

**WESTERN NEBRASKA COMMUNITY COLLEGE  
POLICIES AND PROCEDURES**

SECTION: Human Resources           400.0000.14  
SUBSECTION: All Employees         415.0000.15

*Jury Duty*  
**Policy Number: 415.0900.79**

**POLICY**

Leave with pay shall be authorized for any employee who is officially required to report for jury duty or who is subpoenaed in litigation to which he/she is not a party, except litigation to which the employee is a party by reason of his/her employment with the College.

**DEFINITIONS**

N/A

**APPLICABILITY**

N/A

**Adoption Date:** 1979

**Revision Date (and Board of Governors' Minutes Item Number):**

**Prior Policy/Procedure Number:**

**Schedule for Review:**

**Divisions/Department Responsible for Review and Update:**

**Sponsoring Division/Department:**

**Rescinded Date:**

**Cross Reference:**

**Procedure(s) for Policy:**

**Related Policies/References:**