy of the adopted policy and appendix is attached in the official minute book.)

REPORTS AND RECOM-
MENDATIONS FROM
EXECUTIVE COUNCIL
Presidential Performance
Evaluation Review and
Compensation

Mr. Daniels reported the Executive Committee requested Mr. Groshans and Mr. Kelly review the President's Contract and update the contract as necessary. He asked Mr. Kelly to present the Council's report.

Mr. Kelly reported that previously when changes to the President's Contract were approved by the Board, those changes became an addendum to the contract. Mr. Kelly reported he has re-written the contract to incorporate the addendums into one document. He also, upon the recommendation of the Executive Council, included a new retention agreement into the contract. Mr. Kelly reported the revised contract period is July 2016 through June 2019 with the normal extension provisions.

Mr. Daniels reported the Executive Council is recommending the Board approve the actions of Mr. Kelly and Mr. Groshans and the recommendation of the Council to update the President's contract as presented.

Mr. Daniels moved the Board approve the recommendation of the Executive Council and the actions of Mr. Groshans and Mr. Kelly to approve the updated President's Contract as presented. Seconded by Ms. Klemke. The vote was, Yes: Klemke, Packard, Perkins, Perlinski, Savely, Stickney, Daniels, Gramberg, Guzman-Gonzales, Walworth. No: None. Absent: Marcy. Motion carried.

REDUCTION –IN-FORCE
Final Recommendation
of WCCA President for
Amendment of Con-
tracts And Reduction of
Staff Members for the
2017-2018 Academic
Year

Dr. Holcomb reported the Reduction-In-Force Advisory Committee was appointed to study programs in question and provide recommendations to the President on program initiatives, change of staffing for programs or change of contract for specific faculty positions. Dr. Holcomb reported he has reviewed and has considered the Committee's recommendations in his final recommendations to the Board of Governors while taking into consideration criterion specified in state law. Dr. Holcomb reported there

REDUCTION –IN-FORCE
Final Recommendation
of WCCA President for
Amendment of Con-
tracts And Reduction of
Staff Members for the
2017-2018 Academic
Year

are four program recommendations for the 2017 – 2018 Academic Year – Cosmetology- Sidney Campus; Auto Body – Scottsbluff Campus; Early Childhood Education- Scottsbluff Campus; and Foreign Language – Scottsbluff Campus.

Dr. Holcomb reported that he concurs with the Advisory Committee recommendation and therefore recommends permanently deactivating the Cosmetology Program effective with the Board of Governors ratification of this recommendation.

Cosmetology Program
Sidney Campus

Mr. Daniels moved the Board accept the recommendation of Dr. Holcomb to permanently deactivate the Cosmetology Program effective with the Spring 2017 Semester. Seconded by Mr. Savely. The vote was, Yes: Klemke, Packard, Perkins, Perlinski, Savely, Stickney, Daniels, Gramberg, Guzman-Gonzales, Walworth. No: None. Absent: Marcy. Motion carried.

In response to a question from the Board, Ms. Abbott reported the greatest concern about the program closing came from the Sidney Community, and from some of the ladies who were regular customers. Ms. Abbott reported as the situation for closing the program was explained (state licensing requirements, lack of student enrollment, and ways to better utilize the space) most everyone was understanding why the deactivation of the program was necessary.

Auto Body Program
Scottsbluff Campus

Dr. Holcomb reported he concurs with the Advisory Committee recommendation to remove the Auto Body Program from Reduction-In-Force consideration. He reported further he concurs with the Advisory Committee recommendations for continued improvement in programming by examining ways that allow learning options for similar skill development in related industries, such as industrial finishing in manufacturing, railroad services and implement services. Dr. Holcomb reported he also concurs with the Committee's recommendation to expand marketing efforts to show more regional employment opportunities for students. Dr. Holcomb commented there is a clear need for Auto Body professionals in the College's geographic area.

Ms. Klemke moved the Board accept the recommendation of the College President to remove the Auto Body Program from Reduction-In-Force consideration. Seconded by Mr. Savely. The vote was, Yes: Perkins, Perlinski, Savely,

REDUCTION -IN-FORCE
Final Recommendation
of WCCA President for
Amendment of Con-
tracts And Reduction of
Staff Members for the
2017-2018 Academic
Year

Stickney, Daniels, Gramberg, Guzman-Gonzales, Klemke, Packard, Walworth. No: None. Absent: Marcy. Motion carried.

Dr. Holcomb reported the Advisory Committee is recommending that the Early Childhood Education program should not be considered for Reduction-In-Force. He reported with the 2015 – 2016 recommendations of revamping the program requirements and increased marketing being implemented, he concurs with the Advisory Committee's recommendation to remove the Early Childhood Education program from Reduction-In-Force consideration.

Early Childhood
Education Program
Scottsbluff Campus

Mr. Stickney moved the Board accept the recommendation of Dr. Holcomb, College President, to remove the Early Childhood Education program from Reduction-In-Force consideration. Seconded by Dr. Packard. The vote was, Yes: Perlinski, Savely, Stickney, Daniels, Gramberg, Guzman-Gonzales, Klemke, Packard, Perkins, Walworth. No: None. Absent: Marcy. Motion carried.

Dr. Holcomb reported the Reduction-In-Force Advisory Committee is recommending the suspending the offering of all four levels of French lecture courses. The Advisory Committee concludes that Spanish seems to be a more viable product for the institution to offer at this time. He reported the Advisory Committee is further recommending: a) The remainder of the 2016 – 2017 school year be utilized to establish what the new "Foreign Language" degree or course offerings will encompass; b) French courses should be designated as a summer online offerings; and c) The institution needs more beginning Spanish offerings, and/or new offerings for working individuals. Additionally, need and overall effectiveness should be continuously evaluated.

Dr. Holcomb reported he concurs with the Advisory Committee's recommendation and therefore recommends implementation of the actions of further reviewing and restructuring the Foreign Language program; designing the French Language component for summer online offerings; and creating/maintaining a Spanish Language module that meets the needs of local workforce.

Foreign Language
Program

Mr. Daniels moved the Board accept the recommendation of the College President to implement the actions of further reviewing and restructuring the Foreign Language program; designing the French Language component for

REDUCTION –IN-FORCE
Final Recommendation
of WCCA President for
Amendment of Con-
tracts And Reduction of
Staff Members for the
2017-2018 Academic
Year
Foreign Language
Program
Cont.

summer online offerings; and, creating/maintaining a Spanish Language module that meets the needs of local workforce. Seconded by Mr. Stickney. The vote was, Yes: Savely, Stickney, Daniels, Gramberg, Guzman-Gonzales, Klemke, Packard, Perkins, Perlinski, Walworth. No: None. Absent: Marcy. Motion carried.

(A copy of the "Final Recommendation of the WNCC President for Program Standing, Amendment of Contracts, and Reduction of Staff Members for the 2017-2018 Academic Year" is attached in the official minute book.)

RECESS

Ms. Walworth declared a ten minute recess at 1:47 p.m.

OPEN MEETING

Ms. Walworth declared the Open meeting in session at 1:55 p.m.

MONITORING REPORTS
Higher Learning
Commission
Accreditation Update

Using a Power Point presentation, Dr. Dale explained accreditation is about verifying that institutions meet standards established by peers and evaluation by peers. Accreditation promotes institutional self-knowledge and advancement. It provides assurance to the public about quality while building and maintaining confidence in higher education.

Dr. Dale reported there are two types of accreditation. Specialized accreditation is program specific such as nursing, allied health, and law. It is often linked to professional associations. Institutional accreditation evaluates the entire institution by national or regional agencies. The College is accredited by the Higher Learning Commission which accredits degree-granting post-secondary educational institutions in the North Central region of the United States.

The Higher Learning Commission member institutions include community, junior and technical colleges; bachelor's and liberal arts institutions; regional comprehensive institutions; land grant universities; faith-based institutions; special purpose institutions (nursing, law) and post-secondary institutions serving specific institutions such as tribal colleges.

Dr. Dale reported the Peer Review is a fundamental concept. As with many professional fields, institutions of higher education are complex, and effective review requires trained expertise. The Commission calls this the Peer Corps which is comprised of higher education professionals who

MONITORING REPORTS
Higher Learning
Commission
Accreditation Update
Cont.

are trained as both experts and generalists. The various roles include visits, panels and assistance in decision-making processes.

The Commission now has an online assurance system. Information will no longer be submitted in "a big beautiful bound report." Instead, there is a web-based system to contribute documents to the Evidence File. It is maintained through the Commission with access granted to key representatives within the institution. The institutions may organize collection of materials as it deems appropriate. The goal of the Commission is to gather data throughout the year for continuous improvement rather than waiting until just before a visit is scheduled.

There are three pathways to Higher Learning Commission Accreditation. Standard – a ten year cycle with site visits in year four and ten, available to all institutions; AQIP: Eight year cycle with systems appraisals at years three and seven – not available to all institutions; Open – Ten year cycle with online review in year four and a site visit in year ten, available only to those institutions in good standing. The College was re-accredited in 2010 with re-accreditation scheduled in 2020; Improvement is found in Quality Initiative. The College's Quality Initiative is the Persistence and Completion Academy.

The Persistence and Completion Academy is a four-year project. Year One, 2015 - 2016, was Data Discovery and Clean-up. Projects during year one have included Eullcian Re-engineering for student planning and registration; development of a new online application; Colleague training for faculty/power users; the purchase and installation of Analytics, which is a Blackboard product; revision of an end-of-course survey. Additionally, the College is in the process of hiring an Institutional Effectiveness Director. Years two through four, 2016 through 2019, will involve measuring the success of the Persistent and Completion Initiatives. This will include evaluation of the Student Success Advising Model; evaluation of the new Achieving College Success course, which is required for all Associate of Arts and Associate of Science degree seeking students; evaluation of the new student orientation, which is now required of all new students; as well as a variety of other student success initiatives.

Dr. Dale reviewed the re-accreditation process. There will be a site visit in the Fall of 2019. Preparation for the site visit

MONITORING REPORTS
Higher Learning
Commission
Accreditation Update
Cont.

will include building the electronic Assurance Database; gathering evidence by the five Criterion Teams, which will include representation from the entire College; identify and develop evidentiary items (documentation); and organize evidence for transparency. The preparation will provide evidence to support the five criterion.

The criterion are: 1) Criterion One - Mission; 2) Criterion Two - Integrity: Ethical and Responsible Conduct; 3) Criterion Three - Teaching and Learning: Quality, Resources, and Support; 4) Criterion Four - Teaching and Learning: Evaluation and Improvement; and \5) Criterion Five - Resources, Planning and Institutional Effectiveness.

Dr. Dale remarked preparation for the 2020 reaccreditation will be ongoing to provide the evidence (documentation) to support the five criterion.

In response to a question from the Board, Dr. Dale reported adjunct faculty are evaluated.

Ms. Walworth thanked Dr. Dale for her report.

The next item on the Agenda is a Special meeting of the Western Nebraska Community College Facilities Corporation.

RECESS

At 2:16 p.m., Ms. Walworth declared the Regular January meeting of the Western Community College Area Board of Governors in recess until the adjournment of the Special meeting of the Western Nebraska Community College Facilities Corporation.

WESTERN NEBRASKA
COMMUNITY COLLEGE
FACILITIES CORPORATION
SPECIAL MEETING

Mr. Stickney called the Special meeting of the Western Nebraska Community College Facilities Corporation to order at 2:06 p.m.

The Special meeting of the Western Nebraska Community College Facilities Corporation was adjourned at 2:24 p.m.

WESTERN COMMUNITY
COLLEGE AREA BOARD
OF GOVERNORS
Reconvene Meeting

Ms. Walworth reconvened the Regular January 2017 meeting of the Western Community College Area Board of Governors at 2:24 p.m.

MONITORING REPORTS
Nebraska Community
College Association

Dr. Perkins reported that he attended a meeting of the Nebraska Community College Association Executive Committee on January 9, 2017, in Lincoln. The Committee met to

MONITORING REPORTS
Nebraska Community
College Association
Cont.

review the upcoming Board of Directors meeting and to discuss the possible plans for the 2017 Legislative Session.

Dr. Perkins reported the Committee's focus was on a recent article in the Lincoln paper, which described major changes in Legislative committee assignments. According to the article, it appears that a group of conservative senators made a decision to select and vote for, in a block, committee changes and members whose ideology was similar to theirs. It did not matter whether the senators had experience in a legislative leadership position. This meant that those senators who were most likely to be elected to committee chair positions, because of experience on a specific committee, were not elected. The Committee discussed the political ramifications of this for Community Colleges. He commented it does not look good.

Dr. Perkins reported that it is entirely possible community colleges will be on the defensive during this Legislative session based on the makeup of some of the committees. Mr. Gregg Adams' legislative history enabled him to provide us with an analysis of what the community colleges may expect as a result of the rather preemptive move.

Dr. Perkins reported the Executive Committee asked Mr. Adams to make a presentation related to what has politically transpired in the legislature thus far. By January 19, 2017, all the bills will have been introduced and this will be included in Mr. Adams' presentation.

The Committee also discussed Governor Ricketts proposal to reduce state spending by four percent this year. The Committee recognized that some community colleges can weather such a storm; but, some such as the College and Mid-Plains will have a difficult time with a four percent loss of state funds.

In spite of the possible fund reduction and the changes in legislative committee leadership and membership, community colleges will need to be proactive. Mr. Adams will extend an invitation to members of the Education Committee to a meet and greet coffee with the Chief Executive Officers on January 20,, 2017, at 9:00 a.m., at the Association office. This event will be prior to the Association Board of Directors meeting and will provide an opportunity for committee members and Chief Executive Officers to meet in an informal setting without an agenda.

MONITORING REPORTS
Nebraska Community
College Association
Cont.

Dr. Perkins reported the Board of Directors meeting will focus attention on legislative bills that may have an impact on community colleges as well as the political ramifications of this session of the legislature. This most likely could take the entire morning. The Executive Committee members agreed that they may need to suspend most of the reports so as to have ample opportunity to discuss the bills and what they may expect from this legislative session.

Dr. Perkins reported during the afternoon, Jody Kupper, of the state college system, will facilitate a discussion on the Association's strategic plan and the development of a vision statement. He commented it is anticipated that the meeting will last until at least 4:00 p.m. Dr. Perkins reported it is possible that the Board will develop a plan to manage the remaining legislative developments for 2017 and begin to plan to 2018.

Dr. Perkins referred Board members to the handout material which includes "Community College Facts 2017", an informational sheet that Mr. Adams prepared.

Dr. Perkins briefly reviewed the information: 1) Ninety-two percent of the students attending Nebraska community colleges remain in Nebraska upon completing their education goals; 2) Nebraska Community Colleges enroll 69,560 credit students and 86,999 non-credit students each year; 3) Nebraska Community Colleges receive only a small proportion (5.4 percent) of property taxes; 4) Fifty-seven percent of students who received a four-year degree in Nebraska had been enrolled at a community college in the previous 10 years (compared to 46 percent nationally).

Dr. Perkins remarked January 20, 2017, will be a busy day for Nebraska Community College Association Board members and the Chief Executive Officers.

In response to a question from the Board, Dr. Perkins reported that Mr. Adams has not yet met with Governor Ricketts.

Ms. Walworth thanked Dr. Perkins for his report.

MONITORING REPORTS
Association of
Community College
Trustees

There was no report from the Association of Community College Trustees.

BOARD MEMBER
COMMENTS

Ms. Walworth asked for Board Member Comments.

Board members thanked Dr. Holcomb for the information he shared during the meeting.

PRESIDENT'S COMMENTS

Ms. Walworth asked for President's Comments.

Dr. Holcomb thanked the Board for renewing his contract. He looks forward to continuing to promote the College in the communities.

Dr. Holcomb echoed Ms. Rogers comments regarding the capital campaign. It has been a great experience to tell the College's story. He remarked the College receives lots of support from the communities it serves.

Dr. Holcomb congratulated and thanked Ms. Rogers, Ms. Wiebe and Ms. Sibal for all of their efforts toward the success of the Foundation's capital campaign. As a result of their leadership, the campaign goal was not only met; but, it was exceeded.

Dr. Holcomb reported that Mr. Bill Spurgeon, Information Technology Instructor, received an email from Dr. Sherri Harms, a computer science professor at the University of Nebraska – Kearney, regarding a former College student, Mr. Spencer Gowin of Scottsbluff. Dr. Harms thanked Mr. Spurgeon for sending Mr. Gowin their way. She added Mr. Gowin is awesome.

Dr. Holcomb reported the Pine Ridge Job Corps Annual Winter Banquet was held on December 9, 2016. Awards were given to recipients that have connections to the College: 1) Ms. Nancy Swiftbird was awarded the Dedication Award. She goes the extra mile and beyond normal job expectations to improve the Pine Ridge Job Corps Program and quality of life for the students. Because of this, they have had students attend the College planning to play soccer and she has also volunteered to take students to watch soccer games at the College; 2) B & C Steel Corporation in Scottsbluff was awarded the Community Award. The partnership with B & C Steel provides scrap steel to the Pine Ridge Jobs Corps welding program.

Dr. Holcomb extended congratulations to Mr. Justin Reinmuth, Adjunct Instructor, for his work on the Samsung Solve for Tomorrow contest. Students from Mr. Reinmuth's Gering High School dual credit Electronics class have been

PRESIDENT'S COMMENTS
Cont.

selected as state finalist, and are now competing to be one of the 51 state winners. Because of this achievement, the school will receive \$25,000 in Samsung technology and recording equipment to create a video. The students now are aiming to be one of the ten finalists for the national competition; therefore, trying to outdo students in schools across the country. Schools who win the top ten competition will receive \$50,000 to use for technology. The top prize for the top three schools in the contest is \$150,000 to be used toward technology.

Dr. Holcomb extended an invitation to the Board members to attend the Inaugural Athletic Hall of Fame Welcome Reception at the Weborg Centre. The reception will be held on Sunday, January 22, 2017, from 4:00 – 5:30 p.m. Dr. Holcomb also invited Board members to the Inaugural Athletic Hall of Fame induction ceremony which will be held on Monday, January 23, 2017, at halftime of the men's basketball game. Dr. Holcomb reported the inaugural class of the Western Nebraska Community College Athletics Hall of Fame is Mr. Bobby Jackson and Mr. Richard "Night Train" Lane. Dr. Holcomb distributed a handout containing additional information about the event.

Dr. Holcomb reported that on January 11, 2017, three College students were joined by nine other youth from Nebraska to pitch their business ideas to State Senators and a panel of judges at the State Capital. Senator Stinner welcomed the youth to the Capital, and Governor Ricketts held a meet and greet with the students. After spending two hours with the Senators, judges and the public, the contest winners were announced. Third place went to Mr. Rhett Cullers, from Chadron, whose business, "Cross Butte Creations", focused on creating coasters and trivets made from cedar wood. Second place went to Mr. Thomas Kaus, also from Chadron, who customizes board games with his business "Personalized Play." First place was won by College student Ms. Josie Amoo (daughter of Ms. Judy Amoo), from Scottsbluff, with her business "The Draft", in which she creates customized artwork for area sports teams and local businesses.

Dr. Holcomb reported the Alliance Student Council activities include: 1) In December 2016, "Survival Packs" were distributed during finals week; 2) A Valentine's Day Drawing for dinner and a movie will be held on February 13, 2017. Two names will be drawn.

PRESIDENT'S COMMENTS
Cont.

Dr. Holcomb reported New Student Orientation was held at the Alliance Campus on January 11, 2017.

The Alliance Chamber of Commerce Annual meeting was held on January 12, 2017. College staff attending included Dr. Dale, Ms. Dillon and her husband, Ms. Grant, Ms. Iossi, and Dr. Rivera. Dr. Holcomb reported the College received the Large Business Award for 2016.

Dr. Holcomb reported Ms. Iossi has been elected President of the Snow-Redfem Memorial Foundation. He reported further Ms. Linda Leisy is representing the College on the Nebraska Sesquicentennial Committee, and Ms. Bev Ackerman is representing the College on the Alliance Eclipse Committee. Dr. Holcomb remarked that as of last week there are only 150 motel rooms left in Scotts Bluff County for the Solar Eclipse event.

Dr. Holcomb asked for questions. There were none.

UPCOMING MEETINGS
AND EVENTS

Ms. Walworth reminded Board members of the following upcoming meetings and events:

1) The Association of Community College Trustees 2017 National Legislative Summit to be held on February 13 – 16, 2017, at the Marriott Wardman Park Hotel in Washington, DC. Dr. Perkins and Dr. Holcomb will be attending this meeting.

2) The Association of Community College Trustees 2017 Annual Leadership Congress to be held on September 25 – 28, 2017, at The Cosmopolitan Las Vegas, in Las Vegas, Nevada.

3) The Nebraska Community College Association 2017 Regular Meetings as follows: a) First Quarter Meeting, January 20, 2017, in Lincoln, Nebraska; b) Second Quarter Meeting, May 1, 2017, in Lincoln, Nebraska; c) Third Quarter Meeting, August 14, 2017, in Lincoln, Nebraska; and d) Fourth Quarter (Annual Meeting), November 6 and 7, 2017, in McCook, Nebraska.

NEXT REGULAR MEETING

The next Regular Meeting of the Western Community College Area Board of Governors will be held on Wednesday, February 15, 2017, at 1:00 p.m., in the Boardroom,

NEXYT REGULAR MEETING Cont. Western Nebraska Community College, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, Nebraska.

ADJOURNMENT The meeting was adjourned by unanimous consent at 2:47 p.m.

Julienne K. Walworth, Chairperson

Coral E. Richards, Secretary

ATTACHMENT A

CITY PLANNING COMMISSION REPORTS

1) Notice of a Public Hearing by the City of Alliance on January 17, 2017, to consider the following:

a) A recommendation to include Syre Addition as a Blighted and Substandard District in Alliance.

2) Notice of a Special Meeting and Public Hearing of the City of Alliance Planning Commission on January 24, 2017, to consider the following:

a) The redevelopment plan for the Block 10-Hotel Redevelopment Project submitted by Alliance Lodging, LLC for the redevelopment of the property described as a portion of Block 10, Syndicated Addition to the City of Alliance, located in the Southwest Quarter of Section 35, Township 25 North, Range 48 West of the 6th P.M., Box Butte County, Nebraska.

4) Notice of a Public Hearing by the Planning Commission of the City of Sidney, on December 19, 2017, to consider the following:

a) A Conditional Use Permit for Creekside Ventures, LLC to operate a Veterinary Clinic on Lot 1, Block 2, Superior Subdivision, more commonly known as 284 Illinois Street.

5) Notice of a Public Hearing by the City Council of the City of Bridgeport, on February 7, 2017, to consider the following:

a) The proposed redevelopment plan for the following described real estate: Lots 3, 4, and 5, Block 1, Morton-Taylor Subdivision, Riverside Addition; Lot B, Block 1, Albright Replat, Riverside Addition; North Half of Lot 1 and South Half of Lot 1, Block 1, River Addition; Block 1, Panhandle Coop Subdivision, a Replat of Lots 1 through 5, Wade's Subdivision of Lot 4, Block 1, Riverside Addition; Lot 1 Morton-Taylor Subdivision; and Lot A of Albright Replat of the East Half of Lot 3, Block 1, Riverside Addition to the City of Bridgeport, Morrill County, Nebraska.

6) Notice of a Public Hearing of the City Council of the City of Scottsbluff on January 3, 2017, to consider the following:

a) Special assessments to properties which have benefited by the construction of Paving District No. 312 and Water District 105, located in the South One-Half of Section 13, Township 22 North, Range 55 West of the 6th P.M. in the City of Scottsbluff, Nebraska. (Property owners affected include: Western Nebraska Community College; 2627 Lodging, LLC; and Reganis, LLC)

MEMORANDUM

TO: Board of Governors

FROM: William D. Knapper

DATE: January 18, 2017

RE: Board Approval, Bid Number 17-EQ-13

On January 5, 2017, bids were received for VOIP Upgrade Project

ACCOUNT NUMBER: Schedule A: 10.1.42000.5611.64 \$49,204.00
 10.1.42000.5416.64 \$28,050.00

Schedule B: 10.1.42000.5611.64 \$ 7,800.00

TABULATION:

| Company | City/State | Schedule A | Schedule B | Professional Services Required | Total Amount |
|------------------------------|------------|-------------|------------|--------------------------------|--------------|
| ISC dba/Venture Technologies | Casper, WY | \$30,290.94 | \$9,114.30 | \$9,400.00 | \$48,805.24 |
| Alexander Open Systems | Omaha, NE | \$31,420.71 | \$6,662.50 | \$20,625.00 | \$58,708.21 |

Recommendation to come from the Finance Committee.