

**WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS**

MINUTES

Wednesday, June 19, 2019
1:00 p.m.

The Western Community College Area Board of Governors held a regular Board meeting at 1:00 p.m. on Wednesday, May 15, 2019, in The Plex, John N. Harms Center, Western Nebraska Community College, Scottsbluff Campus, located at 2620 College Park, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald, on Wednesday, June 12, 2019.

A current agenda was available in the College President's office and the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.

AREA BOARD

| | |
|---|---------|
| Karen S. Anderson | Present |
| Merlyn L. Gramberg | Present |
| Linda A. Guzman-Gonzales | Present |
| F. Lynne Klemke, Chair..... | Present |
| Allan D. Kreman | Present |
| Kimberly A. Marcy | Present |
| William M. Packard..... | Present |
| M. Thomas Perkins..... | Present |
| Coral E. Richards..... | Present |
| R. J. Savely, Jr | Present |
| Richard G. Stickney, Vice-Chairperson | Present |

OTHERS PRESENT

Kathy Ault, Human Resources Executive Director
Hallie Feil, Dean of Instruction
Pamila Fisher, Association of Community College Trustees Consultant
Charlie Gregory, Dean of Instruction and Workforce Development
Rosie Hernandez, Executive Administrative Assistant to the President and Board Secretary
Todd R. Holcomb, President
Philip M. Kelly, College Attorney
William D. Knapper, Administrative Services Vice President and Board Treasurer
Aletia Norwood, Faculty Representative
Stacey Wilson, Faculty Representative

QUORUM

Ms. Klemke declared a quorum was present for the transaction of business.

COMMUNITY COMMENTS

Ms. Klemke asked for comments from the community. Pursuant to Board Policy 830.1000.79, Ms. Klemke reminded community members who wish to make comments

that each speaker will be limited to a five minute presentation. There were no community comments.

BOARD CHAIRPERSON COMMENTS

Ms. Klemke announced that for public information there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

CONSENT CALENDAR

Review Contents

Ms. Klemke reviewed the contents of the Consent Calendar which include the following item(s):

- 1) Agenda, June 19, 2019
- 2) Excuse Absent Board Member(s) – None
- 3) Minutes
 - a. Regular Meeting, May 15, 2019
- 4) Claims for April 2019:
 - a. WCCA Unrestricted Fund - \$2,217,587.24
 - b. WCCA Restricted Fund - \$10,199.08
 - c. WCCA Federal Fund - \$801.64
 - d. WCCA Agency Fund - \$15,893.20
 - e. WCCA Loan Fund - \$-0-
 - f. WCCA Plant Fund - \$-0-
 - g. WCCA Auxiliary Fund - \$80,093.00
- 5) City Planning Commission Reports (Attachment A-A3)
- 6) Reports and Proposals
 - a. From the Students
 - b. From the Faculty
 - c. From the Administration
 - d. From the Board

Ms. Klemke inquired if there were any item(s) on the Consent Calendar which any Board member wished to have extracted for separate consideration.

Ms. Anderson requested the following items be extracted from the WCCA Unrestricted Fund; \$300.00 payable to Scottsbluff / Gering United Chamber of Commerce for advertisement.

CONSENT CALENDAR

Approval

Dr. Perkins MOVED to approve the amended Consent Calendar. SECONDED by Ms. Guzman-Gonzales.

CONSENT CALENDAR (Cont.)

Approval

Voting Yes: Anderson, Gramberg, Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Richards, Savely, Stickney, Klemke

Voting No: None
Abstain: None
Absent: None

MOTION CARRIED

CONSENT CALENDAR

Consider Extracted Items

Ms. Anderson reported she has a business relationship with the Scottsbluff/Gering Chamber of Commerce. Because of this relationship, she requested the advertisement and membership fees from the WCCA Unrestricted Fund be extracted for separate consideration to allow her to vote on the amended Consent Calendar.

Ms. Richards **MOVED** the claim for \$300.00 for advertising payable to the Scottsbluff/Gering United Chamber of Commerce be approved. **SECONDED** by Ms. Guzman-Gonzales.

Voting Yes: Gramberg, Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Richards, Savely, Stickney, Klemke

Voting No: None

Abstain: Anderson

Absent: None

MOTION CARRIED

BOARD MEMBER MILEAGE AND/OR EXPENSE REIMBURSEMENT

Ms. Karen S. Anderson, Dr. Merlyn L. Gramberg

Mr. Stickney **MOVED** to approve the following travel expenses: Ms. Karen S. Anderson for \$475.88, and Dr. Merlyn L. Gramberg for \$227.36. **SECONDED** by Ms. Marcy.

Voting Yes: Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Richards, Savely, Stickney, Klemke

Voting No: None

Abstain: Anderson, Gramberg

Absent: None

MOTION CARRIED

BOARD MEMBER MILEAGE AND/OR EXPENSE REIMBURSEMENT

Ms. F. Lynne Klemke, Mr. Allan Kreman

Mr. Savely **MOVED** to approve the following travel expenses: Ms. F. Lynne Klemke for \$278.40, and Mr. Allan Kreman for \$22.62. **SECONDED** by Ms. Anderson.

Voting Yes: Marcy, Packard, Perkins, Richards, Savely, Stickney, Anderson, Gramberg, Guzman-Gonzales

Voting No: None

Abstain: Kreman, Klemke

Absent: None

MOTION CARRIED

BOARD MEMBER MILEAGE AND/OR EXPENSE REIMBURSEMENT

Mr. R. J. Savely, Jr., Mr. Richard G. Stickney

Ms. Richards MOVED to approve the following travel expenses: Mr. R. J. Savely, Jr. for \$104.98, and Mr. Richard G. Stickney for \$62.06. SECONDED by Ms. Marcy.

Voting Yes: Marcy, Packard, Richards, Anderson, Gramberg, Guzman-Gonzales, Kreman, Klemke

Voting No: None

Abstain: Savely, Stickney

Absent: None

MOTION CARRIED

BID CONSENT CALENDAR

Review Contents

Ms. Klemke reviewed the contents of the Bid Consent Calendar which include the following bid(s):

- 1) 19-EQ-32 – Colleague Hyper V-Host (Attachment B)
- 2) 19-EQ-33 – Sysmex poch-100i Hematology Analyzer (Attachment C)
- 3) 19-EQ-34 – Utility Tractor
- 4) 19-EQ-36 – Chromebook Laptop Computers (Attachment D)
- 5) 19-FAC-38 – Commons Carpet (Attachment E)
- 6) 19-SE-39 – Adobe Software Licensing (Attachment F)

Ms. Klemke inquired if there were any item(s) on the Bid Consent Calendar which any Board member wished to have extracted for separate consideration. Ms. Anderson requested Bid #19-EQ-34 – Utility Tractor be extracted to allow for further discussion.

BID CONSENT CALENDAR

Approval

Mr. Savely MOVED to approve the amended Bid Consent Calendar. SECONDED by Mr. Kreman.

BID CONSENT CALENDAR (Cont.)

Approval

Voting Yes: Packard, Perkins, Richards, Savely, Stickney, Anderson, Gramberg, Guzman-Gonzales, Kreman, Marcy, Klemke

Voting No: None

Abstain: None

Absent: None

MOTION CARRIED

BID CONSENT CALENDAR

Consider Items Extracted

Ms. Anderson requested Bid #19-EQ-34 – Utility Tractor be extracted for separate consideration and asked Mr. Knapper to further speak on this item.

Mr. Knapper reported Bid #19-EQ-34 – Utility Tractor was approved as the lowest bid at the Regular Board Meeting in May 2019. However, due to a scrivener's error on the tabulation sheet included in the mailed packet to the Board, Horizon West, Inc. was not the lowest bid submitted.

Mr. Knapper reported the correct bids are as follows:

| Company | City/State | Total Amount |
|---------------------------|-----------------------|---------------------|
| Sandberg, Implement, Inc. | Gering, Nebraska | \$66,010.95 |
| Horizon West, Inc. | Scottsbluff, Nebraska | \$83,000.00 |

Ms. Anderson MOVED to rescind Bid #19-EQ-34 – Utility Tractor, which was awarded to Horizon West in the amount of \$44,301.00. SECONDED by Mr. Savely.

Voting Yes: Perkins, Richards, Savely, Stickney, Anderson, Gramberg, Guzman-Gonzales, Kreman, Marcy, Packard, Klemke

Voting No: None

Abstain: None

Absent: None

MOTION CARRIED

Ms. Anderson MOVED to approve Bid #19-EQ-34 – Utility Tractor and award the bid in the amount of \$66,010.95 to Sandberg, Implement, Inc. SECONDED by Mr. Savely.

Voting Yes: Richards, Savely, Stickney, Anderson, Gramberg, Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Klemke

Voting No: None

Abstain: None

Absent: None

MOTION CARRIED

WESTERN COMMUNITY COLLEGE AREA BOARD OF GOVERNORS

Report from Interim President Search Committee

Ms. Klemke introduced the approval of Interim President Contract and asked Dr. Perkins to further speak on this item. Dr. Perkins introduced Interim President Candidate Dr. Gwendolyn Joseph, and asked her to speak with the Board.

WESTERN COMMUNITY COLLEGE AREA BOARD OF GOVERNORS

Report from Interim President Search Committee

Dr. Joseph thanked the Board for the opportunity to visit the College and for considering her as the Interim President. Dr. Joseph reported she had the opportunity to visit all three

campuses, as well as with the President's Leadership Team, and several Board members one-on-one.

Dr. Joseph reported WNCC is a very good and impressive College. She reported she is confident in its overall success, however, she is also aware of the challenges currently facing the College. Dr. Joseph believes the College is heading in the right direction and has very impressive programs and a supportive community.

Dr. Joseph reported that although she was very impressed with the College and the surrounding community, she kindly declined to accept the position of Interim President. She stated the reason being the lack of amenities available in the community that she is accustomed to.

The Board members expressed their gratitude towards Dr. Joseph and thanked her for taking the time to visit the College, and for spending time with the Board members, the College staff, and the community.

Dr. Perkins informed the Board there are contingency plans and reassured them there is a plan in place.

**WESTERN COMMUNITY COLLEGE AREA BOARD OF GOVERNORS
Report from Presidential Screening and Interview Committee
President Search Timeline and List of Committee Members**

Ms. Klemke referenced the president search timeline and the list of committee members found in the mailed packet of information. She reported the first meeting of the Presidential Screening and Interview Committee will be that afternoon at 4 p.m. She also reported the list of committee members has been updated and is found in their packet of information.

INSTITUTIONAL REPORTS

**Association of Community College Trustees
Presidential Search Report, Dr. Pamila Fisher**

Ms. Klemke introduced the presidential search report and asked Dr. Pamila Fisher to further speak on this item. Dr. Fisher thanked the Board for the opportunity to speak to them today.

INSTITUTIONAL REPORTS (Cont.)

**Association of Community College Trustees
Presidential Search Report, Dr. Pamila Fisher**

Dr. Fisher reported the Association of Community College Trustees has been listing the posting on national websites and by early next week will be made live on the College website.

Dr. Fisher reported twenty to thirty people attended the public forum earlier that day and it was a wonderful interaction. She also reported there were over fifty staff members who responded to the three-question survey created to assist with the development of a Presidential Profile.

Dr. Fisher gave the Board members an overview of the timeline for the President's search and reviewed the President's Profile. The President's Profile is a document which will be used as a guide for the President's search. It will include information on the position of the President, as well as information about the College, the community, specific qualification for the position, challenges and opportunities, and ideal characteristics for the next President.

The target date for receipt of applications is September 25, 2019. No action was taken by the Board.

RECESS

Ms. Klemke declared the Regular meeting in recess at 2:36 p.m.

OPEN MEETING

Ms. Klemke declared the Open meeting in session at 2:58 p.m.

WESTERN COMMUNITY COLLEGE AREA BOARD OF GOVERNORS

Discuss Replacement for Board Secretary

Ms. Klemke reported there will be an opportunity to approve the resignation of Ms. Rosie Hernandez, Executive Administrative Assistant to the President and Board Secretary during the Personnel Consent Calendar. No action was taken by the Board at this time.

PERSONNEL CONSENT CALENDAR

Review Contents

Ms. Klemke reviewed the contents of the Personnel Consent Calendar which include the following resignation(s) and appointment(s):

- 1) Resignation(s)
 - a. Mr. Tracy Beasley, Associate Dean of Instruction, effective June 15, 2019.
 - b. Ms. Rosie Hernandez, Executive Administrative Assistant to the President and Board Secretary, effective July 5, 2019.

PERSONNEL CONSENT CALENDAR (Cont.)

Review Contents

- 2) Appointment(s)
 - a. Ms. Jaclyn Smith, Alliance Campus Director, effective June 17, 2019, salary to be \$68,737.

Ms. Klemke inquired if there were any item(s) on the Personnel Consent Calendar which any Board member wished to have extracted for separate consideration. There were none.

PERSONNEL CONSENT CALENDAR

Approval

Dr. Perkins MOVED to approve the Personnel Consent Calendar as presented. Dr. Packard SECONDED the motion.

Voting Yes: Savely, Stickney, Anderson, Gramberg, Guzman-Gonzales,
Kreman, Marcy, Packard, Perkins, Richards, Klemke

Voting No: None

Abstain: None

Absent: None

MOTION CARRIED

PERSONNEL CONSENT CALENDAR

Consider Items Extracted

There were no items extracted from the Personnel Consent Calendar.

OLD BUSINESS

No Old Business.

NEW BUSINESS

Reports and Recommendation from Student Success Committee

First Read: Assessment of Student Learning Board Policy

Ms. Klemke introduced the Assessment of Student Learning Board Policy on first read and asked Dr. Merlyn Gramberg to speak on this item. Dr. Gramberg asked Dr. Hallie Feil, Dean of Instruction to further speak on this item.

Dr. Feil reported this policy addresses the requirements set forth by the regional accrediting agency and the Nebraska Coordinating Commission on Postsecondary Education to assess the extent of student learning via acquisition of knowledge, skills and competencies in coursework, program and institutional learning outcomes.

Dr. Feil reported this policy ensures the processes of assessment are carried out in a manner that is fair, valid, robust manageable and relevant.

No action was taken by the Board at this time.

NEW BUSINESS

Reports and Recommendation from Student Success Committee

Information Only: Instructional Assessment President's Procedure

Ms. Klemke introduced the Assessment of Student Learning President's Procedure as an informational item and asked Dr. Merlyn Gramberg to speak on this item. Dr. Gramberg asked Dr. Hallie Feil, Dean of Instruction to further speak on this item.

Dr. Feil reported the purpose of this President's Procedure is to establish clear requirements regarding assessment of student learning as it pertains to all College General Education Goals and educational programs.

Dr. Feil reported it applies to all course-level, program-level and institutional learning goals, regardless of the modality, location or classification of instructional staff.

No action was taken by the Board.

NEW BUSINESS

Reports and Recommendation from Student Success Committee

Information Only: Instructional Assessment Requirements Institutional Guideline

Ms. Klemke introduced the Instructional Assessment Requirements Institutional Guideline as an informational item and asked Dr. Merlyn Gramberg to speak on this item. Dr. Gramberg asked Dr. Hallie Feil, Dean of Instruction to further speak on this item.

Dr. Feil reported the College follows a five-year General Education Assessment Cycle and while working to improve student learning in all General Education areas, assessment reporting will focus on just one designated General Education area each academic year.

The current assessment cycle approved by the Assessment Committee is as follows:

| | |
|-----------------------|--|
| Year One 2018-2019: | GE 5 Personal Development |
| Year Two 2019-2020: | GE 3 Humanities and/or Fine Arts Awareness |
| Year Three 2020-2021: | GE 2 Critical Thinking and Problem-Solving |
| Year Four 2021-2022: | GE 4 Cultural and Civic Awareness |
| Year Five 2022-2023: | GE 1 Communication |

Ms. Klemke thanked Dr. Feil for her presentation. No action was taken by the Board.

NEW BUSINESS

First and single Read: Approval of Temporary Easement for City of Scottsbluff Recreational Trail, (2/3 Majority Vote Required)

Ms. Klemke introduced the Approval of Temporary Easement for the City of Scottsbluff Recreational Trail item on first and single read and asked Mr. Kelly to further report on it. Mr. Kelly reported the City of Scottsbluff is proceeding with a community pathways project and has requested a Temporary Easement to real estate owned by the College as follows:

NEW BUSINESS (Cont.)

First and single Read: Approval of Temporary Easement for City of Scottsbluff Recreational Trail, (2/3 Majority Vote Required)

A TEMPORARY EASEMENT TO A TRACT OF LAND FOR TRAIL CONSTRUCTION PURPOSES, LOCATED IN BLOCK 1A, SCOTTS BLUFF COUNTY COLLEGE TRACT, TO THE CITY OF SCOTTSBLUFF, SCOTTS BLUFF COUNTY, NEBRASKA, A REPLAT OF BLOCK 1, AMENDED PLAT OF SCOTTS BLUFF COUNTY COLLEGE TRACT AND UNPLATTED LAND IN SECTION 13, TOWNSHIP 22 NORTH, RANGE 55 WEST OF THE 6TH P.M., SCOTTS BLUFF COUNTY, NEBRASKA, MORE PARTICULARLY AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF BLOCK 1A, THENCE NORTHERLY ON THE WEST LINE OF SAID BLOCK 1A, ON AN ASSUMED BEARING OF N01°29'25"E, A DISTANCE OF 5.00 FEET, THENCE BEARING S88°30'35"E, ON A LINE 5.00 FEET NORTH

OF AND PARALLEL WITH THE SOUTH LINE OF SAID BLOCK 1A, A DISTANCE OF 430.00 FEET, THENCE BEARING N01°29'25"E, A DISTANCE OF 1.50 FEET, THENCE BEARING S88°30'35"E, ON A LINE 6.50 FEET NORTH OF AND PARALLEL WITH THE SOUTH LINE OF SAID BLOCK 1A, A DISTANCE OF 30.00 FEET, THENCE BEARING S01°29'25"W, A DISTANCE OF 6.5 FEET, TO THE POINT OF INTERSECTION WITH THE SOUTH LINE OF SAID BLOCK 1A, THENCE BEARING N88°30'35"W, ON THE SOUTH LINE OF SAID BLOCK 1A, A DISTANCE OF 460.00 FEET, TO THE POINT OF BEGINNING, CONTAINING AN AREA OF 2345.00 SQUARE FEET (0.054 ACRES) MORE OR LESS.

THE EASEMENT AREA(S) MAY BE USED FOR THE TEMPORARY RELOCATION OF UTILITIES DURING THE CONSTRUCTION OF THE PROJECT. UPON COMPLETION AND ACCEPTANCE OF PROJECT ENH-79(42), ALL RIGHTS, INTEREST AND USE OF THE ABOVE DESCRIBED TEMPORARY EASEMENT AREA(S) SHALL BE RETURNED TO THE GRANTOR(S) AND TO ITS SUCCESSORS AND ASSIGNS WITH THE AFORESAID CHANGES COMPLETED.

Mr. Kelly reported the City of Scottsbluff agreed to purchase the above described Right of Way and/or Easement(s) and to pay \$100.00 upon delivery of said executed Deed and/or Easement. Mr. Kelly reported a 2/3 majority vote by the Board members is required in order for this request to be approved.

Ms. Guzman-Gonzales MOVED to approve the Temporary Easement for the City of Scottsbluff Recreational Trail. SECONDED by Mr. Stickney.

Voting Yes: Stickney, Anderson, Gramberg, Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Richards, Savely, Klemke

Voting No: None

Abstain: None

Absent: None

MOTION CARRIED

NEW BUSINESS

Reports and Recommendations from Finance and Facilities Committee

2019-2020 Non-Faculty Employee Compensation

Ms. Klemke introduced the 2019-2020 Non-Faculty Employee Compensation and asked Ms. Anderson to speak on this item. Ms. Anderson asked Ms. Ault to further speak on this item. Ms. Ault reported that at the February 2019, Regular Board of Governors meeting, an increase was approved in the Faculty Collective Bargaining agreement. In order to be consistent with all College employees, administration is recommending a 3.50 percent increase in total compensation for all full-time and part-time, contract and hourly, non-faculty employees for the 2019-2020 Fiscal Year.

Ms. Anderson MOVED the Board approve a 3.50 percent increase in total compensation for all full-time and part-time, contract and hourly, non-faculty employees for the 2019-2020 Fiscal Year. SECONDED by Ms. Richards.

Voting Yes: Anderson, Gramberg, Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Richards, Savely, Stickney, Klemke

Voting No: None

Abstain: None

Absent: None

MOTION CARRIED

NEW BUSINESS

Reports and Recommendations from Finance and Facilities Committee

2019-2020 Adjunct Faculty Contract Rate

Ms. Anderson MOVED the Board approve the 2019 – 2020 adjunct faculty contract rate of \$950.00 per credit hour of instruction for each course. SECONDED by Mr. Savely.

Voting Yes: Gramberg, Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Richards, Savely, Stickney, Anderson, Klemke

Voting No: None

Abstain: None

Absent: None

MOTION CARRIED

INSTITUTIONAL REPORT

Nebraska Coordinating Commission for Postsecondary Education (CCPE)

2019-2020 Program Reviews - Associate of Nursing

Ms. Klemke introduced the Nebraska Coordinating Commission for Postsecondary Education (CCPE) 2019-2019 Program Reviews and asked Dr. Gregory to further speak on this item. Dr. Gregory reported the Nebraska Coordinating Commission for Post-Secondary Education (CCPE) requires a five-year review of all academic programs at institutions of higher education in the state. WNCC's Associate of Nursing (ADNR), Licensed Practical Nursing (LPNR), Emergency Medical Services (EMTL), and Surgical Technology (SURG) programs were identified for review in the 2018-19 academic year.

INSTITUTIONAL REPORT (Cont.)

Nebraska Coordinating Commission for Postsecondary Education (CCPE)

2019-2020 Program Reviews - Associate of Nursing

The program reviews have been reviewed by the College's Curriculum Council and College Council and are presented for the Board's approval.

Dr. Gregory reported the Associate of Nursing program has met the established threshold for student credit hours per full-time faculty.

In response to a question from the Board, Dr. Gregory reported the rotation for program review is seven years, however, a college can choose to shorten that term. He stated the College is working on aligning the CCPE program review to be consistent with the College's review of programs, which is five years.

Dr. Perkins MOVED the Board approve the Program Review for the Associate of Nursing program as presented. He further moved the report be submitted to the Nebraska Coordinating Commission for Postsecondary Education. SECONDED by Ms. Marcy.

Voting Yes: Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Richards, Savely, Stickney, Anderson, Gramberg, Klemke
Voting No: None
Abstain: None
Absent: None

MOTION CARRIED

INSTITUTIONAL REPORT

Nebraska Coordinating Commission for Postsecondary Education (CCPE) 2019-2020 Program Reviews – Emergency Medical Services

Dr. Gregory reported the Emergency Medical Services program was placed on a temporary suspension from December 2012 until fall 2017. However, the Nebraska Coordinating Commission for Postsecondary Education was not properly notified when the program was placed on a hiatus, so additional documentation had to be provided to the Coordinating Commission during the reporting process.

Ms. Guzman-Gonzales MOVED the Board approve the Program Review for the Emergency Medical Services program as presented. She further moved the report be submitted to the Nebraska Coordinating Commission for Postsecondary Education. SECONDED by Dr. Packard.

Voting Yes: Kreman, Marcy, Packard, Perkins, Richards, Savely, Stickney, Anderson, Gramberg, Guzman-Gonzales, Klemke
Voting No: None
Abstain: None
Absent: None

MOTION CARRIED

INSTITUTIONAL REPORT

Nebraska Coordinating Commission for Postsecondary Education (CCPE) 2019-2020 Program Reviews – Licensed Practical Nursing

Dr. Gregory reported the Licensed Practical Nursing program has met the established threshold for student credit hours per full-time faculty.

Ms. Anderson MOVED the Board approve the Program Review for the Licensed Practical Nursing program as presented. She further moved the report be submitted to the Nebraska Coordinating Commission for Postsecondary Education. SECONDED by Dr. Packard.

Voting Yes: Marcy, Packard, Perkins, Richards, Savely, Stickney, Anderson, Gramberg, Guzman-Gonzales, Kreman, Klemke
Voting No: None
Abstain: None

Absent: None

MOTION CARRIED

INSTITUTIONAL REPORT

Nebraska Coordinating Commission for Postsecondary Education (CCPE) 2019-2020 Program Reviews – Surgical Technology

Dr. Gregory reported the Surgical Technology program has had two different coordinators at the helm. In spring 2017, a new director assumed leadership of the program, rewriting and reconfiguring the program and gaining full accreditation for the program.

The program is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP) upon recommendation of the Accreditation Review Council on Education in Surgical Technology and Surgical Assisting.

Per accreditation standards for clinical sufficiency, the maximum cohort size for the program from its start through the spring 2019 the term was ten. Beginning fall 2019, the maximum cohort size will increase to twelve. Due to the combined effect of this, and the items listed above, the program did not meet either Coordinating Commission for Postsecondary Education (CCPE) minimum threshold.

Dr. Gregory is confident that after review of the report submitted, the program will meet expectations with the CCPE.

Mr. Stickney MOVED the Board approve the Program Review for the Surgical Technology program as presented. He further moved the report be submitted to the Nebraska Coordinating Commission for Postsecondary Education. **SECONDED** by Mr. Savely.

INSTITUTIONAL REPORT (Cont.)

Nebraska Coordinating Commission for Postsecondary Education (CCPE) 2019-2020 Program Reviews – Surgical Technology

Voting Yes: Packard, Perkins, Richards, Savely, Stickney, Anderson, Gramberg, Guzman-Gonzales, Kreman, Marcy, Klemke

Voting No: None

Abstain: None

Absent: None

MOTION CARRIED

INSTITUTIONAL REPORTS

Nebraska Community College Association, Dr. Merlyn Gramberg, Dr. M. Thomas Perkins

Dr. Perkins reported the Executive Committee of the Nebraska Community College Association will be meeting on July 8, 2019. This concluded his report.

INSTITUTIONAL REPORTS

Association of Community College Trustees, Dr. M. Thomas Perkins State, Province and Territory Coordinator Job Description

Dr. Perkins reported Mr. Savely is willing to take the job of State, Province and Territory Coordinator position, which would be very helpful to the College. He stated that if everything goes well, Mr. Savely will be the next State, Province and Territory Coordinator for the Association of Community College Trustees.

INSTITUTIONAL REPORTS

Western Nebraska Community College Foundation, Ms. Karen Anderson

Ms. Anderson reported the WNCC Foundation hosted faculty, staff, students, donors, and community members at the Platte Valley Companies Performing Arts Center Dedication and Tours on Thursday, June 13, 2019.

The event highlighted three named space donors/honorees – Platte Valley Companies, Kelley Bean Company, and Judy Chaloupka. It was a wonderful event.

Ms. Anderson asked Board members to save the date for Thursday, August 15, 2019, for the Grand Opening of the entire Scottsbluff Campus Renovation.

Ms. Anderson was pleased to announce the addition of the John and Laona Perrin Scholarship Endowment Fund. The endowment will provide new scholarship opportunities for students pursuing trades and vocational careers, as well as those studying vocal or instrumental music education. The new \$600,000 scholarship will begin awarding in 2020.

INSTITUTIONAL REPORTS (Cont.)

Western Nebraska Community College Foundation, Ms. Karen Anderson

Mr. Stickney reported Mr. Perrin passed away in 2004, and Ms. Perrin passed away in 2018. Mr Perrin served on the Board of Governors for 12 years, then on the WNCC Foundation Board until his death. He stated they had been strong supporters of the College, even prior to their death. Mr. Stickney stated the endowment is a wonderful gift, and is very thankful for their commitment to education.

Dr. Holcomb stated this is a life changing scholarship for the College, especially in the vocational technical areas highlighted in the scholarship fund.

WESTERN NEBRASKA COMMUNITY COLLEGE / SCOTTSBLUFF CAMPUS MAIN BUILDING ADDITION AND RENOVATION UPDATE

Dr. Holcomb reported he was able to give a student a tour of the renovated building, and she was very touched by the work done to the College.

Dr. Holcomb reported there is a punch list which will be completed before the Grand Opening on August 15. The drum in the exterior of the performing arts area does not contrast well with the brick so it will be repainted. The wall separating the Commons Area from the construction area will be removed and a permanent wall will be put in place, and new furniture and carpet will go in the Commons Area.

In response to a question from a Board member, Dr. Holcomb reported there were about 250-300 attendees at the Platte Valley Companies Performing Arts Center Dedication.

BOARD MEMBER COMMENTS

Ms. Anderson reported it has been a delight to work with Ms. Hernandez, and thanked Dr. Holcomb for the difference he made at the College and in the community and wished him well.

PRESIDENT'S COMMENTS

Dr. Holcomb reported the College has hired Ms. Jaclyn Smith for the Alliance Campus Director position. He stated she has experience in higher education and lives in the Hay Springs area. Dr. Holcomb believes she will fit right in to the WNCC culture.

Dr. Holcomb reported that on May 30, 2019, Mr. Doug Mader and Ms. Paula Abbott hosted a meeting in Sidney with local trucking companies to garner resources and partnerships for the CDL program.

Dr. Holcomb reported that on May 30, 2019, a second Business Resource was held in Kimball at the Event Center.

Dr. Holcomb reported that on June 4, 2019, Agency 39 became the 4th business client in the Innovation & Entrepreneurship Center, there will be 9 marketing and design freelancers, all former Cabela/Quad employees.

PRESIDENT'S COMMENTS (Cont.)

Dr. Holcomb reported that on June 5, 2019, Ms. Abbott was a panelist on workforce for the Economic Development & Diplomat Celebration held in Sidney, Nebraska.

Dr. Holcomb reported that on June 20, 2019, Ms. Abbott will be visiting with the Lieutenant Governor in Chappell representing WNCC and the Chappell Chamber.

Dr. Holcomb thanked the Board, and his colleagues and friends at the College. He stated the time at the College has been an outstanding experience for him and hopes he made a difference in the College and in the panhandle. Dr. Holcomb reported he believes the renovation is going to make a positive difference in student enrollment. He stated the College has the most technologically advanced theatre in the intermountain region and he is very proud of that, and that there have been quality initiatives put together through the College, and he thanked the Board and staff for the support through the years.

Ms. Klemke thanked Dr. Holcomb for the years of service to the College and the community.

EXECUTIVE SESSION

PERSONNEL MATTERS – DISCUSS INTERIM PRESIDENT'S POSITION

Ms. Richards MOVED pursuant to Section 84-1410 of the Reissue of the Revised Statutes, known as the Nebraska Public Meetings Law, that the Board hold a closed session with Mr. William D. Knapper, Ms. Rosie Hernandez, and Mr. Philip M. Kelly, College Attorney, for the purpose of discussion of Personnel Matters concerning the Interim College President's position, and the Board Secretary's position.

She further moved that this closed session is clearly necessary for the protection of the public interest and for the prevention of needless injury to the reputation of an individual(s) and that Personnel Matters are specifically authorized by the Nebraska Public Meetings Law. Dr. Perkins SECONDED the motion.

Voting Yes: Perkins, Richards, Savely, Stickney, Anderson, Gramberg,
Guzman-Gonzales, Kreman, Marcy, Packard, Klemke

Voting No: None

Abstain: None

Absent: None

MOTION CARRIED

Ms. Klemke stated the reason for the Executive Session is Personnel Matters.

The Board of Governors and those so named in the motion adjourned to an Executive Session at 3:28 p.m.

The Executive Session ended at 4:00 p.m.

OPEN MEETING

Ms. Klemke declared the Open meeting in session at 4:00 p.m.

WESTERN COMMUNITY COLLEGE AREA BOARD OF GOVERNORS

Report from Interim President Search Committee – Dr. M. Thomas Perkins

Approval of Interim President Contract

Dr. Perkins MOVED the Board approve the appointment of Dr. Harms as Interim President of the College. SECONDED by Ms. Guzman-Gonzales.

Voting Yes: Richards, Stickney, Anderson, Gramberg, Guzman-Gonzales,
Marcy, Packard, Perkins, Klemke

Voting No: Savely

Abstain: Kreman

Absent: None

MOTION CARRIED

UPCOMING MEETINGS AND EVENTS

Ms. Klemke reminded Board members of the following Upcoming Meetings and Events:

- 1) The Nebraska Community College Association 2019 Regular Meetings to be held as follows: a) Third Quarter Meeting to be held on August 5, 2019, in Lincoln, NE; and, b) Fourth Quarter Meeting (Annual Meeting) to be held on November 4, 2019, in Southeast Community College, Lincoln, NE.
- 2) The Association of Community College Trustees 2019 ACCT Leadership Congress to be held October 16-19, 2019, in San Francisco, California. She reminded Board members wishing to attend to let the Secretary know so their travel can be approved and registration be submitted.

NEXT REGULAR MEETING

The next Regular meeting of the Western Community College Area Board of Governors will be held on Wednesday, July 17, 2019, 1:00 p.m., Twin City Cafe, SWBC, 2617 College Park, Scottsbluff, Nebraska.

ADJOURNMENT

The meeting was adjourned by unanimous consent at 4:04 p.m.



F. Lynne Klemke, Chairperson

Rosie Hernandez, Secretary