

**MINUTES OF MEETING
BOARD OF GOVERNORS
WESTERN COMMUNITY COLLEGE AREA
FEBRUARY 21, 2018**

TIME AND PLACE

ROLL CALL

NOTICE OF MEETING

A regular meeting of the Western Community College Area Board of Governors was held at 1:03 p.m., on Wednesday, February 21, 2018, in the Conference Room, Pioneer Activity Center, Western Nebraska Community College, located at 1409 East 27th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald, on Wednesday, February 14, 2018, with the following members present: Karen S. Anderson, Merlyn L. Gramberg, Linda A. Guzman-Gonzales, F. Lynne Klemke, William M. Packard, Thomas L. Perlinski, R. J. Savely, Jr., Richard G. Stickney, and Julianne K. Walworth, Chairperson. Absent: Kimberly A. Marcy, and M. Thomas Perkins. Student Representatives present: Isaac Sam, Scottsbluff Campus, Theresa Barnhart, Sidney Campus; Faculty Representatives present: Lorin R. King, Scottsbluff Campus. College staff present: Todd R. Holcomb, William D. Knapper, Coral E. Richards, Kathy A. Ault, Kimberly J. Dale, Evangeline K. Grant, Norman L. Coley, Ellen M. Dillon, Rosie Hernandez, Robyn R. lossi, Allison Judy, Jennifer Sibal, Kristin Wiebe. College Attorney present: Philip M. Kelly. A current agenda was available in the College President's Office and the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.

QUORUM

Ms. Walworth declared a quorum was present for the transaction of business.

COMMUNITY COMMENTS

Ms. Walworth asked for comments from the community. Pursuant to Board Policy #830.1000.79, Ms. Walworth reminded community members who wish to make comments that each speaker will be limited to a five minute presentation. There were no community comments.

**BOARD CHAIRPERSON
COMMENTS**

Ms. Walworth announced that for public information there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

Ms. Walworth reported Ms. Marcy and Dr. Perkins notified Ms. Richards that they would be unable to attend the meeting today because of Personal Health.

Ms. Walworth informed Board members of the upcoming Board retreat in May, and asked that any topics they wish to discuss be sent to her as soon as possible.

CONSENT CALENDAR
Review Contents

Ms. Walworth reviewed the contents of the Consent Calendar which include the following item(s)

- 1) Agenda, February 21, 2018
- 2) Excuse Absent Board Member(s) – Marcy, Perkins
- 3) Minutes
 - a. Regular Meeting, January 17, 2018
- 4) Claims
 - a. WCCA Unrestricted Fund - \$2,191,507.00
 - b. WCCA Restricted Fund - \$27,096.85
 - c. WCCA Federal Fund - \$2,053.48
 - d. WCCA Agency Fund - \$5,670.66
 - e. WCCA Loan Fund - \$600.00
 - f. WCCA Plant Fund - \$222,979.50
 - g. WCCA Auxiliary Fund - \$228,096.36
- 5) City Planning Commission Reports – (Attachment A)
- 6) Reports and Proposals
 - a. From the Students
 - b. From the Faculty – (Attachment B-B1)
 - c. From the Administration
 - d. From the Board

Ms. Walworth inquired if there were any item(s) on the Consent Calendar which any Board member wished to have extracted for separate consideration. There were none.

CONSENT CALENDAR
Approval

Dr. Gramberg moved the Consent Calendar be approved as presented. Seconded by Guzman-Gonzales. The vote was, Yes: Anderson, Gramberg, Guzman-Gonzales, Klemke, Packard, Perlinski, Savely, Stickney, Walworth. No: None. Absent: Marcy, Perkins. Motion carried.

CONSENT CALENDAR
Consider Items Extracted

There were no items extracted from the Consent Calendar.

**BOARD MEMBER MILEAGE
AND/OR EXPENSE
REIMBURSEMENT**
Merlyn L. Gramberg

Mr. Stickney moved the Board approve the mileage expense of Dr. Gramberg in the amount of \$216.00. Seconded by Ms. Anderson. The vote was, Yes: Guzman-Gonzales, Klemke, Packard, Perlinski, Savely, Stickney, Anderson, Walworth. No: None. Abstain: Dr. Gramberg. Absent: Marcy, Perkins. Motion carried.

F. Lynne Klemke

Ms. Guzman-Gonzales moved the Board approve the mileage expense of Ms. Klemke in the amount of \$194.40. Seconded by Mr. Perlinski. The vote was, Yes: Guzman-Gonzales, Packard, Perlinski, Savely, Stickney, Anderson, Gramberg, Walworth. No: None. Abstain: Klemke. Absent: Marcy, Perkins. Motion carried.

**BOARD MEMBER MILEAGE
AND/OR EXPENSE
REIMBURSEMENT
Cont.**

Kimberly A. Marcy

Ms. Anderson moved the Board approve the mileage expense of Ms. Marcy in the amount of \$113.36. Seconded by Mr. Savely. The vote was, Yes: Klemke, Packard, Perlinski, Savely, Stickney, Walworth, Anderson, Gramberg, Guzman-Gonzales. No: None. Absent: Marcy, Perkins. Motion carried.

M. Thomas Perkins

Dr. Gramberg moved the Board approve the mileage expense of Dr. Perkins in the amount of \$1,324.45. Seconded by Ms. Guzman-Gonzales. The vote was, Yes: Packard, Perlinski, Savely, Stickney, Anderson, Gramberg, Guzman-Gonzales, Walworth. No: None. Absent: Marcy, Perkins. Motion carried.

Thomas L Perlinski

Ms. Klemke moved the Board approve the mileage expense of Mr. Perlinski in the amount of \$54.00. Seconded by Dr. Packard. The vote was, Yes: Savely, Stickney, Anderson, Gramberg, Guzman-Gonzales, Klemke, Walworth. No: None. Abstain: Perlinski. Absent: Marcy, Perkins. Motion carried.

R.J. Savely, Jr

Dr. Gramberg moved the Board approve the mileage expense of Mr. Savely in the amount of \$209.52. Seconded by Mr. Perlinski. The vote was, Yes: Stickney, Anderson, Gramberg, Guzman-Gonzales, Klemke, Packard, Perlinski, Walworth. No: None. Abstain: Savely. Absent: Marcy, Perkins. Motion carried.

Richard G. Stickney

Dr. Gramberg moved the Board approve the mileage expense of Mr. Stickney in the amount of \$129.60. Seconded by Mr. Savely. The vote was, Yes: Anderson, Gramberg, Guzman-Gonzales, Klemke, Packard, Perlinski, Savely, Walworth. No: None. Abstain: Stickney. Absent: Marcy, Perkins. Motion carried.

**BID CONSENT CALENDAR
Review Contents**

Ms. Walworth reviewed the contents of the Bid Consent Calendar which include the following bid(s):

- 1) #18-SE-09-WNCC Web Design

Ms. Walworth inquired if there were any item(s) on the Bid Consent Calendar which any Board member wished to have extracted for separate consideration. Mr. Perlinski requested bid #18-SE-09-WNCC Web Design be extracted.

**BID CONSENT CALENDAR
Approval**

All items were extracted from the Bid Consent Calendar.

**BID CONSENT CALENDAR
Consider Items Extracted**

Mr. Perlinski requested bid #18-SE-09-WNCC Web Design be extracted to allow the Board to consider the best bid. He asked Mr. Knapper to explain this item.

BID CONSENT CALENDAR
 Consider Items Extracted
 Cont.

Mr. Knapper reported the College solicited proposals nationally for firms interested in assisting the College in a re-design and refresh of the College’s website. Proposals were received from nine firms. However, staff has decided to proceed with Option B, iFactory. Currently, the website is not in compliance with the Americans with Disabilities Act, and iFactory would correct this issue and other issues on the website. In addition, iFactory is user-friendly and easier to navigate than the current website. iFactory will build a federally compliant website and provide creativity. Their timeline for completion fits into the scope of the College’s project timeline, which is an estimated six to nine months. iFactory has experience with higher education clients and has helped successfully launched over five hundred websites, many of who are community colleges. iFactory is Omni Updates’ largest partner (the College’s content management system provider), which will allow for a more seamless workflow and collaboration. They have a strong focus on accessibility. They provide an accessibility training guide, and partner with Perkins School for the Blind and Hellen Keller Services to make sure they stay current with accessibility best practices. iFactory has experience working with colleges who are simultaneously going through a redesign and Higher Learning Commission reaccreditation.

Company	City/State	Total Amount
iFactory	Providence, RI	\$ 56,268.00 (Option A)
Gravity Switch	Hadley, MA	\$ 79,710.00
Mittera Intelligent Creativity	Ankeny, IA	\$118,900.00
Stamats Communications	Cedar Rapids, IA	\$103,500.00
Aeronet Communications, Corp.	Portland, OR	\$105,280.00
Ruffalo Noel Levitz	Cedar Rapids, IA	\$111,300.00
iFactory	Providence, RI	\$100,000.00 (Option B)
Odgen Costa Creative Group	Pleasanton, CA	\$135,850.00 to \$239,325.00
idFive	Baltimore, MD	\$143,400.00
Converge Consulting	Philadelphia, PA	\$162,500.00
VisionPoint Media, Inc. d/b/a VisionPoint Marketing	Raleigh, NC	\$200,688.75

BID CONSENT CALENDAR
Consider Items Extracted
Cont.

Mr. Stickney moved the best value bid submitted by iFactory for Option B in the amount of \$100,000.00 be approved. Seconded by Dr. Packard. The vote was, Yes: Anderson, Gramberg, Guzman-Gonzales, Klemke, Packard, Perlinski, Savely, Stickney, Walworth. No: None. Absent: Marcy, Perkins. Motion carried.

PERSONNEL CONSENT CALENDAR
Review Contents

Ms. Walworth reviewed the contents of the Personnel Consent Calendar which include the following resignation(s) and appointment(s):

- 1) Resignation(s):
 - a. Mr. Loren C. Bell, English Instructor, effective February 28, 2018.
- 2) Appointment(s):
 - a. Ms. Jennifer Reisig, Executive Director, Western Nebraska Community College Foundation, effective March 12, 2018 through June 30, 2018 salary to be prorated from an annual salary of \$75,066.
 - b. Mr. Loren C. Bell, Honorary Status of Professor Emeritus.
 - c. Ms. Coral E. Richards, Honorary Status of Administrator Emeritus.
 - d. Dr. Charles V. Gregory, Dean of Instruction and Workforce Development, effective March 29, 2018 through June 30, 2018 salary to be prorated from an annual salary is \$25,757.60.

Ms. Walworth inquired if there were any item(s) on the Personnel Consent Calendar which any Board member wished to have extracted for separate consideration. There were none.

PERSONNEL CONSENT CALENDAR
Approval

Mr. Stickney moved the Personnel Consent Calendar be approved as submitted. Seconded by Dr. Packard. The vote was, Yes: Gramberg, Guzman-Gonzales, Klemke, Packard, Perlinski, Savely, Stickney, Anderson, Walworth. No: None. Absent: Marcy, Perkins. Motion carried.

PERSONNEL CONSENT CALENDAR
Consider Items Extracted

There were no items extracted from the Personnel Consent Calendar.

REPORTS AND RECOMMENDATIONS FROM BOARD POLICY COMMITTEE
Approval Capital Construction Project

Mr. Perlinski reported this is part of the Comprehensive Campaign for the Powerline Indoor Training Facility, and asked Mr. Knapper to further explain. Mr. Knapper referred the Board to a handout containing photographs of the proposed location for the new Powerline Indoor Arena facility. The

MONITORING REPORTS

Ten-Day Report
 Spring Semester 2018
 Cont.

Mr. Hovey reported the percentage of students that are Hispanic is now at 22 percent. The number of International Students dropped from 89 to 76. The number of College Now Students less than 18 years of age has doubled in the last three years (from 158 to 314).

Mr. Hovey also reported the credit and noncredit full-time employee enrollment at the end of the semester is projected to be lower than last year. Trying to arrive at a good estimate for non-credit full-time employees is particularly challenging at present.

Mr. Hovey reported that compared to last spring, full-time out-of-state enrolment dropped from 120 to 93, and for Cheyenne County, it dropped from 61 to 44. Full-time enrollment for Scottsbluff County, however, increased from 289 to 328.

Mr. Hovey reported there is a marked shift in the composition of academic versus technical students at the College. The distribution last year was 758/323 (70 percent and 30 percent). This year it is 650/383 (63 percent and 38 percent). The number of general education students has declined significantly over the last several years.

In response to a question from the Board, Mr. Hovey stated from part-time students, the report only reflects those who are degree-seeking students. Additionally, Dr. Holcomb informed the Board out-of-state enrollment has decreased since last year from 120 to 93.

Mr. Hovey asked for questions. There were none.

Ms. Walworth thanked Mr. Hovey for his report. A copy of this report is available for public inspection in the College President's office and the Board Secretary's office at Western Nebraska Community College, Scottsbluff Campus.

Wyoming Air National
 Guard Colorado /
 Nebraska College Tour

Mr. Norman Coley, Interim Dean of Students announced a tour brought by the Wyoming Air National Guard Colorado/ Nebraska, on April 16 - 19. He stated the tour will encompass Northeastern Junior College in Sterling, Colorado on April 16; the College Campus in Sidney, Nebraska on April 17; the College Campus in Scottsbluff, Nebraska on April 18; and, Chadron State College Chadron Nebraska on April 19. Staff Sergeant Brandon Rodriguez of the National Air Guard is proposing to station three to four heavy equipment vehicles at each of the campus sites specified above.

MONITORING REPORTS

Wyoming Air National Guard Colorado / Nebraska College Tour Cont.

In light of the recent high school shooting in Parkland, Florida, through Mr. Coley wanted to make the community and the staff aware one of the vehicles stationed at Chadron State will be a Humvee with a weapon mounted on the top. There will be no ammunition in the weapon. Mr. Coley requested the intent of the tour to review the alignment of academic programs in the College, as well as initiate recruiting efforts for with the National Guard, be respected.

In response to a Board question, Dr. Holcomb assured the Board this event will not affect the Board's concealed weapon policy, but, it is important for the Board to be aware of this activity.

Mr. Coley asked for questions. There were none.

Ms. Walworth thanked Mr. Coley for his report.

RECESS

Ms. Walworth declared a fifteen minute recess at 2:18 p.m.

OPEN MEETING

Ms. Walworth declared the Open meeting in session at 2:39 p.m.

2018 Legislative Update

Dr. Holcomb referred Board members to the document containing his testimony to the Appropriations Committee on February 5, 2018, concerning the two percent cut and the three percent cut proposed by Governor Ricketts.

Dr. Holcomb reported Senator Stinner asked him to testify before the Appropriations Committee in order to communicate the negative impact these proposed cuts would have on a community college, as well as the difficulties a community college would face as a result of this.

In response to a question from the Board, Dr. Holcomb stated as representatives of the College, the Board will have to consider further discussions on how to approach the proposed cuts as they work closely with the Nebraska Community College Association.

A copy of Dr. Holcomb's testimony to the Appropriations Committee is available in the official minute book.

Legal Issuances Involving Governance

Mr. Phillip Kelly, College Attorney, reported on the legal issuances involving governance. He reminded Board Members of their responsibilities concerning the hiring of the President and other officers, as well as the importance of remaining uninvolved in the day-to-day operations of the College. The Board serves as an Appeal Review Board in the event a faculty member files an appeal. If the Board becomes directly

MONITORING REPORTS

Legal Issuances Involving
Governance
Cont.

involved in the day-to-day operations, this becomes a conflict of interest.

Mr. Kelly reminded the Board they have no legal authority to act alone, only as a Board. If a Board member would comment on an individual issue, the Board member would then become a witness and would possibly be placed on the witness list and asked to testify.

In the event someone approaches a Board member to complain about the College, it is Mr. Kelly's recommendation the board member refer them to the College President. It would then be the President's responsibility to determine how the complaint should be handled.

In addition, Mr. Kelly reminded the Board Nebraska Statutes prohibits them from communicating with each other regarding matters of College business that would come before the Board. When it comes to emails, he asks that they do not use reply all, as this would be considered having a meeting. Every email about the College is considered public and is required to be kept and preserved. He also reminded them to avoid discussing issues that could be the subject of litigation.

When it comes to social media, Mr. Kelly reminded the Board of the obligation they must take in reporting things that may be questionable. He recommended not adding people to their friends list that are College employees or students in order to avoid this.

Mr. Kelly asked for questions. There were none.

Ms. Walworth thanked Mr. Kelly for his report.

Nebraska Community
College Association
First Quarter Meeting

Dr. Gramberg reported the Nebraska Community College Association met on January 19, 2018, to review all the bills that would be considered affecting community colleges. That information was mailed out to all Board members.

Dr. Holcomb reported he will be forwarding emails from Greg Adams, Executive Director for the Nebraska Community College Association, to the Board.

State Legislative Day

Mr. Stickney reported he, Dr. Perkins, Dr. Dale, and Dr. Holcomb attended the Nebraska Community College Association State Legislative Day held on February 1, 2018. They met with Senators Erdman, Brewer and Stinner to discuss community

MONITORING REPORTS

State Legislative Day
Cont.

college issues. It was nice to have community college Board members/constituents at the capital all at once.

Dr. Holcomb reported a total of ten representatives from both Mid-Plains and Western Nebraska Community College attended the meetings. Senator Brewer is inclined to work with community colleges as one of his initiatives is criminal rehabilitation. He's very interested in rehab incarcerated individuals and he has some need for community colleges.

WNCC Foundation

Ms. Anderson reported she met with Foundation Interim Executive Director, Ms. Kristin Wiebe, who explained to her the Foundation's processes and procedures. Ms. Anderson reported the Foundation is constantly working with alumni, as well as bringing awareness of their role during the Foundation Awareness Week and the Annual Monument Marathon. Ms. Anderson stated she was very impressed with the tax project put together by the Foundation. She stated maintaining a good relationship with the Foundation is very important.

Ms. Anderson reported when the Foundation raises money, donors are asked where they want the money allocated; currently, the scholarship account is the highest funded initiative. Ms. Anderson reported her findings pertaining to challenges in communicating with donors to keep them informed of current projects and achievements.

Ms. Anderson stated one of the things discussed during the last Foundation Board meeting was Emergency Funds for students. These funds are small amounts of money that is given to students in case of an emergency.

Association of
Community College
Trustees

Ms. Klemke reported she, Dr. Perkins, and Mr. Perlinski, attended the 2018 Legislative Summit on February 11 – 14, 2018, in Washington, D.C.

Ms. Klemke reported the structure of the Summit included the following topics: 1) Reauthorize the High Education Act; 2) Invest in Education and Workforce Development; 3) Deferred Action for Childhood Arrivals (Dream Act); and, 4) Reauthorize the Perkins Career and Technical Education Act. These topics are the 2018 Community College Federal Legislative Priorities of the American Association of Community Colleges.

Ms. Klemke reported state aid could be cut again due to risk management, however, workforce development seems to continue with popular support.

MONITORING REPORTS

Association of
Community College
Trustees
Cont.

Ms. Klemke thanked the Board for the opportunity to attend this conference.

Mr. Perlinski reported the Summit gave him to opportunity to witness how community colleges interact with legislators. It encourages individuals to contact law makers and share their story.

Mr. Perlinski referred Board members to the handout materials which include the Community College Facts for 2018, and a document explaining the Community College National Legislative Summit Risk Sharing and Return of Title IV Funds.

Mr. Perlinski reported the current return of Title IV policy is when a student ceases attendance prior to the end of the period of enrollment, the school is required to determine the Title IV aid a student has earned as of the date the student ceased attendance. A prorated calculation is used to determine the earned amount up through the 60% point in the period of enrollment. If the student ceases attendance after the 60% point, the student is deemed to have earned 100% of the Title IV funds he/she was scheduled to receive.

Under current policy, it is possible the calculation can result in the student being required to pay the funds directly to the Department of Education. More often, the institution returns the funds on behalf of the student and the student owes the institution for the returned funds.

Under the PROSPER Act Proposal, the period of enrollment would be split unto quartiles. The quartile in which the student ceases enrollment will determine the percentage of Title IV funds be returned.

If the student ceases enrollment between the beginning of the term and 25% of the term would require 100% of the funds returned; between 25% and 50% of term, would require 75% funds returned; between 50% and 75% of term, would require 50% funds returned; between 75% and end term would require 25% funds returned.

Ms. Klemke reported this would hurt community colleges in Nebraska over 3 million dollars a year.

Mr. Perlinski thanked the Board of the opportunity to attend the Summit and concluded his report.

**WESTERN NEBRASKA
COMMUNITY COLLEGE
SCOTTSBLUFF/ MAIN
BUILDING ADDITION**
Update – Re: Addition/
Renovation Project

Dr. Holcomb announced the College's plans to liven up the plain white construction wall in The Pit on the Main Scottsbluff Campus during the renovation. Student Engagement Director Megan Wescoat and Art Instructor Yelena Khanevskaya will be working with student organizations in order to help design, decorate and paint the wall. Dr. Holcomb stated this is expected to be a fun project and the staff is excited to get started on it.

Dr. Holcomb reported Sampson Construction has installed two web cams; one inside the old theater, and one external view of the main entrance. A third camera will be installed at a later date.

**BOARD MEMBER
COMMENTS**

Ms. Klemke once again thanked the Board for granting her the opportunity to attend the 2018 National Legislative Summit.

Mr. Savely reported that he was on Campus on Monday, and thanked the Maintenance Team for the wonderful job done in clearing the sidewalks and parking lots from snow.

Mr. Stickney thanked Ms. Richards for the wonderful job done in serving the Board, and stated she would be missed.

Ms. Richards remarked she too will miss the Board members, as she has missed the former Board members. She stated it is a bittersweet moment and feels overwhelmed by the outpouring of recognition. Ms. Richards thanked the Board for everything they done and wished them well in the future.

PRESIDENT'S COMMENTS

Ms. Walworth asked for President's Comments.

Dr. Holcomb reported this year's Discover WNCC event was the largest attendance ever for Discover WNCC. About 130 high school junior and senior students and guests attended and hailed from the following high schools: Banner County, Potter-Dix, Garden County, Sioux County, Chadron, Minatare, Mitchell, Alliance, Morrill, Gering, Scottsbluff, Sidney, Bayard, and Bridgeport. Students from Choices, Reconnect and homeschool students from Wyoming and the panhandle also attended.

Dr. Holcomb announced the College has been celebrating Black History Month this Month. The next event, Hot Wings & Hot Topics / Black History Month Trivia, will be held February 27, at 5 p.m. – 6:30 p.m. at the Bishop Dining Hall, and is.

PRESIDENT'S COMMENTS

Cont.

Dr. Holcomb announced the Theatre Arts department will be presenting "Play It Again, Sam" by Woody Allen. Dinner theatre performances are scheduled for March 2 and 3 at 7:30 p.m. and March 4 at 2:00 p.m. in the Theatre located in the low bay of the Harms Center. A show only performance is slated for 7:30 p.m. on March 4.

Dr. Holcomb reported that as Peer Reviewer for the High Learning Commission, Executive Vice President Dr. Dale, was featured in an article titled "HLC Seeks Specialists for the Peer Corps" of The Leaflet's January 2018 edition, a publication of the Higher Learning Commission.

Dr. Holcomb reported the Financial Aid Office is collecting nominations for EducationQuest's Reaching Your Potential scholarship. He asked names of nominees be forwarded to Sheila Johns no later than March 1. This scholarship is intended for students who face significant obstacles to college but have demonstrated the potential to succeed.

Dr. Holcomb reported Sidney Phi Theta Kappa held their induction on February 20. In addition, he announced the Southern Panhandle Sophomore Career Conference will be held March 15 at the Sidney Campus.

Dr. Holcomb reported as part of the Innovation & Entrepreneurship Center, Business Resource meetings have been held in Kimball and Sidney. Over 80 potential entrepreneurs have attended the first three meetings. On February 27 another one will be held in Chappell, March 9 will be held in Lewellen, and March 16 in Sidney.

Dr. Holcomb reported the Harms Center launched the new Gold Club in January with updated and additional benefits for seniors. He stated the response was great in just a short period of time with 129 Gold Club memberships received. Of those, more than half were not previously designated as Gold Card members, which indicates the College is reaching new community members. He stated efforts will continue to be made to send letters of invitation throughout the year to those who are turning 60 each month, thereby "recruiting" the younger Gold Club members each year. The Lifelong Learning department has an active Advisory Committee and that committee will meet again on the week of February 26th to help guide and support the programming for seniors.

Due to the amount of correspondence Dr. Holcomb has received from residents at Kimball requesting a GED program,

PRESIDENT'S COMMENTS

Cont.

staff and faculty are taking the proper steps to start a GED program in March 2018.

Lastly, Dr. Holcomb thanked Loren Bell for his service to the College. He stated Mr. Bell did a tremendous job for fifty-one years and thanked him for his dedication. He also thanked Ms. Richards for the fabulous job she did during her fifty-eight years working at the College, and thanked her for the good partnership during the eight years they worked together.

UPCOMING MEETINGS & EVENTS

Ms. Walworth reminded Board members of the following Upcoming Meetings and Events:

- 1) The Association of Community College Trustees 2018 Annual Leadership Congress to be held on October 25 – 27, 2018, at the Marriott Marquis, Time Square in New York, New York. Ms. Richards remarked that registration is now open for this conference. She asked Board members to advise her if they are planning to attend the Congress, so their travel can be approved and registration be submitted.
- 2) The Nebraska Community College Association 2018 Regular Meetings as follows: a) Second Quarter Meeting, May 7, 2018, in Lincoln, Nebraska; b) Third Quarter Meeting, August 6, 2018, in Lincoln, Nebraska; and c) Fourth Quarter (Annual Meeting), November 5 and 6, 2018, in Norfolk, Nebraska.

NEXT REGULAR MEETING

The next Regular meeting of the Western Community College Area Board of Governors will be held on Wednesday, March 21, 2018, at 1:00 p.m., in the Conference Room, Pioneer Activity Center, Western Nebraska Community College, Scottsbluff Campus, 1409 East 27th Street, Scottsbluff, Nebraska.

ADJOURNMENT

The meeting was adjourned by unanimous consent at 3:29 p.m.

Julienne K. Walworth, Chairperson

Coral E. Richards, Secretary