

**WESTERN COMMUNITY COLLEGE  
AREA BOARD OF GOVERNORS**

**REGULAR MEETING MINUTES  
June 15, 2022**

The Western Community College Area Board of Governors held a Regular Board meeting at 1:00 p.m. on Wednesday, June 15, 2022 in the Coral E. Richards Boardroom, at Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27<sup>th</sup> Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald, on Wednesday, June 8, 2022.

A current agenda was available in the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.

**AREA BOARD**

Karen S. Anderson, Vice Chairperson .....Present  
Margaret R. Crouse .....Absent  
Linda A. Guzman-Gonzales .....Present  
F. Lynne Klemke, Chairperson.....Present  
Allan D. Kreman.....Present  
Kimberly A. Marcy .....Absent  
William M. Packard .....Present  
M. Thomas Perkins .....Present  
Coral E. Richards .....Present  
R. J. Savely, Jr.....Present  
Richard G. Stickney .....Absent

**QUORUM**

Chair Klemke declared a quorum was present for the transaction of business.

**COMMUNITY COMMENTS**

Chair Klemke asked for comments from the community. Pursuant to Board Policy BP-101, Chair Klemke reminded community members who wish to make comments that each speaker will be limited to a five- minute presentation. There were no public comments.

**BOARD CHAIRPERSON COMMENTS**

Chair Klemke announced that for public information there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

Chair Klemke reported that Dr. Margaret Crouse notified the Board Secretary that she would be unable to attend the meeting today because of Personal Business. Ms. Kimberly Marcy and Mr. Richard Stickney notified the Board Secretary that they would be unable to attend the meeting today because of Personal Health.

**CONSENT CALENDAR**

Chair Klemke reviewed the contents of the Consent Calendar, which include the following items:

1. Review Contents of Consent Calendar
  - a. Agenda
  - b. Excuse Absent Board Member(s) Crouse, Marcy, Stickney
  - c. Minutes
    - i. Regular Meeting, May 18, 2022

## **CONSENT CALENDAR (cont.)**

2. Claims:
  - a. WCCA Unrestricted Fund - \$2,325,050.32
  - b. WCCA Restricted Fund - \$49,532.65
  - c. WCCA Federal Fund - \$5,915.61
  - d. WCCA Agency Fund - \$2,576.75
  - e. WCCA Loan Fund -0 -
  - f. WCCA Plant Fund - \$28,036.14
  - g. WCCA Auxiliary Fund – \$71,409.11
3. City Planning Commission Reports
  - a. City of Sidney - TIF Redevelopment Project Progress Report
  - b. Village of Hemingford - TIF Project
4. Approval of Consent Calendar

## **CONSENT CALENDAR**

### **Approval**

Chair Klemke inquired if there were any items on the Consent Calendar which any Board member wished to have extracted for separate consideration. There were no extractions.

## **CONSENT CALENDAR**

### **Consider Item(s) Extracted**

Ms. Guzman-Gonzales MOVED to approve the Consent Calendar as presented. SECONDED by Dr. Packard. The vote was, Yes: Anderson, Guzman-Gonzales, Kreman, Packard, Perkins, Richards, Savely, Klemke. No: None. Abstain: None. Absent: Crouse, Marcy, Stickney. Motion carried.

### **Board Member Mileage and/or Expense Reimbursement**

#### **Approval of Board Member Mileage and/or Expense Reimbursement**

Ms. Anderson MOVED to approve the following travel expenses: Dr. Margaret Crouse for \$180.79, Ms. Lynne Klemke for \$106.35, and Ms. Kimberly Marcy for \$93.96. SECONDED by Ms. Richards. The vote was, Yes: Guzman-Gonzales, Kreman, Packard, Perkins, Richards, Savely, Anderson. No: None. Abstain: Klemke. Absent: Crouse, Marcy, Stickney. Motion carried.

### **Board Member Mileage and/or Expense Reimbursement**

#### **Approval of Board Member Mileage and/or Expense Reimbursement**

Dr. Perkins MOVED to approve the following travel expenses: Mr. R. J. Savely, Jr. for \$68.44 and Mr. Richard Stickney for \$62.01. SECONDED by Ms. Anderson. The vote was, Yes: Kreman, Packard, Perkins, Richards, Anderson, Guzman-Gonzales, Klemke. No: None. Abstain: Savely. Absent: Crouse, Marcy, Stickney. Motion carried.

## **Bid Consent Calendar**

### **Review of Bid Consent Calendar**

1. Main Building B-Pod Renovation Technology
2. Bid #22-SE-15 Welding Equipment

### **Approval of Bid Consent Calendar**

#### **Consideration of Items Extracted from Bid Consent Calendar**

In the absence of extracted items, Chair Klemke entertained a motion to approve the Bid Consent Calendar as presented.

Ms. Anderson MOVED to approve the Bid Consent Calendar. SECONDED by Mr. Savely. The vote was, Yes: Packard, Perkins, Richards, Anderson, Guzman-Gonzales, Kreman, Savely, Klemke. No: None. Abstain: None. Absent: Crouse, Marcy, Stickney. Motion carried.

## **Review Contents of Personnel Consent Calendar**

### **Resignation(s):**

- i. Ms. Katelyn Groves, Head Women's Softball Coach/Student Services Specialist, Athletics Department, Effective May 20, 2022
- ii. Ms. Heidi Jackson, Instructional Technology Coordinator, Educational Services Department, Effective May 30, 2022
- iii. Mr. Chad Gibney, Head Women's Basketball Coach/Student Services Specialist, Athletics Department, Effective May 31, 2022
- iv. Ms. Julianna Oakes, Dean of Instruction – Teaching, Learning and Online Education, Educational Services Department, Effective June 17, 2022
- v. Ms. Emily Santero, CollegeNow! Coordinator, Educational Services Department, Effective August 1, 2022

### **Assignment(s):**

- i. Mr. Steven Sinks, Commercial Motor Vehicle Driver Trainer, Scottsbluff Campus, Effective June 1, 2022
- ii. Mr. Isaac Shih-Yu Lu, Interim Head Women's Basketball Coach, Scottsbluff Campus, Effective June 1, 2022
- iii. Ms. Courtney Medina, Head Women's Softball Coach, Scottsbluff Campus, Effective June 1, 2022
- iv. Ms. Adrienne Morgan, Technical Support Specialist, Scottsbluff Campus, Effective June 13, 2022
- v. Dr. Jeffrey Kosse, Instructional Designer, Effective June 30, 2022
- vi. Ms. Connie Lutz, Assistant Registrar and International Student Specialist Effective July 5, 2022
- vii. Dr. Holly Boomer, English Instructor, Scottsbluff Campus, Effective August 15, 2022
- viii. Mr. Jeffrey Downey, English Instructor, Scottsbluff Campus, Effective August 15, 2022
- ix. Ms. Alyssa Rice, Surgical Technology Instructor, Scottsbluff Campus, Effective August 15, 2022

## **Approval of Personnel Consent Calendar**

### **Consideration of Items Extracted from Personnel Consent Calendar**

In the absence of extracted items, Chair Klemke entertained a motion to approve the Personnel Consent Calendar as presented.

Dr. Perkins MOVED to approve the Personnel Consent Calendar as presented. SECONDED by Mr. Savely. The vote was, Yes: Perkins, Richards, Savely, Anderson, Guzman-Gonzales, Kreman, Packard, Klemke. No: None. Abstain: None. Absent: Crouse, Marcy, Stickney. Motion carried.

## **WESTERN COMMUNITY COLLEGE AREA BOARD OF GOVERNORS**

### **Review of Existing Instructional Programs and Submission to the Coordinating Commission for Postsecondary Education**

Dr. Wilson explained that the internal WNCC program review follows a five-year cycle and includes specific categories for analysis:

- \*Centrality to the Institution's Mission, Vision and Strategic Plan
- \*Comprehensive Statewide Plan
- \*Assessment (Program Quality and Student Success)
- \*Program Credit Hours and Credit-to-Degree Information
- \*Program Demand and Unnecessary Duplication
- \*General Education Goals
- \*Enrollment and Graduate History
- \*External Awards and Recognition
- \*Job Placement Data
- \*Cost and Funding

### **Automotive Technology Program**

Dr. Wilson reported that according to the h3.ne.gov website, this program is considered a High Skill and High Demand job. The State of Nebraska estimates a 7% increase in job openings statewide by 2026 and a 5.3% increase in the Panhandle with salaries ranging from \$20,361 to \$40,021 per year in the Panhandle. Even though COVID-19 impacted student credit hour averages, the student credit hour per instructional faculty FTE averaged 299 over the last five years. Student demand of the program is evident even though completion rates are lower than desired.

The Automobile Technology program trains high school students, traditional college students, and non-traditional students in all facets of repair and maintenance of vehicles. Some students may want to learn a skill for a particular project they are working on or may want to learn all of the skills as a whole for a future career in the automotive repair industry. WNCC is the only school in the Panhandle region/service area that provides automotive training for entry level technicians. Junior and senior grade students from regional high schools are enrolled for the on-campus sections as part of their dual credit pathway. These students can complete individual courses, or a select group of courses that lead to a certificate that is stackable toward a diploma and the AAS degree.

Mr. Kreman MOVED to approve submission of the Automotive Technology Program to the Coordinating Commission for Postsecondary Education. SECONDED by Dr. Packard. The vote was, Yes: Richards, Savely, Anderson, Guzman-Gonzales, Kreman, Packard, Perkins, Klemke. No: None. Abstain: None. Absent: Crouse, Marcy, Stickney. Motion carried.

### **Collision Repair Program**

Dr. Wilson reported that the Collision Repair program is considered a High Wage, High Skill and High Demand job according to the h3.ne.gov website. The state of Nebraska estimates a 10.47% increase in job openings statewide by 2026, and a 6.12% increase in the Panhandle. The annual wage range for the Panhandle is \$33,303 to \$81,591.

The collision repair industry continues to need new technicians and offers a good salary, with the average tech earning \$54,842 and 31% earning \$70,000 or more annually (I-Car Survey). This is accomplished with little to no student debt.

The generation now emerging from high school (Gen Z) are increasingly looking to the trades to provide high paying, in demand careers that can be entered into with a shorter amount of schooling and lower cost of training. The COVID-19 pandemic has increased this as well.

WNCC also offers dual credit enrollment for area high school students. This ties in with the efforts of the high schools in creating Career Pathways to give students a jumpstart on their training during their junior and senior years.

### **Collision Repair Program (cont.)**

The students can complete all three of the Collision Repair program certificates by the time they graduate high school. This would allow them to enter the workforce immediately or, if desired, they could potentially complete their AAS degree in one or two semesters. Depending on their credit load, this could be done while being employed in the industry.

While the number of body shops has decreased, there has been an increase in employment. Employers, industry associations, trainers, factory representatives and auto body certifying/training bodies, such as I-Car, frequently express their need for trained entry level technicians. The auto body repair industry, like so many trades, has an aging workforce that as they retire are not being replaced due to a lack of trained individuals. According to the I-Car Industry Survey, the average age of an auto body technician has risen to forty-one.

Ms. Guzman-Gonzales MOVED to approve submission of the Collision Repair Program to the Coordinating Commission for Postsecondary Education. SECONDED by Dr. Packard. The vote was, Yes: Savely, Anderson, Guzman-Gonzales, Kreman, Packard, Perkins, Richards, Klemke. No: None. Abstain: None. Absent: Crouse, Marcy, Stickney. Motion carried.

### **Human Services Program**

Dr. Wilson reported that offering a Human Services program is critical to the well-being of community members in the Panhandle since human service providers essentially work to improve the lives of others and provide services to those in need. Criminal Justice students and Pre-Nursing students take several courses as part of their plan of study including Intro to Human Service Work, Professional Ethics and Issues, and Multicultural Counseling.

Student or employer demand, or demand for intellectual property is high and external funding would be jeopardized by discontinuing the program. Job outlook is expected to grow 16% from 2016 to 2026 for human services generalists, and 23% for alcohol and drug counselors (U.S. Department of Labor Bureau of Labor Statistics in 2017, bls.gov).

Graduates of the program find employment in the following areas: Case Aide, Psychiatric Technician, Counselor Aide, Outreach Worker, Mental Health Technician, Youth Service Assistant, and Drug and Alcohol Counselor. There is a shortage of behavioral health professionals in the state, specifically in rural areas. This program provides all the education required to be provisionally licensed as an alcohol and drug counselor. Many students continue with additional education after WNCC to pursue careers in mental health counseling.

Mr. Savely MOVED to approve submission of the Human Services Program to the Coordinating Commission for Postsecondary Education. SECONDED by Ms. Richards. The vote was, Yes: Anderson, Guzman-Gonzales, Kreman, Packard, Perkins, Richards, Savely, Klemke. No: None. Abstain: None. Absent: Crouse, Marcy, Stickney. Motion carried.

### **Welding Program**

Dr. Wilson reported that the Welding program is considered a High Wage and High Demand job according to the h3.ne.gov website. The state of Nebraska estimates a 11.01% increase in job openings statewide by 2026, and a 4.4% increase in the Panhandle. According to h3.ne.gov data, the annual wage range is \$23,954 to \$45,976 in the Panhandle of Nebraska. Student credit hour per instructional faculty FTE has averaged a robust 333.9 over the last five years. Only one year in the last five has the average varied by more than 11%.

Ms. Anderson MOVED to approve submission of the Welding Program to the Coordinating Commission for Postsecondary Education. SECONDED by Ms. Richards. The vote was, Yes: Guzman- Gonzales, Kreman, Packard, Perkins, Richards, Savely, Anderson, Klemke. No: None. Abstain: None. Absent: Crouse, Marcy, Stickney. Motion carried.

**Reports and Recommendations from the Board Executive Committee**  
**Approval of Addendum to the Interim President's Contract**

Chair Klemke reported that at a recent meeting, the Executive Committee reviewed the Nebraska community college presidential compensation packages and found that the WNCC President is the lowest paid, and has been for many years. As a search for a new president begins, it is important that the college remains competitive; therefore, along with an additional five days of paid vacation leave, the committee proposes increasing the president's salary to \$249,100.00 to be paid monthly in the amount of \$20,758.363 commencing July 1, 2022.

Ms. Anderson MOVED to approve the Addendum to the Interim President's Contract. SECONDED by Ms. Richards. The vote was, Yes: Kreman, Packard, Perkins, Richards, Savely, Anderson, Guzman-Gonzales, Klemke. No: None. Abstain: None. Absent: Crouse, Marcy, Stickney. Motion carried.

\*\*The signed and dated copy of the second addendum to the Interim President Employment Contract is included in the official 2022 Board Meeting Minutes Book.

**Reports and Recommendations from the Audit Committee Approval of Dana F. Cole and Company Audit Services**

Ms. Koski presented the proposal from Dana F. Cole and Company to provide audit services for Western Nebraska Community College and the Foundation for three additional years ending June 30, 2022, 2023, and 2024.

Services provided to the College include an audit of Financial Statements, an audit of Expenditures of Federal Awards, and an audit of Fulltime Equivalents and Reimbursable Educational Units. The proposed fee is \$39,900.00 for each year ending June 30, 2022, 2023, 2024. Preparation of Facility Corp 990 proposed fee is \$795.00.

Services provided to the Foundation include an audit of Financial Statements and the preparation of Foundation 990. The proposed fee for the preparation of the audit of financial statements is \$7,100.00 and Preparation of Foundation 990 is \$825.00 for each year ending June 20, 2022, 2023, and 2024.

Mr. Savely MOVED to approve the proposal from Dana F. Cole and Company Audit Services. SECONDED by Ms. Guzman-Gonzales. The vote was, Yes: Packard, Perkins, Richards, Savely, Anderson, Guzman-Gonzales, Kreman, Klemke. No: None. Abstain: None. Absent: Crouse, Marcy, Stickney. Motion carried.

**Reports and Recommendations from the Finance and Facilities Committee**  
**Second and Final Read: BP-306 Equipment and Technology Replacement Funding Board Policy**

This is a new policy that establishes an annual target funding level for equipment and technology. The policy was recently reviewed by the Board Finance and Facilities Committee and their recommendation was a 3% target, which is at the discretion of the Board. There have been no revisions since the first read.

Ms. Anderson MOVED to approve BP-306 Equipment and Technology Replacement Funding Board Policy. SECONDED by Ms. Guzman-Gonzales. The vote was, Yes: Perkins, Richards, Savely, Anderson, Guzman-Gonzales, Kreman, Packard, Klemke. No: None. Abstain: None. Absent: Crouse, Marcy, Stickney. Motion carried.

## **Reports and Recommendations from the Human Resources Committee**

### **Second and Final Read: BP-420 Family and Medical Leave Act Board Policy**

This policy was updated in an attempt to make it easier for employees to read and understand. The definitions provide explanations of eligibility and employee responsibilities as well as those of the institution. There have been no revisions since the first read.

Ms. Guzman-Gonzales MOVED to approve BP-420 Family and Medical Leave Act Board Policy. SECONDED by Ms. Richards. The vote was, Yes: Richards, Savely, Anderson, Guzman-Gonzales, Kreman, Packard, Perkins, Klemke. No: None. Abstain: None. Absent: Crouse, Marcy, Stickney. Motion carried.

## **Reports and Recommendations from the Board Policy Committee**

### **Second and Final Read: BP-703 Video Surveillance for Safety and Security Board Policy**

#### **Info Only: AP-703 Video Surveillance for Safety and Security Administrative Procedure**

This is a new policy that has been carefully reviewed over the course of a couple of years. The document establishes a policy that relates to video surveillance for safety and security purposes and outlines the appropriate placement of cameras. There have been no revisions since the first read.

Mr. Savely MOVED to approve BP-703 Video Surveillance for Safety and Security Board Policy. SECONDED by Ms. Anderson. The vote was, Yes: Savely, Anderson, Guzman-Gonzales, Kreman, Packard, Perkins, Richards, Klemke. No: None. Abstain: None. Absent: Crouse, Marcy, Stickney. Motion carried.

### **Second and Final Read: BP-712 Grants Development and Management Board Policy Info Only: AP-712 Grants Development and Management Administrative Procedure**

This is a new policy that will replace the current Grants Management Manual. Work with grants often involves several offices, so this policy outlines who is responsible for each area and provides additional internal controls on the process. There have been no revisions since the first read.

Mr. Savely MOVED to approve BP-712 Grants Development and Management Board Policy. SECONDED by Ms. Guzman-Gonzales. The vote was, Yes: Anderson, Guzman-Gonzales, Kreman, Packard, Perkins, Richards, Savely, Klemke. No: None. Abstain: None. Absent: Crouse, Marcy, Stickney. Motion carried.

## **Reports and Recommendations from the Higher Learning Commission Committee**

### **2022 HLC Institutional Update and Non-Financial and Financial Indicators**

Accredited and candidate institutions are required each year to provide data to HLC through the Institutional Update. HLC reviews financial and non-financial data for specific risk indicators and conducts follow-up with institutions when certain indicators occur. The purpose of this process is to identify institutions that may be at risk of not meeting components of the Criteria for Accreditation.

#### Non-Financial Indicators

Dr. Eicke explained that there are five metrics HLC uses to assess the health of the college in terms of non-financial indicators.

*\*Significant enrollment changes:* Three-year increase or decrease of 80% or more in enrollment for small institutions, which are those with fewer than 1,000 students. WNCC had a 3.15% decrease in total enrollment from academic year 2019 to academic year 2021.

*\*Degrees awarded:* Three-year increase or decrease of 75% or more in degrees awarded for small institutions, which are those with fewer than 1,000 students. WNCC had a 6.52% decrease in total enrollment from academic year 2019 to academic year 2021.

### **Reports and Recommendations from the Higher Learning Commission Committee (cont.)**

## 2022 HLC Institutional Update and Non-Financial and Financial Indicators

*\*Full-time faculty changes:* Three-year decrease of 75% or more for small institutions, which are those with fewer than 1,000 students. WNCC had a negligible change in faculty from academic year 2019 to academic year 2021 (<3% increase).

*\*Minimal full-time faculty:* The headcount of full-time faculty (not full-time equivalent) divided by the number of degree programs offered is less than one. This is an area to monitor because WNCC has a minimal full-time faculty ratio of 0.86 (64 FTE/74 programs of study). The large number of programs is the driver of this ratio and hiring more faculty is not the solution. Program offerings need to be reviewed and simplified.

*\*Student to teacher ratio:* The number of undergraduate full-time equivalent students divided by the number of undergraduate full-time equivalent faculty is greater than or equal to 35. This does not apply to graduate-only institutions. WNCC's student to teacher ratio: 16 to 1.

### Financial Indicators

The financial data submitted in the Institutional Update generate a Composite Financial Index (CFI). For public institutions, HLC relies on the financial ratios recommended in Strategic Financial Analysis for Higher Education: Identifying, Measuring, and Reporting Financial Risks (Seventh Edition), by KPMG LLP, Prager, Sealy and Company, LLC; Attain LLC.

Ms. Koski explained that the Composite Financial Index (CFI) is a combination of four core ratios to produce a single measurement of financial performance. The core ratios are calculated, converted to strength factors, then strength factors are weighted to reach a CFI. The four core CFI calculations are combined to reach the Total Composite Financial Index.

HLC has identified ranges, or zones, of CFI values that indicate whether further review is required. The target is to be *above the zone* range for public institutions, which is 1.1 to 10.0. No additional follow-up is required for institutions with a CFI that falls *above the zone*. *In the zone* range for public institutions is 0 to 1 and if an institution reports a CFI that falls *within the zone* for the first time, HLC will issue a Letter of Concern. The institution is required to acknowledge receipt of this letter by submitting an institutional response from the CEO either confirming the financial information that was reported in the Institutional Update or requesting corrections and/or modifications to the financial information submitted. Any modifications to the data require supporting documentation.

If an institution reports a CFI that falls *within the zone* for a second or subsequent consecutive year, HLC will require the institution to submit a report and additional financial documents for review by a panel of HLC peer reviewers.

If an institution reports a CFI that falls *below the zone* range for public institutions, which is -4 to -0.1, HLC will require the institution to submit a report and additional financial document for review by a panel of HLC peer reviewers. In subsequent years, the institution will be required to submit a report for panel review following each Institutional Update until its CFI is *above the zone*.

The Primary Reserve Ratio Calculation measures financial strength; the ratio goal is 4X or better, (the higher ratio is better). The Net Operating Revenue Ratio Calculation measures operating performance or living within one's resources; the ratio goal is 2-4%. The Viability Ratio Calculation is the availability of expendable net assets to cover debt; the ratio goal is 1.25-2.00.



**Reports and Recommendations from the Higher Learning Commission Committee (cont.)  
2022 HLC Institutional Update and Non-Financial and Financial Indicators**

For the 2021 fiscal year, the viability CFI for the institution is 2.17, which is approximately two times the amount needed to cover that particular debt. The Return on Net Assets Ratio Calculation measures total economic return; the ratio goal is 3-4% over long-term (the higher ratio is better).

Ms. Koski reported that over the course of the last three years, the institution's reserve has continued to increase and there are no concerns from HLC at this time.

In response to an inquiry regarding the minimal full-time faculty ratio of 0.86 (64 FTE/74 programs of study), Dr. Eike explained that the ratio is the number of faculty members to the number of programs at the institution. When there is a high number of programs, it can be determined that there are too many programs because the ratio is off or that could be corrected by hiring more faculty, which is not the problem. The problem is that the programs are too diffuse, so Dr. Wilson has been addressing this issue for quite some time. The first step is identifying the programmatic offerings and perhaps streamline or combine to reduce the number of programs for reporting purposes and also to give students a clearer path to whatever it is that they need. Additionally, the definition of a program needs to be clarified, so that perhaps several different emphasis areas or tracks can be under one program heading. The institution is so close to that ratio that it is not a leading indicator, but also a way for HLC to make sure the institution is moving in the right direction.

**INSTITUTIONAL REPORTS**

**Faculty Report**

Ms. Winters referenced information presented at the May meeting regarding the new update to the Learning Management System (LMS). For Blackboard, it is called Basemap, which is the institutional landing page. The update provides easier access for students and a better view on cellular devices and tablets. An older version of Blackboard is still in use and has been around for a while, but the switch has not been implemented, so over the summer, a group decided to pilot the switch to Base NAV. There have been numerous challenges and additional training is essential, but the group is being proactive and working through challenges.

Ms. Winters reported that she recently traveled to Lincoln to attend the Rising Star Institute, which is the National Council for Instructional Administrators. Participants from all across the country were in attendance and discussion focused on the challenges faced by institutions. A lot of valuable information was shared and the conference was a great professional development experience.

Ms. Winters and Mr. Croft shared information about Honor Lock, which is a proctoring program to ensure to the best of its ability, academic integrity for online classes. If an instructor schedules a test, Honor Lock monitors students to confirm they are not accessing other web pages or talking on a cell phone and performs a room scan to make sure no one is assisting the student with the test. Honor Lock is available twenty-four hours a day, seven days a week. Students are not required to schedule appointments, which is nice for those in the online environment because they all have different schedules as well as different times when bandwidth might be restricted. As with all technology, programs are constantly being updated and improved, so teaching and learning opportunities for faculty and students is ongoing.

**Nebraska Community College Association**

There was no NCCA report at this time.

### **Western Nebraska Community College Foundation**

Foundation Executive Director, Jennifer Reisig reported that in 2021 the Marathon raised a record amount in its ten years, and they are on track to do the same this year. Thus far, \$93,000 has been raised in sponsorships with an additional \$10,000 expected. There has been an increase in spending this year as costs have increased and advertising efforts increased as well. More runners are planning to participate and a number of elite runner requests have been received.

Ms. Reisig provided an update regarding the Nebraska Math Readiness Project Grant that they are doing individually and the Kiewit Foundation is funding. They have been tasked with raising \$158,000 in matching funds and today they were notified that the Scott Foundation is pledging \$48,000.

The Foundation office is working on two other foundations that are by invitation only and once relationships are established, more opportunities become available.

### **Student Report**

There was no student report at this time.

### **President Comments**

President Marrin reported that Cherry County is the remaining Listening Session. So far, the sessions have engaged 110 participants. Board members were thanked for their participation and support. Good information was gained from the meetings and will be combined with the other focus groups. Currently, most of the focus areas and major topics have been established and the process of pulling together a draft for the strategic plan has begun. The intent is to present a full strategic plan for approval this fall.

Listening Session participants were told the group would return to let them know what has been done, so planning for a response tour has begun. The tours will be scheduled sometime late fall and finish in the spring.

May 23-25, the Nebraska Community College Association met in Kearney, NE to draft a strategic plan. The results have not yet been shared.

Organizational Charts have been tweaked and administration has begun visiting with staff directly impacted. The charts along with a letter was distributed to the campus community.

Summer hours have been well received. The summer hours began May 19 and will end August 8.

Summer semester is underway with sixty sections of courses and twenty-four summer camps.

Renovations continue in the pods. A temporary wall was constructed to contain debris and dust and for safety purposes.

Interim President Marrin mentioned that this is the end of his first year as interim president and thanked the Board, faculty and staff for their support.

### **Board Member Comments**

Mr. Savely mentioned that he would like to share a couple of personal items. Recently, his church held a revival and one of the participants was a rancher from the sandhills who shared that his son is graduating from high school and is interested in the Aviation program in Sidney. The gentleman mentioned that he and his son were very impressed by the college recruitment process at his high school and amazed at how well he was treated at the student open house and asked Mr. Savely to share his comments. Mr. Savely congratulated the WNCC admissions staff for their recruitment efforts and for their excellent service at the open house, their work is appreciated.

### **Board Member Comments (cont.)**

Mr. Savely shared that his youngest daughter graduated from the Sidney campus nursing program in 2009 and continued on to earn additional degrees and certificates. This past May, she was named one of the top twenty-five nurses in the state by the Nebraska Nurses Association. The family later learned that she was actually named the top nurse amongst the twenty-five. Mr. Savely thanked the WNCC Nursing program for what they do and the excellent foundation they provided his daughter.

### **Upcoming Meetings and Events**

1. NCCA Third Quarter Meeting August 1, 2022, Lincoln, NE
2. Monument Marathon September 24, 2022, Scottsbluff, NE
3. WNCC Homecoming October 15 – 21, 2022 Homecoming Banquet, October 21, 2022, Harms Center Plex
4. 2022 ACCT Leadership Congress October 26-29, 2022, New York, NY
5. NCCA Fourth Quarter Meeting November 6 - 7, 2022, Central Community College, Grand Island, NE
6. Theatre West 2022 Performance Dates
  - Million Dollar Quartet*  
June 9, 10, 11, 15, 16, 17, 18
  - After-Party Cabaret*  
June 16 – 18, June 23 – 25
  - The Last Five Years*  
June 23, 24, 25, 26
  - Clue on Stage*  
June 30, July 1, 2, 7, 8, 9
  - Legally Blonde (the musical)*  
July 14, 15, 16, 20, 21, 22, 23
  - The Little Mermaid (JR)*  
July 23, 24

**Next Regular Meeting:** Wednesday, July 20, 2022, 1:00 p.m., Coral E. Richards Boardroom, Scottsbluff Campus, 1601 East 27<sup>th</sup> Street, Scottsbluff, NE

### **Adjournment**

The meeting was adjourned by unanimous consent at 2:12 p.m.

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F. Lynne Klemke, Chairperson

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Susan L. Verbeck, Secretary