

WESTERN COMMUNITY COLLEGE AREA

BOARD OF GOVERNORS

PROPOSED AGENDA

- A. Call to Order, Ms. Walworth
- B. Roll Call
- C. Community Comments
- D. Board Chairperson Comments
 - 1) Copy of Nebraska Open Meetings Act available at Back of Room
- E. Consent Calendar
 - 1) Review Contents of Consent Calendar
 - a) Agenda
 - b) Excuse Absent Board Member(s)
 - c) Minutes
 - 1) Regular Meeting, April 19, 2017
 - d) Claims
 - 1) WCCA Unrestricted Fund - \$1,750,006.22
 - 2) WCCA Restricted Fund - \$1,425.24
 - 3) WCCA Federal Fund - \$3,706.16
 - 4) WCCA Agency Fund - \$25,518.16
 - 5) WCCA Loan Fund - \$ -0-
 - 6) WCCA Plant Fund - \$118,258.52
 - 7) WCCA Auxiliary Fund - \$47,131.33
 - e) City Planning Commission Reports
 - f) Reports and Proposals
 - 1) From the Students
 - 2) From the Faculty
 - 3) From the Administration
 - 4) From the Board

REGULAR MEETING

May 17, 2017

12:00 P. M. - LUNCH

Conference Room
Pioneer Activity Center
Western Nebraska Community College
Scottsbluff Campus
1409 East 27th Street
Scottsbluff, Nebraska

1:00 P.M. - REGULAR MEETING

Boardroom
Western Nebraska Community College
Scottsbluff Campus
1601 East 27th Street
Scottsbluff, Nebraska

(Pages 1 - 1w)

(Pages 1 - 11)

(Page 11)

(Page 11)

(Pages 11 - 12)

(Page 12)

(Pages 12 - 14)

(Attachment)

(Enclosure)

E. Consent Calendar – Cont.

- 2) Approval of Consent Calendar
- 3) Consideration of Items Extracted from Consent Calendar

F. Bid Consent Calendar

- 1) Review Contents of Bid Consent Calendar
 - a) #17-EQ-27 – Hydraulic Training Simulator (Pages 2 – 2a)
 - b) #17-EQ-28 – Portable Commercial Vehicle Driving/Shifting Simulator (Pages 2b – 2c)
 - c) #17-FA-29 – Monument Style Signs (Pages 2d – 2g)
 - d) #17-EQ-35 – Virtual Microscopy Solution (Pages 2h – 2i)
 - e) #17-SE-37 – TrimData – Sole Source (Page 2j)
 - f) #17-SE-40 – Nebraska Bookstore Point of Sale System – Sole Source (Page 2k)
- 2) Approval of Bid Consent Calendar
- 3) Consideration of Items Extracted From Bid Consent Calendar

G. Personnel Consent Calendar

- 1) Review Contents of Personnel Consent Calendar
 - a) Resignation(s): - None
 - b) Appointment(s):
 - 1) Mr. Chad G. Gibney, Women’s Head Basketball Coach/Student Services Assistant (Pages 3 – 3c)
 - 2) Ms. Katelyn Groves, Physical Education Faculty/Head Women’s Softball Coach/Student Services Assistant (Pages 3d – 3j)
 - 3) Dr. Ananta Khatri, Psychology Instructor (Pages 3k – 3o)
- 2) Approval of Personnel Consent Calendar
- 3) Consideration of Items Extracted from Personnel Consent Calendar

H. Western Community College Area Board of Governors – Ms. Walworth

- 1) Consider Request for Sale and Use of Alcohol Beverages at College Sponsored Event(s)
 - a) Standardized Field Sobriety Test Refresher Course – July 13, 2017 (Page 4)

H. Western Community College Area Board of Governors – Cont. Ms. Walworth

2) Informal Meetings

a) Budget Work Sessions

- 1) June 21, 2017, 10:30 a.m. – General Fund
- 2) July 19, 2017, 10:30 a.m. – Designated Fund, Restricted Fund
- 3) August 16, 2017, 11:00 a.m. – Capital Construction Fund
- 4) September 13, 2017, 10:30 a.m. – Final Review of All Budgets

3) Public Hearings on Proposed 2017 - 2018 WCCA Budgets

- a) September 13, 2017, 1:00 p.m.
- b) Boardroom, Western Nebraska Community College, Scottsbluff Campus

4) Regular Board of Governors Meetings

- a) September 13, 2017, immediately following the Public Hearings on the Proposed 2017 - 2018 WCCA Budgets

I. Monitoring Reports

1) Nebraska Coordinating Commission for Postsecondary Education

(Pages 5 – 5a)

a) Program Review – Dr. Jason Stratman

- 1) Powerline Construction and Maintenance Technology

2) 2016 – 2017 USA/Phi Theta Kappa All Nebraska Academic Team – Mr. Coley (Pages 6 – 6a)

3) 2017 – 2020 Master Strategic Plan – Dr. Dale

4) 2017 Legislative Update – Dr. Holcomb

5) 2017 – 2018 WCCA Budget Overview – Mr. Knapper

(Handout)

a) WCCA 2017 Valuation: County Assessors Abstract of Assessment of Real Property

b) State-Aid Information

6) Nebraska Community College Association – Dr. Gramberg, Dr. Perkins

- a) Second Quarter Meeting, May 1, 2017, Lincoln, NE

7) Association of Community College Trustees – Dr. Perkins

J. Western Nebraska Community College/Scottsbluff Campus Main Building Addition
And Renovation –

- 1) Presentation – Re: Process for Selection of Construction Manager – Mr. Kelly
- 2) Approve Members of Construction Manager Selection Committee – Ms. Walworth
- 3) Motion to Authorize Administration to Publish and Distribute Requests for Proposals From Prequalified Construction Managers

K. Board Member Comments

L. President's Comments

M. Upcoming Meetings and Events

- 1) Nebraska Community College Association
 - a) 2017 Regular Meetings
 - 1) Third Quarter Meeting
 - A) August 14, 2017
 - B) Lincoln, Nebraska
 - 2) Fourth Quarter (Annual Meeting)
 - A) November 6 and 7, 2017
 - B) McCook, Nebraska
 - 2) Association of Community College Trustees
 - a) 2017 Annual Leadership Congress
 - 1) September 25 – 28, 2017
 - 2) The Cosmopolitan Las Vegas

N. Next Regular Meeting: June 21, 2017, 1:00 p.m., Boardroom, Western Nebraska
Community College, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, Nebraska.

O. Adjournment

MISSION STATEMENT: "WNCC assures learning opportunities for all – enriching lives,
invigorating communities, creating futures"

MINUTES OF MEETING
BOARD OF GOVERNORS
WESTERN COMMUNITY COLLEGE AREA

TIME AND PLACE ROLL CALL NOTICE OF MEETING	A regular meeting of the Western Community College Area Board of Governors was held at 1:12 p.m., on Wednesday, May 17, 2017, in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27 th Street, in the City of Scottsbluff, in the County of Scottsbluff, in the State of Nebraska, as per the publicized notice in the <u>Star-Herald</u> , on Wednesday, May 10, 2017, with the following members present: Merlyn L. Gramberg, Linda A. Guzman-Gonzales, F. Lynne Klemke, William M. Packard, M. Thomas Perkins, Thomas L. Perlinski, R. J. Savely, Jr., Richard G. Stickney, Julienne K. Walworth, Chairperson. Absent: Kimberly A. Marcy. Student Representatives present: None. Faculty Representatives present: William A. Loring, Scottsbluff Campus. College staff present: Todd R. Holcomb, William D. Knapper, Coral E. Richards, Kimberly J. Dale, Evangeline K. Grant, David E. Grohans, Paula J. Abbott, Kathy A. Ault, Norman L. Coley, Ellen M. Dillon, Robyn R. Iossi, Jennifer R. Sibal, Jason L. Stratman. College Attorney present: Jason A. Ossian. A current agenda was available in the College President's office and the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.
QUORUM	Ms. Walworth declared a quorum was present for the transaction of business.
COMMUNITY COMMENTS	Ms. Walworth asked for comments from the community. Pursuant to Board Policy #830.1000.79, Ms. Walworth reminded community members who wish to make comments that each speaker will be limited to a five minute presentation. There were no community comments.
BOARD CHAIRPERSON COMMENTS	<p>Ms. Walworth announced that for public information, there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room.</p> <p>Ms. Walworth reported Ms. Marcy notified the Secretary that she would be unable to attend the meeting today because of Personal Health.</p> <p>Ms. Walworth commented that the graduation ceremony was wonderful. There were 263 graduates. She reported Cougar Palace was full.</p>

BOARD CHAIRPERSON
COMMENTS
Cont.

Ms. Walworth remarked all of the robotics activities the students are doing in the new Intro to Robotics class are very interesting. The skills the students learn in robotics classes will be useful in many other careers.

Ms. Walworth congratulated Mr. Loring who was named as the Phi Theta Kappa Teacher of the Year.

Ms. Walworth acknowledged receipt of a thank you from the Southern Panhandle Sophomore Career Conference.

CONSENT CALENDAR
Review Contents

Ms. Walworth reviewed the contents of the Consent Calendar which include the following item(s):

- 1) Agenda, May 17, 2017
- 2) Excuse Absent Board Member(s) – Marcy
- 3) Minutes
 - a) Regular Meeting, April 19, 2017
- 4) Claims
 - a) WCCA Unrestricted Fund - \$1,750,006.22
 - b) WCCA Restricted Fund - \$1,425.24
 - c) WCCA Federal Fund - \$3,706.16
 - d) WCCA Agency Fund - \$25,518.16
 - e) WCCA Loan Fund - \$-0-
 - f) WCCA Plant Fund - \$118,258.52
 - g) WCCA Auxiliary Fund - \$47,131.33
- 5) City Planning Commission Reports – Attachment A
- 6) Reports and Proposals
 - a) From the Students
 - b) From the Faculty – (A copy is attached in the official minute book.)
 - c) From the Administration
 - d) From the Board

Ms. Walworth inquired if there were any item(s) on the Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

CONSENT CALENDAR
Approval

Dr. Packard moved the Consent Calendar be approved as submitted. Seconded by Mr. Savely. The vote was, Yes: Gramberg, Guzman-Gonzales, Klemke, Packard, Perkins, Perlinski, Savely, Stickney, Walworth. No: None. Absent: Marcy. Motion carried.

CONSENT CALENDAR
Consider Items Extracted

There were no items extracted from the Consent Calendar.

BID CONSENT CALENDAR
Review Contents

Ms. Walworth reviewed the contents of the Bid Consent Calendar which include the following bids:

- 1) #17-EQ-27 – Hydraulic Training Simulator – Attachment B
- 2) #17-EQ-28 – Portable Commercial Vehicle Driving/Shifting Simulator Attachment C
- 3) #17- FA-29 – Monument Style Signs – Attachment D
- 4) #17-EQ-35 – Virtual Microscopy Solution – Attachment E
- 5) #17-SE-37 – TrimData – Sole Source Attachment F
- 6) #17-SE-40 – Nebraska Bookstore Point of Sale System – Sole – Attachment G

Ms. Walworth inquired if there were any item(s) on the Bid Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

BID CONSENT CALENDAR
Approval

Mr. Perlinski moved the Bid Consent Calendar be approved as presented. Seconded by Dr. Gramberg. The vote was, Yes: Guzman-Gonzales, Klemke, Packard, Perkins, Perlinski, Savely, Stickney, Gramberg, Walworth. No: None. Absent: Marcy. Motion carried.

BID CONSENT CALENDAR
Consider Items Extracted

There were no items extracted from the Bid Consent Calendar.

PERSONNEL CONSENT
CALENDAR
Review Contents

Ms. Walworth reviewed the contents of the Personnel Consent Calendar which include the following resignation(s) and appointment(s);

- 1) Resignation(s): - None
- 2) Appointment(s):
 - a) Mr. Chad G. Gibney, Women's Head Basketball Coach/Student Services Assistant, effective May 8, 2017, through June 30, 2018, salary to be prorated from an annual salary of \$54,625.00.
 - b) Ms. Katelyn Groves, Physical Education Instructor/ Head Women's Softball Coach/Student Services Assistant, effective August 14, 2017, through June 30, 2018, the salary will be \$45,863.66.
 - c) Dr. Ananta Khatri, Psychology Instructor effective August 14, 2017 through May 16, 2018, salary to be determined in accordance with the provisions of the WCCA Negotiated Agreement.

Ms. Walworth inquired if there were any item(s) on the Personnel Consent Calendar which any Board member

PERSONNEL CONSENT
CALENDAR
Review Contents

wished to have removed for separate consideration. There were none.

PERSONNEL CONSENT
Calendar
Approval

Mr. Stickney moved the Personnel Consent Calendar be approved as submitted. Seconded by Mr. Perlinski. The vote was, Yes: Klemke, Packard, Perkins, Perlinski, Savely, Stickney, Gramberg, Guzman-Gonzales, Walworth. No: None. Absent: Marcy. Motion carried.

PERSONNEL CONSENT
CALENDAR
Consider Items Extracted

There were no items extracted from the Personnel Consent Calendar.

WESTERN COMMUNITY
COLLEGE AREA BOARD
OF GOVERNORS
Consider Request for Sale
And Use of Alcohol
Beverages at College
Sponsored Event(s)

Ms. Walworth reported the Scotts Bluff County Sheriff's office in cooperation with the College is offering a Standardized Field Sobriety Test Refresher Course on July 13, 2017, at the John N. Harms Center. The refresher course is for law enforcement officers to observe intoxicated individuals. There will be 3 – 4 volunteers who will be allowed to consume alcohol under the strict control of a deputy sheriff.

Mr. Savely remarked this request involving the use of alcohol beverages is one that he can support.

Mr. Savely moved the Board approve the Request for Sale and Use of Alcohol Beverages for the Standardized Field Sobriety Test Refresher Course to be held on July 13, 2017, at the John N. Harms Center. Seconded by Ms. Klemke. The vote was, Yes: Packard, Perkins, Perlinski, Savely, Stickney, Gramberg, Guzman-Gonzales, Klemke, Walworth. No: None. Absent: Marcy. Motion carried.

(A copy of the approved Alcohol Request is attached in the official minute book.)

Informal Meetings

Ms. Walworth remarked the Board usually holds Informal meetings for the purpose of budget work sessions, prior to the Regular Board of Governors meeting during the months of June, July, August and September. She suggested the Board hold Informal meetings as follows: June 21, 2017, 10:30 a.m. – General Fund; July 19, 2017, 10:30 a.m. – Designated Fund, and Restricted Fund; August 16, 2017, 11:00 a.m. – Capital Construction Fund; and Final Review of All Budgets - September 13, 2017, 10:30 a.m. Ms. Walworth asked for a motion to approve holding Informal meetings for the purpose of budget work sessions.

WESTERN COMMUNITY
COLLEGE AREA BOARD
OF GOVERNORS
Informal Meetings
Cont.

Ms. Klemke moved the Board hold Informal meetings for the purpose of budget work sessions on the following dates and times: June 21, 2017, 10:30 a.m. – General Fund; July 19, 2017, 10:30 a.m. – Designated Fund, and Restricted Fund; August 16, 2017, 11:00 a.m. – Capital Construction Fund; and September 13, 2017, 10:30 a.m., - Final Review of All Budgets. She further moved the meetings be held in the Boardroom, Western Nebraska Community College, Scottsbluff Campus. Seconded by Dr. Packard. The vote was, Yes: Perkins, Perlinski, Savely, Stickney, Gramberg, Guzman-Gonzales, Klemke, Packard, Walworth. No: None. Absent: Marcy. Motion carried.

Public Hearings on
Proposed 2017-2018
WCCA Budgets

Ms. Walworth reported the approved Western Community College Area 2017-2018 adopted budget statement must be filed with each of the County Clerks within the Western Area and with the State Auditor's office not later than September 20, 2017. She recommended the Board hold the Public Hearings on the proposed 2017- 2018 WCCA Budgets on Wednesday, September 13, 2017, at 1:00 p.m., in the Boardroom, Western Nebraska Community College, Scottsbluff Campus.

Mr. Stickney moved the Board hold the Public Hearings on the Proposed 2017 – 2018 WCCA Budgets on Wednesday, September 13, 2017, at 1:00 p.m., in the Boardroom, Western Nebraska Community College, Scottsbluff Campus. Seconded by Mr. Savely. The vote was, Yes: Perlinski, Savely, Stickney, Gramberg, Guzman-Gonzales, Klemke, Packard, Perkins, Walworth. No: None. Absent: Marcy. Motion carried.

Regular September 2017
Board of Governors
Meeting

Ms. Walworth reported Board Policy #830.0100.98 establishes the third Wednesday of the month for the Regular Board of Governors meetings. The established date for the September 2017 Board of Governors meeting is September 20, 2017. Ms. Walworth commented it has been customary to hold the Regular September meeting immediately following the Public Hearings on the Proposed Budgets, which is September 13, 2017. She suggested the Board hold the Regular 2017 September Board of Governors meeting on September 13, 2017.

Ms. Klemke moved the Board hold the Regular September 2017 Board of Governors meeting on Wednesday, September 13, 2017, immediately following the Public Hearings on the Proposed 2017-2018 Western Community College

WESTERN COMMUNITY
COLLEGE AREA BOARD
OF GOVERNORS
Regular September 2017
Board of Governors
Meeting – Cont.

Area Budgets. She further moved the meeting be held in the Boardroom, Western Nebraska Community College, Scottsbluff. Seconded by Ms. Guzman-Gonzales. The vote was, Yes: Savely, Stickney, Gramberg, Guzman-Gonzales, Klemke, Packard, Perkins, Perlinski, Walworth. No: None. Absent: Marcy. Motion carried.

MONITORING REPORTS
Nebraska Coordinating
Commission for
Postsecondary Education
Program Review
Powerline Construction
and Maintenance
Technology

Dr. Jason Stratman, reported the Nebraska Coordinating Commission for Postsecondary Education has established a seven year rotation for the review of program viability. This year the Powerline Construction and Maintenance Technology Program is up for review. Additionally, the Coordinating Commission has established thresholds to consider for determining program viability based on a five year average. The threshold for Student Credit Hours per (program) Faculty Full-Time Equivalency is 275. The threshold for the number of degrees and awards is 10. Dr. Stratman reported the Powerline Construction and Maintenance Program exceeds both of the thresholds. The five-year average of degrees and awards is 19, and the Student Credit Hours per Faculty Full-time Equivalency is 414.69.

Dr. Stratman reported that based on several employment resources, there is a need for training in the powerline construction and maintenance technology field. Dr. Stratman reported the Powerline Construction and Maintenance Technology program prepares students to receive either a diploma or an Associate of Occupational Studies degree. Additionally, at the request of the advisory committee, beginning with the 2017-2018 academic year, a certificate program will be offered. The certificate program will fulfill a minimum of 47.5 credit hours toward the Associate of Occupational Studies degree.

Dr. Stratman reported employment opportunities for electrical powerline installers and repairs appears to be above average, and the median wage is \$59,600. This information was obtained from various sites and the College's advisory committee members. Dr. Stratman remarked there are twenty-nine students expected to enroll for next year.

Dr. Stratman recommended the Board approve the Program Review report for the Powerline Construction and Maintenance Technology program. Subsequent to Board approval, the report will be submitted to the Coordinating Commission for consideration.

MONITORING REPORTS
Nebraska Coordinating
Commission for
Postsecondary Education
Program Review
Powerline Construction
and Maintenance
Technology

Dr. Perkins moved the Board approve Program Review report for the Powerline Construction and Maintenance Technology Program as presented. He further moved the report be submitted to the Nebraska Coordinating Commission for Postsecondary Education. Seconded by Mr. Savely. The vote was, Yes: Stickney, Gramberg, Guzman-Gonzales, Klemke, Packard, Perkins, Perlinski, Savely, Walworth. No: None. Absent: Marcy. Motion carried.

MONITORING REPORTS
USA/Phi Theta Kappa
All Nebraska Academic
Team

Mr. Norman Coley, Trio Programs Director, and co-sponsor of Phi Theta Kappa, thanked the Board for the opportunity to present information about the USA/Phi Theta Kappa All Nebraska Academic Team. He remarked he is truly honored to represent the College's nominees to the USA Academic All-American competition.

Mr. Coley reported Phi Theta Kappa introduced the State Academic in 1994, as a way to provide scholastic recognitions to members, while promoting excellence at two-year colleges. The State Academic Teams are a division of the Academic All-American Team for Community, Technical and (Junior) Community College Students, an international program sponsored annually by Phi Theta Kappa, USA TODAY, and the American Association of Community Colleges.

In the State of Nebraska, each community college can nominate a maximum of two students per campus for the Academic All-American Team. Mr. Coley reported the College nominated two students to the USA Academic All-American competition: Ms. Dani McKay and Ms. Janie McAmis, both from the Scottsbluff Campus. The nominees were invited to attend the All-Nebraska Academic Team Recognition Day ceremony and banquet in Lincoln, on April 18, 2017. Ms. McKay graduated in December 2016 with an Associate of Arts degree. She is currently attending the University of Nebraska-Kearney where she is continuing her studies in elementary education. Ms. McAmis graduated in May with an Associate of Science degree. She plans to continue her education in pre-med.

Mr. Coley reported Ms. McAmis was named Nebraska's 2017 Coca Cola New Century Scholar, Phi Theta Kappa's highest national honor. Ms. McAmis is one of 52 students selected to receive this award. Each recipient receives a \$2,000 scholarship. The Coca Cola New Century Scholar recipients were recognized at the Phi Theta Kappa Honor Society Breakfast during the American Association of

MONITORING REPORTS
USA/Phi Theta Kappa
All Nebraska Academic
Team
Cont.

Community College's convention held on April 14, 2017, in New Orleans.

Mr. Coley thanked the College faculty and staff members for their support of the local Phi Theta Kappa chapter. He also thanked the Board of Governors and College administration for their support.

MONITORING REPORTS
2017 – 2010 Master
Strategic Plan

Dr. Dale referred Board members to the proposed 2017 – 2020 Strategic Master Plan which was presented during the Informal meeting yesterday evening.

Dr. Dale reported the Plan includes a proposed new Vision Statement. The Plan contains three Core Themes: Student Access and Success; Academic Excellence and Workforce Readiness; and Economic and Community Development. It also includes six focus areas: Engaged Teaching and Active Learning; Student Recruitment, Retention, and Completion; Diversity, Equity, and Inclusion; Seamless Academic and Career Pathways; Community and Employer Responsiveness; and Operational Efficiency and Effectiveness. Dr. Dale remarked the next steps will be to “plug in” the initiatives to accomplish the Strategic Outcomes for each of the six focus areas.

Dr. Dale asked for questions and comments.

Board members expressed the need to have a month to review the Plan prior to adopting it. Additionally, realizing the Master Strategic Plan is an overarching document, Board members are interested in the next steps (Goals and Objectives) that will occur to reach the strategic outcomes for the six focus areas. Since the next steps should include input from faculty and staff, it was suggested the plan with the additional information should be presented in the fall and Board action to adopt the Plan be delayed into the future. Board members discussed the fact that there needs to be some way for the Board to monitor progress and completion of major components of the plan.

Board members discussed the upcoming substantial construction/renovation project on the Scottsbluff Campus. It was suggested the Board should have a construction project document that will provide information about where people and programs will be located, as well as information needed to defend the project. Dr. Holcomb reported College staff members met last week to develop a Communication plan. Dr. Dale reported there is a Project

MONITORING REPORTS
2017 – 2010 Master
Strategic Plan
Cont.

Management Charter for the construction/renovation project. The project is divided into three areas – the Theatre, Welcome Center and Commons.

Board members discussed the fact the proposed 2017-2020 Strategic Master Plan is a great overarching plan. It was mentioned the current Strategic Plan was very task oriented, and the Board has not received updates about the progress being made to complete those tasks.

Board members discussed the need to receive an administrative report on the status/assessment of the current plan. It was suggested this assessment could possibly be an agenda item for the June 2017 Board meeting. Since the Board would like to review the additional information, and it is important to have staff involvement, it was suggested that action on the 2017 – 2020 Strategic Plan be delayed until Fall 2017. It was also discussed that since more time is needed to develop the plan it could possibly become a five year plan.

Ms. Walworth encouraged the Board members to read and consider the proposed 2017-2020 Master Strategic Plan giving special attention to the proposed institutional values and vision statement.

MONITORING REPORTS
2017 Legislative Update

Dr. Holcomb reported Governor Rickett's vetoed the Appropriations Committee recommendation for Nebraska Community Colleges. The Governor's reduction is a one-half percent reduction. The 2017-2018 appropriation of \$100,828,308 is reduced \$504,143 to \$100,324,166, and the 2018 – 2019 appropriation of \$99,828,308 is reduced \$499,142 to \$99,329,166. The Appropriations Committee decided not to try to override any of the higher education vetoes. Dr. Holcomb reported the Nebraska Community College Association did not pursue an override of the veto.

Dr. Holcomb commented the 2016-2017 appropriation for community colleges was reduced four percent. Adequate state funding for community colleges is especially important because there is a huge need for a trained work force in Nebraska. It is also important to recognize the fact that between eighty and ninety percent of community college graduates remain in Nebraska.

Dr. Holcomb reported LB 461 was the Governor's income tax reduction plan. LB 338, which was the Governor's bill to change the way agricultural land is valued, was

MONITORING REPORTS
2017 Legislative Update
Cont.

amended into LB 461. After six hours of debate, LB 461 died for a lack of cloture votes to end the debate. Governor Rickett's has indicated he wants to bring this bill back for consideration in the next legislative session.

MONITORING REPORTS
2017 Valuation: County
Assessors Abstract of
Assessment of Real
Property
State Aid Information

Mr. Knapper reported he would normally present the 2017 Valuation: County Assessors Abstract of Assessment of Real Property which is prepared by the Nebraska Department of Revenue, Property Assessment Division. He reported this information has not been published at this time. The estimated valuation for the Western Area would increase 2.2 percent based on information from the Governor's office.

Mr. Knapper remarked the state-aid information was discussed earlier in the meeting.

MONITORING REPORTS
Nebraska Community
College Association
Second Quarter Meeting

Dr. Perkins reported the Nebraska Community College Association Board of Directors held the Second Quarter meeting in Lincoln, NE on May 1, 2017. Among the agenda items were a review of the proposed budget for the fiscal year 2018; the audit for 2016; and, an update of the director's and board member evaluation forms.

Dr. Perkins reported with regard to the 2018 Association Budget, it should be noted that it reflects an 11.35 percent decrease from the 2017 Budget. He reported the largest decrease is found in the salaries, which is 14.08 percent. This decrease will offset modest increases in operating expense. Dr. Perkins reported that while the budget was set at \$312,008.29 for 2018, it was proposed that the 2018 dues remain the same as they were for 2017. That would mean there would be about \$35,000 of the 2018 dues added to a modest Association reserve fund. Dr. Perkins remarked he would make a recommendation with regard to the Association dues in a moment.

Dr. Perkins remarked that some Board members may not be aware of his belief regarding the importance of an adequate reserve to hedge against unforeseen financial disruption in an agency's revenues. His history of training with regard to disasters has let him to support a good reserve for an agency. He commented that disasters come in many forms from human error or intent to natural occurrences such as tornadoes, floods and pandemic influenza. Any disaster, including a federal government shut-down, could interrupt the state and federal revenues on which the agencies depend.

MONITORING REPORTS
Nebraska Community
College Association
Second Quarter Meeting
Cont.

Dr. Perkins reported that Dr. Holcomb has expressed concern about the 2018 Association dues remaining the same as the 2017 dues. Dr. Holcomb has suggested the Board support the 2018 Association budget at the proposed \$312,008.29; but, not use the 2017 revenue stream for the 2018 budget. This would mean a savings of \$5,000 for the College. Given the current economic climate regarding tax issues, the savings could prove to be valuable.

Dr. Perkins reported what the Board is witnessing is Dr. Perkins setting aside his personal beliefs and interest for something more important. He agrees with Dr. Holcomb that the proposed 2018 Association dues be reduced to align with the proposed budget of \$312,008.29. Dr. Perkins remarked he has visited with Mr. Adams, Executive Director, about the recommendation to reduce the proposed dues, and Mr. Adams understands the concerns.

Dr. Perkins reported the annual audit was reviewed and accepted by the Board. It was a "clean" audit.

Dr. Perkins reported the evaluation instruments were reviewed. There was a minor revision of the Executive Director's evaluation.

The greatest amount of discussion focused on dual credit and the College Promise. Mr. Adams led this discussion. He noted the value of dual credits for high school students and their parents as it gives students a good start on a college education and it helps first generation students and students from low income families by giving them confidence in doing college work. For parents dual credits for their children is also an economic advantage for them as it is less expensive to start college while in high school. It can be a good return on investment. Mr. Adams also noted community colleges benefit from dual enrollment in that it enhances student enrollment. One of the issues facing both community colleges and public schools is not having enough personnel that meet the standards of the Higher Learning Commission, which requires a Master's Degree in the field that the instructor is teaching.

In regard to the College Promise, Mr. Adams acknowledged that there are many models of the proposal. Yet the one he described better than Dr. Perkins did was the fact that the federal Promise program called for using other resources for tuition, etc., and that the government

MONITORING REPORTS
Nebraska Community
College Association
Second Quarter Meeting
Cont.

would provide the last dollar to complete the funding for one's education.

Mr. Adams proposed an update to the Action Plan that was first approved last year. Dr. Perkins commented that Mr. Adams has some good ideas that may be included in this year's plan.

Mr. Adams also updated the Board on the various bills that could affect the community colleges.

Dr. Perkins moved the Western Area Board support a reduction of the proposed 2018 dues to be aligned with the proposed 2018 Budget of \$312,008.29. Seconded by Dr. Gramberg. The vote was, Yes: Gramberg, Guzman-Gonzales, Klemke, Packard, Perkins, Perlinski, Savely, Stickney, Walworth. No: None. Absent: Marcy. Motion carried.

Dr. Perkins indicated that he will communicate with the other community college boards to let them know the decision of the Western Area Board.

MONITORING REPORTS
Association of
Community College
Trustees

Dr. Perkins reported that as Chair of the Association of Community College Trustees Advisory Committee, he promised to keep in touch with the members. He shared a recent email that was sent to the Advisory Committee members in which he challenged the members vision and thinking about a subject that will dominate the future; Artificial Intelligence.

In the email, Dr. Perkins referenced an article that appeared in the Wall Street Journal on March 7, 2017, "How Artificial Intelligence Will Change Everything." Mr. Neil Jacobsen, Chair of Artificial Intelligence and Robotics at Silicon Valley Singularity University, suggests that as a result of Artificial Intelligence there will be significant job displacements and "for that reason, we need to invest heavily in free education and explore various way to provide a basic income for those who are displaced." The prediction is that such a change will occur over the next 10 – 15 years. Dr. Perkins also referenced a book by Nick Bostrom entitled "Superintelligence, Paths, Dangers, Strategies."

Dr. Perkins posed a question to the Advisory Committee

MONITORING REPORTS
Association of
Community College
Trustees – Cont.

members – “As a result of Artificial Intelligence what will community college education look like in 10 – 15 years?” and suggested Western Area Board members also give thought to this question.

WESTERN COMMUNITY
COLLEGE/SCOTTSBLUFF
CAMPUS MAIN BUILDING
ADDITION AND
RENOVATION

Mr. Ossian reviewed the process for the selection of a construction management at risk methodology for building projects. The process is defined by Nebraska Statute entitled “Political Subdivision Construction Alternatives Act.”

Presentation – Re: Process
For Selection of
Construction Manager

Mr. Ossian reported the Board adopted a policy in June 2017, which allows the College to use the construction management at risk contract methodology. The College also has an architectural firm, RDG Planning & Design, that has developed an Architect’s Concept Schematic Floor plan for The College’s Scottsbluff Campus Main building Addition and Renovation project. Mr. Ossian explained the Construction Manager at Risk works with the College, and the architect to deliver a completed project at a specified amount.

Mr. Ossian reported the College requested Letters of Interest seeking potential construction managers to submit letters of interest to indicate their interest in serving as the Construction Manager for the Scottsbluff Campus Main Building Addition and Renovation project. Mr. Ossian remarked the American Institute of Architects (AIA) has a standardized method to evaluate the experience of contractors. He reported the College received four Letters of Interest from contractors, and it was determined that all four were qualified to submit a request for proposal.

Mr. Ossian referred Board members to the handout material which includes the Request for Proposal for Construction Manager at Risk. He reviewed the Design/Preconstruction Schedule contained in the request.

Mr. Ossian reported, subject to authorization by the Board, the Request for Proposals will be sent to the Construction Managers deemed qualified, and a notice of the Request for Proposals will be published at least 30 days prior to the deadline for receipt which is June 19, 2017.

On June 20, 2017, the College Selection Committee will meet to interview the construction managers at risk, and review and rank the Requests for Proposals. Mr. Ossian reported there is a score sheet using established criteria that each Committee member will use to rank the proposals.

WESTERN COMMUNITY
COLLEGE/SCOTTSBLUFF
CAMPUS MAIN BUILDING
ADDITION AND
RENOVATION
Presentation – Re: Process
For Selection of
Construction Manager

Mr. Ossian reported Nebraska Statute requires that each Board member has to evaluate the Requests for Proposals. This evaluation must be completed in open session during a Board meeting. The Board member evaluation of the Requests for Proposals will be an agenda item for the June 21, 2017, Board of Governors meeting.

Mr. Ossian remarked this is a very tight schedule. The College will work to get the Requests for Proposal to each Board member prior to the Board meeting on June 21, 2017. Mr. Ossian emphasized Board members will not score the proposals prior to the meeting.

Once the top ranked contractor has been determined, Dr. Holcomb will attempt to negotiate a Construction Manager at Risk contract. If unable to negotiate a satisfactory contract with the highest ranked contractor, Dr. Holcomb may terminate negotiations with that contractor and undertake negotiations with the second highest ranked contractor. If negotiations with the second highest ranked contractor are not satisfactory, Dr. Holcomb may terminate negotiations and undertake negotiations with the third highest ranked contractor. The Board may enter into a Construction Manager at Risk contract after and as a result of the negotiations.

Motion to Authorize
Administration to Publish
and Distribute Requests
For Proposals From
Prequalified Construction
Managers

Mr. Savely moved the Board authorize College administration to publish and distribute Requests for Proposals from Prequalified Construction Managers. Seconded by Dr. Packard. The vote was, Yes: Guzman-Gonzales, Klemke, Packard, Perkins, Perlinski, Savely, Stickney, Gramberg, Walworth. No: None. Absent: Marcy. Motion carried.

Approve Members of
Construction Manager
Selection Committee

Ms. Walworth reported Nebraska Statute requires the Board designate a Construction Manager Selection Committee to evaluate the Requests for Proposals. The Selection Committee shall consist of at least five persons and include: a) members of the governing board; b) members of the administration of staff; c) the architect or engineer; d) persons having special expertise relevant to selection of a construction manager; and e) residents of the service area.

Ms. Walworth reported the following persons have agreed to serve on the Selection Committee: Mr. Richard G. Stickney, Ms. Julianne K. Walworth, Dr. Todd R. Holcomb, Mr. William D. Knapper, Mr. Nick Schulz, Mr. Bill Trumbull and

WESTERN COMMUNITY
COLLEGE/SCOTTSBLUFF
CAMPUS MAIN BUILDING
ADDITION AND
RENOVATION
Approve Members of
Construction Manager
Selection Committee
Cont.

Mr. Gary E. Warner. Ms. Walworth called for a motion to approve the members of the Selection Committee.

Mr. Savely moved the Board approve the following persons as members of the Construction Manager Selection Committee: Mr. Richard G. Stickney, Ms. Julienne K. Walworth, Dr. Todd R. Holcomb, Mr. William D. Knapper, Mr. Nick Schulz, Mr. Bill Trumbull, and Mr. Gary E. Warner. Seconded by Mr. Perlinski. The vote was, Yes: Klemke, Packard, Perkins, Perlinski, Savely, Stickney, Gramberg, Guzman-Gonzales, Walworth. No: None. Absent: Marcy. Motion carried.

BOARD MEMBER
COMMENTS

Ms. Walworth asked for Board Member Comments.

Mr. Savely thanked Dr. Dale for her hard work on the 2017 – 2020 Master Strategic Plan.

PRESIDENT'S COMMENTS

Ms. Walworth asked for President's Comments.

On Friday, May 12, 2017, Dr. Holcomb hosted a Retirement Reception for Ms. Mary Barkeloo, Mr. David E. Groshans, and Dr. Guy Wylie. Dr. Holcomb remarked their retirement represents 110 years of service to the College. He extended best wishes to them for the future.

Dr. Holcomb reported 270 graduates were recognized during the 85th annual Commencement on May 13, 2017. There were thirteen graduates from summer 2016, thirty-seven from December 2016, one hundred ninety-seven from May 2017 and twenty-three prospective graduates for summer 2017. Dr. Holcomb reported further ninety-two students graduated with honors, and one with high honors. Forty-three graduates were members of Phi Theta Kappa, twenty-one were members of the National Society for Leadership and Success and thirteen were veterans. Dr. Holcomb remarked it was a happy joyous day that marked the culmination of the College's 90th Anniversary yearlong celebration.

Dr. Holcomb reported the Western Nebraska Community College Speech and Debate Team earned a second place finish in Community College Team Sweepstakes at the 2017 National Forensics Association National Tournament.

Dr. Holcomb reported representatives from RDG Planning and Design, the architects for the College, were on site

PRESIDENT'S COMMENTS

April 25, 2017, to conduct workshops for the upcoming renovation of the Performing Arts Center, the Learning Commons, and the Welcome Center on the Scottsbluff Campus.

The annual Employee Awards Luncheon was held on May 16, 2017. Dr. Holcomb reported longevity awards were presented to eleven employees for ten years of service, four employees for twenty years of service, two employees for thirty years of service, one employee for forty years of service and one employee for fifty years of service. Dr. Holcomb reported Mr. Ryan Burgner, Athletic Director, received the Administrative Employee of the Year award; Mr. Luke Stobel, Advising/Recruiting Specialist, received the Professional Employee of the Year award; Mr. Doug Jones, Athletic Trainer, received the Faculty Employee of the Year award; and Beverly Ackerman, Alliance Nighttime Coordinator, received the Support Staff Employee of the Year award.

Dr. Holcomb provided an update on the SummerFree scholarship initiative. There were four-hundred nineteen scholarship applications began with 359 applications completed. There were 268 scholarships totaling \$154,145.30 awarded. He reported further five appeals for retakes have been reviewed and approved.

Dr. Holcomb reported a College student, Staff Sargent Derrick Perkins, is one of two National Guardsmen honored for their actions on a daring medevac mission in Afghanistan, where they quickly extracted wounded warriors and a dog while nearby friendly forces engaged the enemy in a firefight. Chief Warrant Officer 2 Bryan Herget and Staff Sargent Perkins received the Dustoff Association's Rescue of the Year award on Friday, May 5, 2017, during a ceremony at the Army Aviation Support Facility in Cheyenne, WY. Despite the fact that near the landing zone enemies and friendly troops were engaged in a firefight, this team of two was able to get everyone back to the hospital safely. Lives were saved that day because of their quick actions.

On May 2, 2017, the College chapter of the National Society of Leadership and Success inducted forty-five new members into the Society. Also recognized were staff and faculty who have made an impact on the Society

PRESIDENT'S COMMENTS

members. Dr. Hallie Feil was awarded the Excellence in Teaching Award and Ms. Grace Hendrickson was awarded the Excellence in Service to Students Award.

Dr. Holcomb reported sixteen youth from Mitchell Elementary School participated in the EntrepreneurShip After School Club Expo on May 11, 2017. Each youth established a business and sold their products. After tallying up their expenditures and income, each youth had made a profit.

The College partnered with the NEXT Young Professionals and co-sponsored a luncheon on May 11, 2017, at the John N. Harms Center, featuring entrepreneur Kelly Sturek of Bugeater Foods, a Nebraska-based business that makes protein power from crickets. The College, University of Nebraska-Lincoln, and the Midwest Theatre partnered for a free showing of the documentary "BUGS" which focused on insects as food, with a panel afterward that included Mr. Sturek, Dr. Jeff Bradshaw and featured chocolate "chirp" cookies provided by the College Food Service.

On April 26, 2017, Docent Training began at the Legacy of the Plains Museum with thirty-five students. The eight-week session series will prepare docents to provide historical interpretation to visitors as tourism season begins on Memorial weekend.

Dr. Holcomb reported that on May 1, 2017, a group of students came together to celebrate Arbor Day by planting a new tree on the Sidney Campus.

Dr. Holcomb thanked the Board members for taking time from their busy schedules to attend the Informal meeting, for the purpose of a planning session. The meeting began yesterday evening (May 16, 2017) and continued this morning (May 17, 2017). He remarked he greatly appreciates the commitment of the Board members.

Board members remarked the Informal meeting was very beneficial, and productive. The informative reports were helpful. Board members agreed plans should be made for future Informal meetings for the purpose of planning sessions.

UPCOMING MEETINGS AND EVENTS

Ms. Walworth reminded Board members of the following upcoming meetings and events:

UPCOMING MEETINGS
AND EVENTS
Cont.

1) The Nebraska Community College Association 2017 Regular Meetings to be held as follows: a) Third Quarter Meeting, August 14, 2017, in Lincoln, Nebraska; b) Fourth Quarter (Annual Meeting), November 6 and 7, 2017, in McCook, Nebraska.

2) The Association of Community College Trustees 2017 Annual Leadership Congress to be held September 25 through 28, 2017, at The Cosmopolitan Las Vegas, in Las Vegas, Nevada.

NEXT REGULAR MEETING

The next Regular meeting of the Western Community College Area Board of Governors will be held on Wednesday, June 21, 2017, at 1:00 p.m., in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, Nebraska.

ADJOURNMENT

The meeting was adjourned by unanimous consent at 2:39 p.m.

Julienne K. Walworth, Chairperson

Coral E. Richards, Secretary

CITY PLANNING COMMISSION REPORTS

1) Notice of a Public Hearing by the City of Sidney Planning Commission on May 15, 2017, to consider the following:

a) A Preliminary Plat application of Cabela's Wholesale, Inc. to subdivide Lots 1B and 1C, Block 1, a replat of Lot 1A, Block 1, Cabela's First Addition;

b) A Preliminary Plat application of Cabela's Wholesale, Inc. to subdivide Lot 1A and 1B, Block 3, a replat of Lot 1, Block 3, a final replat of Cabela's First Addition.

2) Notice of a Public Hearing by the City Council of the City of Bridgeport on May 11, 2017, to consider the following:

a) A proposed Rezoning/Redevelopment plan for Lot 5A, Block 11, First Addition to the City of Bridgeport, a replat of Lots 5, 6, and 7, Block 11, First Addition to the City of Bridgeport, Morrill County Nebraska from Residential with a Conditional Use Permit to HC Highway Commercial.

3) Notice of a Public Hearing by the City of Alliance on May 16, 2017, to consider the following:

a) A recommendation to declare the following area within the City of Alliance as a Blighted and Substandard District: Wyoming Avenue Addition, Hoxworth Addition, Harris Addition, Snedecker Addition and Reddish Addition to the City of Alliance, Box Butte County, Nebraska.

MEMORANDUM

TO: Board of Governors
FROM: William D. Knapper
DATE: May 17, 2017
RE: Board Approval, Bid Number 17-EQ-27

On April 25, 2017 bids were received for a Hydraulic Training Simulator

ACCOUNT NUMBER: 10.4.17510.5611.15

TOTAL BUDGET: \$25,000.00

TABULATION:

Company	City/State	Total Amount
Fluid Power Training Institute	West Valley, UT	\$23,910.00

Recommendation to come from the Finance Committee.

MEMORANDUM

TO: Board of Governors
FROM: William D. Knapper
DATE: May 17, 2017
RE: Board Approval, Bid Number 17-EQ-28

On April 25, 2017 bids were received for a Portable Commercial Vehicle Driving/Shifting Simulator

ACCOUNT NUMBER: 10.4.17510.5611.15

TOTAL BUDGET: \$70,000.00

TABULATION:

Company	City/State	Total Amount
Virage Simulation, Inc.	Montreal, QC	\$72,300.00

Recommendation to come from the Finance Committee.

MEMORANDUM

TO: Board of Governors

FROM: William D. Knapper

DATE: May 17, 2017

RE: Board Approval, Bid Number 17-FAC-29

On April 25, 2017 bids were received for the Monument Style Signs

ACCOUNT NUMBER: 50.1.71402.5695.76

TOTAL BUDGET: \$150,000.00

TABULATION:

Company	City/State	Total Amount
Anderson-Shaw Construction, Inc.	Scottsbluff, NE	\$143,775.54
Rusch's General Contracting, LLC	Scottsbluff, NE	\$162,823.00
**Tri City Sign Company	Grand Island, NE	\$21,837.00 **
Does Not Meet Specifications		

Recommendation to come from the Finance Committee.

MEMORANDUM

TO: Board of Governors
FROM: William D. Knapper
DATE: May 17, 2017
RE: Board Approval, Bid Number 17-EQ-35

On Thursday, May 4, 2017 bids were received for a Virtual Microscopy Solution

ACCOUNT NUMBER: 10.4.17510.5611.15

TOTAL BUDGET: \$20,000.00

TABULATION:

Company	City/State	Total Amount
Aurora MScope, Inc.	Montreal, Quebec Canada	\$19,899.00

Recommendation to come from the Finance Committee.

Administrative Services

Memo

To: WCCA Board of Governors
From: William D. Knapper
Date: May 10, 2017
Re: Bid Results: TrimData – Sole Source 17-SE-37

The College's dated bookstore point of sale system connects with the College's financial and student records system (Colleague by Ellucian) via an in-house written piece of software.

As the College looks to replace the dated point of sale system (Bid 17-SE-40 Nebraska Bookstore), a recommendation has come forward to utilize the services of TrimData to provide the connection with Colleague.

Their proposal for software, on-site training, configuration and support for one year is \$10,000. Subsequent year's licensing fees are \$4,000 per year.

Recommendation to come from the Budget and Finance Committee.

Administrative Services

Memo

To: WCCA Board of Governors
From: William D. Knapper
Date: May 10, 2017
Re: Bid Results: Nebraska Bookstore Point of Sale System – Sole Source 17-SE-40

The College has a wholesale/retail relationship with Nebraska Bookstore. Colleges typically align themselves with a national wholesaler such as Nebraska Bookstore, Missouri Bookstore, Follett, Texas Book Company. These firms wholesale books to college stores, provide point of sale systems, provide a website presence for sales and ensure compliance with credit card processing regulations.

At this time, the College's point of sale systems (cash registers, credit card readers and associated software) is obsolete. The College has obtained a quote from Nebraska Bookstore to replace the current point of sale system.

The proposal includes updating the cash registers, servers, point of sale software, back office software, installation, data conversion and training.

The cost for updating the WNCC Bookstore point of sale system is \$31,300. Bookstore funds will underwrite the acquisition.

Recommendation to come from the Budget and Finance Committee.