

**WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS
AUGUST 19, 2020
AGENDA**

LUNCH – 12:00 P.M.

Western Nebraska Community College
Scottsbluff Campus
Coral E. Richards Boardroom
1601 East 27th Street, Scottsbluff, Nebraska

REGULAR MEETING – 1:00 P.M.

Western Nebraska Community College
Scottsbluff Campus
Coral E. Richards Boardroom
1601 East 27th Street, Scottsbluff, Nebraska

MISSION STATEMENT

***“WNCC assures learning opportunities for all – enriching lives, invigorating communities,
creating futures”***

PROPOSED AGENDA

A. Call to Order – Chair Klemke

B. Roll Call

C. Community Comments

D. Board Chairperson Comments

E. Consent Calendar

1. Review Contents of Consent Calendar
 - a. Agenda
 - b. Excuse Absent Board Member(s)
 - c. Minutes
 - i. Regular Meeting, July 15, 2020.....Page(s) 1-17
2. Claims:
 - a. WCCA Unrestricted Fund - \$2,792,190.24.....Page 28
 - b. WCCA Restricted Fund - \$3,131.36Page 29
 - c. WCCA Federal Fund - \$6,503.41Page 30
 - d. WCCA Agency Fund - \$1,195.16.....Page 30
 - e. WCCA Loan Fund - 0 -N/A
 - f. WCCA Plant Fund - \$150,746.40.....Page 30
 - g. WCCA Auxiliary Fund - \$232,549.16Page 32
3. City Planning Commission Reports.....No Report(s)
4. **Approval** of Consent Calendar
5. Consideration of Items Extracted from Consent Calendar

F. Board Member Mileage and/or Expense Reimbursement

Approval of Board Member Mileage and/or Expense Reimbursement

- 1. Dr. Margaret Crouse - \$114.08Page 33
Ms. F. Lynne Klemke - \$89.70Page 33
- 2. Mr. Allan Kreman - \$22.43Page 33
Ms. Kimberly Marcy - \$112.47Page 33
Mr. R. J. Savely - \$103.39.....Page 33

G. Bid Consent Calendar

- 1. Review of Bid Consent Calendar
 - a. Harms Center HVAC and Roof ReplacementPage(s) 34-38
 - b. Bid Number 20-EQ-40 Collision Refinish and Repair
Tech Equipment.....Page 39
- 2. **Approval** of Bid Consent Calendar
- 3. Consideration of Items Extracted from Bid Consent Calendar

H. Personnel Consent Calendar

- 1. Review Contents of Personnel Consent Calendar
 - a. Resignation(s):
 - i. Ms. Julia Newman, CollegeNow Director, Scottsbluff Campus,
Effective September 4, 2020Page 40
 - ii. Ms. Sarah Avila, Digital Marketing Specialist, Marketing and
Public Relations Department, Scottsbluff Campus,
Effective July 29, 2020Page 41
 - b. Appointment(s)
 - i. Mr. Nicholas Gilbert, Residence Life Area Specialist, Scottsbluff
Campus, Contract Period, July 1, 2020 through June 30, 2021 ...Page(s) 42-44
 - ii. Ms. Kelsey Stark, Nursing Assistant/Medication Aid Instructor – Program
Coordinator, Scottsbluff Campus, Contract Period,
January 4, 2021 through August 8, 2021Page(s) 45-47
- 2. **Approval** of Personnel Consent Calendar
- 3. Consideration of Items Extracted from Personnel Consent Calendar

I. Western Community College Area Board of Governors - Mr. Kelly

- 1. **Ratification** of all Actions of the Board of Governors taken at the March,
April, May and June 2020 Meetings

- J. Reports and Recommendations from the Finance and Facilities Committee – Ms. Anderson**
 - 1. **Approval** of Board Policies: Second and Final Read
 - a. BP-313 Unclaimed Property Board PolicyPage(s) 48-49
 - b. BP-321 Board Awards, Performance Grants, and Waivers Board PolicyPage(s) 50-52
 - 2. **Approval** of Policies to Repeal –Board Awards, Performance Grants, and Waivers
 - a. 500.0750.10 Senior Citizen
 - b. 500.2800.79 General Scholarships
 - c. 500.2900.83 Performance Scholarships
- K. Reports and Recommendations from the Board Policy Committee - Ms. Guzman-Gonzales**
 - 1. Information Only: Board Policy First Read
 - a. BP-100 Authority to Establish Western Community College Area and Board PolicyPage(s) 53-54
- L. Reports and Recommendations from the Human Resources Committee – Ms. Coral Richards**
 - 1. Information Only: President's Procedure
 - a. Sexual Harassment Grievance and Investigation ProceduresPage(s) 55-131
 - 2. **Approval** of Policies to Repeal - Sexual Harassment
 - a. 415.0855.15 Mandatory Reporters
 - b. Appendix A-1.2-14 Sexual Misconduct Complaint Procedures
- M. Institutional Reports**
 - 1. Faculty Report – Mr. Brian Croft, Ms. Susan Dickinson.....Page 132
 - 2. Nebraska Community College Association – Dr. Tom Perkins
 - 3. Association of Community College Trustees – Dr. Tom Perkins
 - 4. Western Nebraska Community College Foundation – Ms. Karen Anderson
- N. President's Comments**
- O. Board Member Comments**
- P. Upcoming Meetings and Events**
 - 1. Budget Work Session/Final Review of All Budgets
September 9, 2020
10:30 a.m.
Scottsbluff Campus

2. Public Hearings on Proposed WCCA Budgets 2020-2021
September 9, 2020
1:00 p.m.
Scottsbluff Campus
3. WNCC Monument Marathon
September 26, 2020
Scottsbluff, NE
4. ACCT Leadership Congress **(Virtual Event)**
October 5 - 8, 2020
5. NCCA Fourth Quarter Board Meeting
October 12, 2020
Lincoln, NE
6. WNCC Alumni Banquet
October 23, 2020
Scottsbluff Campus

Q. Next Regular Meeting: Wednesday, September 9, 2020, 1:00 p.m., Scottsbluff Campus,
Scottsbluff, Nebraska

R. Adjournment