

**WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS
OCTOBER 21, 2020
AGENDA**

LUNCH – 12:00 P.M.

Western Nebraska Community College
Scottsbluff Campus
Coral E. Richards Boardroom
1601 East 27th Street, Scottsbluff, Nebraska

REGULAR MEETING – 1:00 P.M.

Western Nebraska Community College
Scottsbluff Campus
Coral E. Richards Boardroom
1601 East 27th Street, Scottsbluff, Nebraska

MISSION STATEMENT

***“WNCC assures learning opportunities for all – enriching lives, invigorating communities,
creating futures”***

PROPOSED AGENDA

A. Call to Order – Chair Klemke

B. Roll Call

C. Community Comments

D. Board Chairperson Comments

E. Consent Calendar

1. Review Contents of Consent Calendar
 - a. Agenda
 - b. Excuse Absent Board Member(s)
 - c. Minutes
 - i. Public Hearings/Adoption of 2020/2021 WCCA Budgets Meeting
September 9, 2020..... Page(s) 1-9
 - ii. Regular Meeting, September 9, 2020 Page(s) 10-20
2. Claims:
 - a. WCCA Unrestricted Fund - \$2,943,765.95 Page 31
 - b. WCCA Restricted Fund - \$16,743.22 Page 31
 - c. WCCA Federal Fund - \$2,745.00 Page 32
 - d. WCCA Agency Fund - \$2,886.22..... Page 32
 - e. WCCA Loan Fund - 0 - N/A
 - f. WCCA Plant Fund - \$90,405.12..... Page 32
 - g. WCCA Auxiliary Fund - \$186,916.87 Page 36
3. City Planning Commission Reports No Reports
4. **Approval** of Consent Calendar
5. Consideration of Items Extracted from Consent Calendar..... Page 37
(Scottsbluff/Gering United Chamber of Commerce)

F. Board Member Mileage and/or Expense Reimbursement (August and September)

Approval of Board Member Mileage and/or Expense Reimbursement

- 1. Dr. Margaret Crouse - \$228.16 Page 37
Ms. Lynne Klemke - \$627.90 Page 37
- 2. Mr. Allan Kreman - \$22.43 Page 37
Ms. Kimberly Marcy - \$224.94..... Page 37
- 3. Dr. Thomas Perkins - \$637.82 (NCCA Meeting) Page 37
Mr. R. J. Savely - \$310.17..... Page 37
Mr. Rich Stickney - \$62.06 Page 37

G. Bid Consent Calendar

- 1. Review of Bid Consent Calendar
 - a. John N. Harms Center (Plex) Audiovisual System Page(s)38-39
- 2. **Approval** of Bid Consent Calendar
- 3. Consideration of Items Extracted from Bid Consent Calendar

H. Personnel Consent Calendar

- 1. Review Contents of Personnel Consent Calendar
 - a. Resignation(s):
 - i. Mr. Edward Salazar, Powerline Program Instructor in the Applied Technology Division, Effective October 9, 2020..... Page 40
 - ii. Dr. Mwafaq Haji, Medical Laboratory Technology Instructor in the Health Sciences Division, Effective February 21, 2021 Page 41
 - b. Appointment(s)
 - i. Mr. Carl Roland, Commercial Motor Vehicle Driver Trainer/Coordinator, Scottsbluff Campus, Effective October 5, 2020 Page(s) 42-44
- 2. **Approval** of Personnel Consent Calendar
- 3. Consideration of Items Extracted from Personnel Consent Calendar

I. Western Community College Area Board of Governors

- 1. Nebraska Community College Association - Mr. Greg Adams, Executive Director
- 2. **Approval** of 2021 Nebraska Community College Association (NCCA) Membership Dues (\$62,830.45)..... Page 45
- 3. **Program Review/Reduction-In-Force**
 - a. **Approval** of Authorization to Review WNCC Programs and Appoint an Advisory Committee – President Carmen Simone..... Page(s) 46-47
- 4. **Academic Calendar** – President Carmen Simone
 - a. **Approval** of Spring 2021 Recommended Updates Due to COVID-19..... Page(s) 48-55

- 5. **Presentation of Proposed 2021-2022 Academic Year Student Charges** – Ms. Lynne Koski
 - a. Tuition Page(s) 56-85
 - b. Fees Page(s) 56-85
 - c. Room and Board..... Page(s) 56-85

- J. **Reports and Recommendations from the Board Policy Committee** - Ms. Guzman-Gonzales
 - 1. First Read: BP-711 Institutional Review Board (IRB) Policy Page(s) 86-87
 - 2. Info Only: PP-711 Institutional Review Board (IRB) President's Procedure Page(s) 88-90
 - 3. **Approval** of Policies to Repeal: Authority for the Establishment of the WCCA and the Board
 - a. 805.0000.79 – Authority for the Establishment of the WCCA and the Board..... Page 91

- K. **Reports and Recommendations from the Human Resources Committee** - Ms. Richards
 - 1. First Read: Review of BP-414 Confidentiality of Employee Records Board Policy Page(s) 92-93
 - 2. First Read: Review of BP-418 Employee Work Week Board Policy Page(s) 94-95
 - 3. **Approval** of Policies to Repeal: Equal Opportunity Employer/Non-Discrimination
 - a. Appendix A-1-12 – Discrimination, Harassment or Retaliation Complaint Operating Procedure Page(s) 96-98

- L. **Institutional Reports**
 - 1. Foundation Strategic Plan – Ms. Jennifer Reisig, Foundation Executive Director Page(s) 99-104
 - 2. Assessment Report – Dr. Patrick Fortney, Assessment & Institutional Research Executive Dir.
 - 3. Student Report – Ms. Devany Turner, President of Cougar Council
 - 4. Faculty Report – Mr. Brian Croft, Ms. Amy Winters
 - 5. Nebraska Community College Association – Dr. Tom Perkins
 - 6. Association of Community College Trustees – Dr. Tom Perkins
 - 7. Western Nebraska Community College Foundation – Ms. Karen Anderson

M. President Comments

N. Board Member Comments

O. Executive Session

- 1. Strategy Session Concerning Pending or Threatened Litigation

P. Open Meeting

Q. Upcoming Meetings and Events

No report

R. Next Regular Meeting: Wednesday, November 18, 2020, 1:00 p.m., Coral E. Richards Boardroom, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, NE

S. Adjournment