

**WESTERN COMMUNITY COLLEGE AREA  
BOARD OF GOVERNORS  
JULY 18, 2018  
AGENDA**

**LUNCH – 12:00 P.M.**

Western Nebraska Community College,  
Scottsbluff Campus  
Pioneer Activity Center, John C. Bishop Dining Hall  
1409 East 27th Street, Scottsbluff, Nebraska

**REGULAR MEETING – 1:00 P.M.**

Western Nebraska Community College,  
Scottsbluff Campus  
Pioneer Activity Center, Conference Room  
1409 East 27th Street, Scottsbluff, Nebraska

**PROPOSED AGENDA**

**A. Call to Order, Ms. Julie Walworth**

**B. Roll Call**

**C. Community Comments**

**D. Board Chairperson Comments**

1. Copy of Nebraska Open Meetings Act Available at the Back of the Room

**E. Consent Calendar**

1. Review Contents of Consent Calendar
  - a) Agenda
  - b) Excuse Absent Board Member(s)
  - c) Minutes
    1. Regular Meeting, June 20, 2018 ..... 1-17
  - d) Claims:
    1. WCCA Unrestricted Fund - \$976,664.76 ..... 19-32
    2. WCCA Restricted Fund - \$4,388.15..... 32
    3. WCCA Federal Fund - \$9,474.68..... 32
    4. WCCA Agency Fund - \$6,388.70..... 33
    5. WCCA Loan Fund - \$-0- ..... NA
    6. WCCA Plant Fund 50 - \$603,841.73..... 33
    7. WCCA Plant Fund 51 - \$181,862.92..... 33
    8. WCCA Auxiliary Fund - \$74,120.14..... 33-36
  - e) City Planning Commission Report(s)
    1. City of Bayard..... 37-54
  - f) Reports and Proposals
    1. From the Students
    2. From the Faculty
    3. From the Administration
    4. From the Board
2. Approval of Consent Calendar
3. Consideration of Items Extracted from Consent Calendar

**F. Board Member Mileage and/or Expense Reimbursement**

1. Dr. Merlyn L. Gramberg – \$103.99, and Mr. Thomas L. Perlinski – \$28.99 ..... 55
2. Mr. R.J. Savely, Jr. – \$98.75, and Mr. Richard G. Stickney – \$58.53..... 55

**G. Bid Consent Calendar**

1. Review of Bid Consent Calendar
  - a) Bid No. 19-EQ-02 – Video Conferencing CODEC ..... 57-59
  - b) Bid No. 19-EQ-03 – Dell-WYSE Thin Clients ..... 61-63
  - c) Bid No. 19-EQ-07 – Touring Cart..... 65-67
  - d) Bid No. 19-SE-12 – Ellucian Technical and Consulting Services – Sole Source ..... 69-70
2. Approval of Bid Consent Calendar
3. Consideration of Items Extracted From Bid Consent Calendar

**H. Personnel Consent Calendar**

1. Review Contents of Personnel Consent Calendar
  - a) Resignation(s): None
  - b) Appointment(s):
    1. Ms. Deb Carpenter-Nolting, English Composition/Achieving College Success Instructor ..... 71-73
    2. Dr. Carolyn Pevey, Sociology Instructor ..... 75-81
    3. Ms. Sarah Townsend, Digital Marketing Specialist ..... 83-85
2. Approval of Personnel Consent Calendar
3. Consideration of Items Extracted from Personnel Consent Calendar

**I. Old Business**

1. **Report and Recommendations from Board Policy Committee** – Ms. Linda Guzman-Gonzales
  - a) Second and Final Reading: Gramm-Leach-Bliley Student Financial Information Security Program Board Policy – Dr. Todd Holcomb .....87-88
  - b) Information Only: Gramm-Leach-Bliley President’s Procedure – Dr. Todd Holcomb .....89-94
  - c) Second and Final Reading: Standards of Student Academic Progress Board Policy – Ms. Nina Grant ..... 95-96
  - d) Information Only: Standards of Student Academic Progress President’s Procedure – Ms. Nina Grant..... 97-102

**J. New Business**

1. **Report and Recommendations from Board Policy Committee** – Ms. Linda Guzman-Gonzales
  - a) First Reading: Drug-Free Workplace – Ms. Kathy Ault ..... 103-105
  - b) First Reading: Board of Governor’s Standing Committees – Mr. William Knapper ..... 107
2. **Information Only**
  - a) Drug-Free Workplace President’s Procedure – Ms. Kathy Ault ..... 109-113

**K. Monitoring Reports**

1. 2017-2018 Athletic Department Overview – Mr. Ryan Burgner .....115-139
2. Media Preference Report – Ms. Allison Judy .....141-162
3. 2018-2019 WCCA Budget – Mr. William Knapper
  - a) Consider Authority to Exceed the Budget Limit for 2018-2019 Fiscal Year by an Additional 1% and Carry Forward All Unused Authority to 2019-2020 .....163-164
4. National Association of College and University Attorneys Annual Conference – Mr. Jason A. Ossian
5. Nebraska Community College Association – Dr. Merlyn L. Gramberg, Dr. M. Thomas Perkins
6. Association of Community College Trustees – Dr. M. Thomas Perkins
7. Western Nebraska Community College Foundation – Ms. Karen Anderson

**L. Western Nebraska Community College Facilities Corporation Annual Meeting**

1. Call to Order – Mr. Richard Stickney
2. Roll Call
3. Election of Officers
  - a) President
  - b) Vice President
  - c) Secretary/Treasurer
4. Adjourn

**M. Western Nebraska Community College / Scottsbluff Campus Main Building Addition and Renovation Update – Dr. Todd Holcomb**

**N. Board Member Comments**

**O. President’s Comments**

**P. Upcoming Meetings and Events**

1. Western Community College Area Board of Governors
  - a) Informal Meetings:
    1. Budget Work Sessions
      - a. August 15, 2018, 10:30 a.m. – Capital Construction Fund
      - b. September 12, 2018, 10:30 a.m. – Final Review of All Budgets
  - b) Public Hearings on Proposed 2018-2019 WCCA Budgets
    1. September 12, 2018, 1:00 p.m., Pioneer Activity Center, Conference Room, Western Nebraska Community College, Scottsbluff Campus
  - c) Regular Board of Governors Meetings
    1. September 12, 2018, immediately following the Public Hearings on the Proposed 2018-2019 WCCA Budgets, Pioneer Activity Center, Conference Room, Western Nebraska Community College, Scottsbluff Campus
    2. October 17, 2018, 1:00 p.m. Western Nebraska Community College, Alliance Campus
    3. December 5, 2018, 1:00 p.m., Pioneer Activity Center, Conference Room, Western Nebraska Community College, Scottsbluff Campus

2. Nebraska Community College Association
  - a) 2018 Regular Meetings
    1. Third Quarter Meeting  
August 6, 2018  
Lincoln, NE
    2. Fourth Quarter Meeting (Annual Meeting)  
November 5 and 6, 2018  
Norfolk, NE
3. Association of Community College Trustees
  - a) 2018 ACCT Leadership Congress  
October 24-27, 2018  
Marriott Marquis, Times Square  
New York City, New York
4. Western Nebraska Community College Foundation
  - a) Monument Marathon  
September 29, 2018

**Q. Next Regular Meeting:** Wednesday, August 15, 2018, 1:00 p.m., Conference Room, Pioneer Activity Center, Western Nebraska Community College, Scottsbluff Campus, 1409 East 27th Street, Scottsbluff, Nebraska.

**R. Adjournment**

**MISSION STATEMENT**

*WNCC assures learning opportunities for all - enriching lives, invigorating communities, creating futures.*

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