

**WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS
JULY 17, 2019
AGENDA**

LUNCH – 12:00 P.M.

Western Nebraska Community College
Scottsbluff Campus
The Twin City Café, SWBC Building
2617 College Park, Scottsbluff, Nebraska

REGULAR MEETING – 1:00 P.M.

Western Nebraska Community College
Scottsbluff Campus
The Twin City Café, SWBC Building
2617 College Park, Scottsbluff, Nebraska

MISSION STATEMENT

***“WNCC assures learning opportunities for all – enriching lives, invigorating communities,
creating futures”***

PROPOSED AGENDA

A. Call to Order, Ms. F. Lynne Klemke

B. Roll Call

C. Community Comments

D. Board Chairperson Comments

1. Copy of Nebraska Open Meetings Act Available at the Back of the Room

E. Appointment of Secretary, Ms. Susan L. Verbeck

F. Consent Calendar

1. Review Contents of Consent Calendar
 - a) Agenda
 - b) Excuse Absent Board Member(s)
 - c) Minutes
 - i. Regular Meeting, June 19, 2019
 - d) Claims:
 - i. WCCA Unrestricted Fund - \$ 2,960,619.93.....Page 32
 - ii. WCCA Restricted Fund - \$ 53,152.76Page 33
 - iii. WCCA Federal Fund - \$ 2,720.93.....Page 33
 - iv. WCCA Agency Fund - \$ 8,737.65.....Page 33
 - v. WCCA Loan Fund - \$-0-N/A
 - vi. WCCA Plant Fund - \$ 2,615,976.77Page 33
 - vii. WCCA Auxiliary Fund - \$ 48,362.88Page 36
 - e) City Planning Commission Report(s)
 - i. City of Gering.....Page 37
 - d) Reports and Proposals
 - ii. From the Students.....N/A
 - iii. From the FacultyN/A

- iv. From the Administration.....N/A
- v. From the BoardN/A
- 2. Approval of Consent Calendar
- 3. Consideration of Items Extracted from Consent Calendar

G. Board Member Mileage and/or Expense Reimbursement

- 1. Dr. Merlyn L. Gramberg – \$ 805.08Page 39
- Ms. F. Lynne Klemke – \$ 364.68Page 39
- 2. Mr. Allan Kreman – \$ 22.62.....Page 39
- Ms. Kimberly A. Marcy – \$ 110.20Page 39
- 3. Mr. R. J. Savely, Jr. – \$ 104.98Page 39
- Mr. Richard G. Stickney – \$ 62.06Page 39
- 4. Dr. M. Thomas Perkins – \$622.53.....Addition

H. Bid Consent Calendar

- 1. Review of Bid Consent Calendar
 - a) Bid No. 20-EQ-01 – PC Desktop ComputersPage 41
 - b) Bid No. 20-EQ-03 – Alto-Shaam Proformance Combitherm OvenPage 42-43
 - c) Bid No. 20-FAC-04 – Pod Roof ReplacementHandout
 - d) Bid No. 20-FAC-05 – HATC ConcreteHandout
 - e) Bid No. 20-FAC-06 – HATC - HVACHandout
 - f) Bid No. 20-SE-07 Scanning Services.....Handout
- 2. Approval of Bid Consent Calendar
- 3. Consideration of Items Extracted From Bid Consent Calendar

I. Personnel Consent Calendar

- 1. Review Contents of Personnel Consent Calendar
 - a) Resignation(s):
 - i. Ms. Gina Ackerman-Courtade, Nursing InstructorPage 44
 - ii. Mr. Kenneth Hopkinson, Speech Instructor/Forensic Co-Coach..Page 45
 - iii. Ms. Paula Weimer, BNA InstructorPage 46
 - b) Appointment(s):
 - i. Mr. Stephen John, Theatre InstructorPage 47
 - ii. Mr. Connagher Stumpff, Admissions CounselorPage 48
 - iii. Mr. John Sherwin Cataraja, Associate Systems AdministratorPage 49
- 2. Approval of Personnel Consent Calendar
- 3. Consideration of Items Extracted from Personnel Consent Calendar

J. Western Community College Area Board of Governors

- 1. Update Authorized Signatures for Entrance into WCCA Safe Deposit Boxes
- 2. Authorization for Board Member Travel
 - a) Association of Community College Trustees
2019 Leadership Congress

October 16-19, 2019

San Francisco, California

Early Bird Registration – August 9, 2019

3. Amendment to 2019 Standing Committees
4. Presidential Search Update – Ms. F. Lynne Klemke

K. Reports and Recommendations from the Human Resources Committee – Ms. Richards

- a) First Read: Whistleblower Protection Policy.....Page(s) 50-55
- b) First Read: Employee Work Week PolicyPage(s) 56-57
- c) First Read: Employee Group Classification PolicyPage(s) 58-61
- d) Information Only: Policies to Repeal.....Page 62

L. Reports and Recommendations from the Student Success Committee – Dr. Gramberg

- a) Second and Final Read: Assessment of Student Learning Board PolicyHandout
- b) First Read: Student Complaints and Grievances Board PolicyPage(s) 63-64
- c) Information Only: Student Complaint and Grievances President's Procedure.....Page(s) 65-79
- c) First Read: Student Code of Conduct Policy.....Page(s) 80-81
- d) Information Only: Student Discipline for Non-Academic Misconduct Procedure.....Page(s) 82-87
- e) Information Only: Academic Integrity ProcedurePage(s) 88-100

M. Institutional Reports

1. 2018-2019 Athletic Department Overview – Mr. Ryan Burgner.....Page(s) 101-124
2. 2019-2020 WCCA Budget – Mr. William KnapperHandout
 - a) Consider Authority to Exceed the Budget Limit for 2019-2020 Fiscal Year by an Additional 1% and Carry Forward All Unused Authority to 2020-2021
3. Nebraska Community College Association – Dr. Merlyn Gramberg, Dr. M. Thomas Perkins
4. Association of Community College Trustees – Dr. M. Thomas Perkins
5. Western Nebraska Community College Foundation – Ms. Karen Anderson

N. Western Nebraska Community College Facilities Corporation Annual Meeting

1. Call to Order – Mr. Richard Stickney
2. Roll Call
3. Election of Officers
 - a) President
 - b) Vice President
 - c) Secretary/Treasurer
4. Adjourn

O. Western Nebraska Community College / Scottsbluff Campus Main Building Addition and Renovation Update – Mr. William Knapper

P. Board Member Comments

Q. President's Comments

R. Upcoming Meetings and Events

1. Nebraska Community College Association
 - a) 2019 Regular Meetings
 - i. Third Quarter Meeting
August 5, 2019
Lincoln, NE
 - ii. Fourth Quarter Meeting (Annual Meeting)
November 4, 2019
Southeast Community College
Lincoln, NE
2. Association of Community College Trustees
 - b) 2019 ACCT Leadership Congress
October 16-19, 2019
San Francisco, CA
Early Bird Registration – August 9, 2019

S. Next Regular Meeting: Wednesday, August 21, 2019, 1:00 p.m., Location to be determined.

T. Adjournment