

**WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS**

**REGULAR MEETING MINUTES
August 16, 2023**

The Western Community College Area Board of Governors held a Regular Board meeting at 1:00 p.m. on Wednesday, August 16, 2023 in the Coral E. Richards Boardroom at Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald on Tuesday, August 8, 2023.

A current agenda was available in the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.

AREA BOARD

Karen S. Anderson, Vice Chairperson.....	Present
Margaret R. Crouse	Present
Linda A. Guzman-Gonzales.....	Present
F. Lynne Klemke, Chairperson	Absent
Allan D. Kreman.....	Present
William M. Packard.....	Present
M. Thomas Perkins	Present
Coral E. Richards	Present
R. J. Savely, Jr.....	Present

Ms. Lynne Klemke informed the Board secretary that she was unable to attend the meeting because of personal business.

QUORUM

Vice Chair Anderson declared a quorum was present for the transaction of business.

COMMUNITY COMMENTS

Vice Chair Anderson asked for comments from the community. Pursuant to Board Policy BP-101, Vice Chair Anderson reminded community members who wish to make comments that each speaker will be limited to a five-minute presentation. There were no public comments.

BOARD CHAIRPERSON COMMENTS

Vice Chair Anderson announced that for public information there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

Vice Chair Anderson announced that the Board reserves the right to enter into closed session if deemed necessary for any item on the agenda per Section 84-1410 of the Nebraska Revised Statutes.

CONSENT CALENDAR

1. Review Contents of Consent Calendar

- a. Agenda
- b. Excuse Absent Board Member(s) – Klemke
- c. Minutes
 1. Regular Meeting, July 19, 2023

2. Claims: July 2023

- a. WCCA Unrestricted Fund - \$3,333,848.14
- b. WCCA Restricted Fund - \$27,956.09
- c. WCCA Federal Fund - \$42,824.94
- d. WCCA Agency Fund - \$1,251.00
- e. WCCA Loan Fund - 0 -
- f. WCCA Plant Fund - \$410,357.43
- g. WCCA Auxiliary Fund - \$62,333.47

3. City Planning Commission Reports

- a. No Reports

4. Approval of Consent Calendar

5. Consideration of Items Extracted from Consent Calendar

Approval of Consent Calendar

Consideration of Items Extracted from Consent Calendar

Vice Chair Anderson inquired if there were any items on the Consent Calendar which any Board member wished to have extracted for separate consideration. There were no extractions.

Ms. Richards MOVED to approve the Consent Calendar. SECONDED by Mr. Savely. The vote was, Yes: Crouse, Guzman-Gonzales, Kreman, Packard, Perkins, Richards, Savely, Anderson. No: None. Abstain: None. Absent: Klemke. Motion carried.

Board Member Mileage and/or Expense Reimbursement

There were no mileage or expense reimbursement reports presented.

Personnel Consent Calendar

Review Contents of Personnel Consent Calendar

Resignation(s):

1. Mr. John Bishop, EMS Program Clinical Education Coordinator, Effective September 22, 2023

Appointment(s)

1. Ms. Michelle Dillon, Nursing Instructor/Simulation Coordinator, Effective August 14, 2023
Salary for this full-time appointment is \$56,550 per annum, based upon placement in the salary schedule of Track C. These duties are to be assigned over a period of 175 days.

Personnel Consent Calendar (cont.)

2. Dr. Alisha Weeden Weitzel, Dean of Health Sciences, Effective August 14, 2023
Salary for this full-time position for the twelve-month fiscal year, i.e., July 1, 2023
through June 30, 2024 is \$100,000.

Approval of Personnel Consent Calendar

Consideration of Items Extracted from Personnel Consent Calendar

Dr. Perkins MOVED to approve the Personnel Consent Calendar. SECONDED by Ms. Richards. The vote was, Yes: Guzman-Gonzales, Kreman, Packard, Perkins, Richards, Savely, Crouse, Anderson. No: None. Abstain: None. Absent: Klemke. Motion carried.

WESTERN COMMUNITY COLLEGE AREA BOARD OF GOVERNORS

Board Member Conference Registration and Travel

ACCT Leadership Congress, October 9-12, 2023, Las Vegas, Nevada

Dr. Margaret Crouse and Ms. Linda Guzman-Gonzales submitted a request to attend the ACCT Leadership Congress scheduled October 9-12, 2023 in Las Vegas, Nevada. Vice Chair Anderson entertained a motion for approval of the requests.

Mr. Savely MOVED to approve the registration and travel requests submitted by Dr. Margaret Crouse and Ms. Linda Guzman-Gonzales for attendance at the ACCT Leadership Congress scheduled October 9-12, 2023 in Las Vegas Nevada. SECONDED by Ms. Richards. The vote was, Yes: Kreman, Packard, Perkins, Richards, Savely, Anderson. No: None. Abstain: Crouse, Guzman-Gonzales. Absent: Klemke. Motion carried.

Reschedule the October 18, 2023 Informal and Regular Board Meetings

This was a request to move the October 18, 2023 Informal and Regular Board meetings to October 4, 2023 to accommodate the timeline for submission of the Resolution to Set the Property Tax Request.

Dr. Crouse MOVED to approve moving the October 18, 2023 Informal and Regular Board meetings to October 4, 2023 to accommodate the timeline for submission of the Resolution to Set the Property Tax Request. SECONDED by Mr. Savely. The vote was, Yes: Packard, Perkins, Richards, Savely, Crouse, Guzman-Gonzales, Kreman, Anderson. No: None. Abstain: None. Absent: Klemke. Motion carried.

Reports and Recommendations from the Board Finance and Facilities Committee

Bids/Contracts

There were no bids or contracts presented.

Approval to Consider Authority to Exceed the Budget Limit for 2022-2023 Fiscal Year by an Additional 1% and Carry Forward all Unused Authority to 2024-2025

Ms. Koski reported that this item is an annual request for the Board to consider approval of the authority to exceed the budget limit by an additional 1% and carry forward all unused authority to the 2024-25 year. Budget authority is not related to expenditures, it allows receipt of state aid or property taxes in addition to the 2.5%.

Ms. Guzman-Gonzales MOVED the Board vote to consider approval of the authority to exceed the budget limit by an additional 1% and carry forward all unused authority to the 2024-25 year. SECONDED by Mr. Savely. The vote was, Yes: Perkins, Richards, Savely, Crouse, Guzman-Gonzales, Kreman, Packard, Anderson. No: None. Abstain: None. Absent: Klemke. Motion carried.

Reports and Recommendations from the Board Policy Committee

Policy Repeals

610.0400.86 New Programs (replaced by BP-616 passed in July 2023)

Mr. Savely MOVED to approve the repeal of Board Policy number 610.0400.86 replaced by BP-616 approved at the July 19, 2023 Board meeting. SECONDED by Ms. Richards. The vote was, Yes: Richards, Savely, Crouse, Guzman-Gonzales, Kreman, Packard, Perkins, Anderson. No: None. Abstain: None. Absent: Klemke. Motion carried.

610.0500.86 Termination of Programs (replaced by BP-617 passed in July 2023)

Mr. Savely MOVED to approve the repeal of Board Policy number 610.0500.86 replaced by BP-617 approved at the July 19, 2023 Board meeting. SECONDED by Mr. Kreman. The vote was, Yes: Savely, Crouse, Guzman-Gonzales, Kreman, Packard, Perkins, Richards, Anderson. No: None. Abstain: None. Absent: Klemke. Motion carried.

610.2200.79 Program Review and Approval (replaced by BP-617 passed in July 2023)

Mr. Savely MOVED to approve the repeal of Board Policy number 610.2200.79 replaced by BP-617 approved at the July 19, 2023 Board meeting. SECONDED by Dr. Packard. The vote was, Yes: Crouse, Guzman-Gonzales, Kreman, Packard, Perkins, Richards, Savely, Anderson. No: None. Abstain: None. Absent: Klemke. Motion carried.

Information Only: Procedure Update

AP-721.01 Sexual Harassment Grievance and Investigation Procedure

Ms. Reichert explained that this information was presented due to the revision of Administrative Procedure 721.01 Sexual Harassment Grievance and Investigation Procedure. This procedure is federally mandated; therefore, it is absolved from the shared governance process so that changes can be made quickly. There are more changes forthcoming as administration decides what they want to do with Title IX. These changes should be available for presentation later this fall.

INSTITUTIONAL REPORTS

Student Report

There was no student report.

Faculty Report

Ms. Winters reported that faculty officially returned to campus on August 14 and have been busy attending workshops throughout the week. Classes start August 21 so some students have been on campus to purchase books or attend to financial obligations.

Ms. Winters mentioned that she has completed her two-year term as the Board's faculty representative, so this was her last meeting. Faculty member, Ms. Carrie Howton will be replacing Ms. Winters.

Vice Chair Anderson thanked Ms. Winters for her service on the Board and added that the faculty voice is important and appreciated.

Nebraska Community College Association

Ms. Anderson reported that she and Dr. Crouse recently attended the NCCA Board retreat in Lincoln, NE. Ms. Anderson congratulated Dr. Crouse on her appointment as the new NCCA president.

At the same meeting, Ms. Anderson was assigned to the Bylaws Committee. The bylaws have not been touched in twenty years, so the committee has a lot of work ahead of them. The bylaws are available for review on the NCCA website. If anyone has input, please contact Ms. Anderson, as she is the spokesperson.

Dr. Crouse reported that the meeting included a strategic planning session. During the session, the group discussed priorities for the next Legislative session.

Dr. Crouse added that this was President Dart's first NCCA meeting. President Dart commented that it was great to meet the community college presidents and the NCCA Board. Regarding the legislative session, it seems everyone is unclear on their ability to move forward. Everything depends on the senators and what they might do in regards to what they did during the last legislative session. If they make changes to LB243, that might limit the ability to move initiatives forward. In response to an inquiry, President Dart stated that this session will most likely not be any better than the last session.

Western Nebraska Community College Foundation

With just a little over six weeks until the day of the race, Ms. Reisig reported that the Monument Marathon is currently the Foundation's top priority. Registrations are trending on the lower end this year, but sponsorships are trending upward. Last year, the race made \$53,000 and over the life of the race, \$510,000 has been brought in. Registrations increased last month, and the expectation is 300 by the end of the week. Ms. Reisig encouraged everyone to tune into KNEB this Friday to hear about some fun things that are planned for this year's race.

Additional volunteers are needed for the race. If anyone would like to volunteer to help with the race, go to monumentmarathon.com to complete the sign-up form. The volunteer's T-shirt order will be placed in the near future, so please sign up soon.

The Foundation continues work on their strategic plan. It is of the utmost importance that the Foundation's strategic plan supports the work of the College. So far, the mission, vision, and goals have been approved and work continues on the objectives and tactics.

Western Nebraska Community College Foundation (cont.)

The final plan is scheduled for presentation to the full Foundation Board toward the end of October. For those who have seen the Foundation's Strategic Plan, feedback is welcome by the first or second week of October.

President Comments

President Dart mentioned that he has now been at WNCC about a month. It has been an exciting month and there is a lot going on.

It is time to welcome faculty and students back to the campus. International students have completed their orientation, and student leader training with ambassadors and resident assistants has also been completed.

The soccer team had their alumni games this weekend, on Saturday and volleyball had scrimmages yesterday, against Chadron.

New student orientation is scheduled this Saturday and classes start Monday. The Executive Planning Team has been discussing how construction in the A-Pod and Pit areas will impact students. A mini field trip was scheduled this week with draft student schedules in hand to look at how one might get from B6 to C3 and how routes can be navigated around the construction. There is great work going on between the administrative services team, facilities, and marketing and public relations to ensure navigation routes are clear.

Tuesday was the welcome back event that included the State of the College address. A number of items were discussed along with the strategic plan and implementation of the plan.

Additional discussion included the challenges the College is currently facing: sustainable enrollments, ensuring a good budget moving forward, how to infuse data in all we are doing and continued awareness of the accreditation assurance argument scheduled February 2024.

President Dart reported that he has been trying to get out and meet with people in the community so he has an opportunity to know the community better. Open houses are being scheduled in Sidney, Alliance, and Scottsbluff to meet with community members at each location.

President Dart added that one of the tasks he feels is part of his role is to assist with providing training the Board might need. He is willing to provide ten to fifteen minutes of training at the start of each Informal Board meeting. Perhaps let him know if there are details about the institution that the Board is not receiving, or what does the Board need to be equipped for the future? Accreditation addresses professional development and continuous quality improvement, so President Dart asked Board members to consider his proposal and let him know if there is specific information they would like to hear.

Vice Chair Anderson mentioned that the Board would like to meet and welcome new employees. It would be nice to connect a name with a face. President Dart responded that he has some ideas on how to make that happen.

Board Member Comments

Vice Chair Anderson asked for Board member comments. Dr. Perkins stated that he is announcing his resignation effective the end of this month. He added that he has served on the Board for over thirty years and it is time for him to step aside and encouraged fresh representation so that the Board can move forward.

Dr. Perkins was thanked for his thirty plus years of service on the Board of Governors and for representing the College across the United States by serving on several boards related to education. Dr. Perkins was also thanked for his loyalty and dedication to Western Nebraska Community College and for introducing Board members to those he has worked with so that the work he started can continue.

Vice Chair Anderson shared an update from the Board vacancy ad hoc committee regarding the District one and District three Board vacancies. Ads were placed in newspapers in those service areas and the next step is to begin interviewing candidates. If anyone is aware of someone who might be interested in applying, please encourage them to contact the Board secretary. The ad hoc committee will meet this Friday to determine a date for interviews.

Vice Chair Anderson shared the Star Herald newspaper article that showcased President Dart. The full-page, color article was excellent.

Vice Chair Anderson thanked all who attended her recent retirement reception. Ms. Anderson was the Executive Director of the Scottsbluff/Gering United Chamber of Commerce.

Upcoming Meetings and Events

1. ACCT Governance Leadership Institute: Fundamentals of Governance
August 2-4, 2023, Washington, DC
2. NCCA Third Quarter Meeting
Monday, August 7, 2023, Lincoln, NE
3. ACCT Leadership Congress
October 9-12, 2023, Aria Resort and Casino, Las Vegas, Nevada
4. NCCA Fourth Quarter Meeting and Annual Conference
Sunday, November 5 and Monday, November 6, 2023, North Platte, NE

Next Regular Meeting: Wednesday, September 20, 2023, (at the conclusion of the Budget Hearing and no earlier than 1:30 p.m.), Coral E. Richards Boardroom, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, NE

Adjournment

The meeting was adjourned by unanimous consent at 1:30 p.m.

F. Lynne Klemke, Chairperson

Susan L. Verbeck, Secretary