

**WESTERN NEBRASKA COMMUNITY COLLEGE
POLICIES AND PROCEDURES**

SECTION: Human Resources 400.0000.14
SUBSECTION: Recruitment and Selection of Staff Members 410.0000.79

Vacancies
Policy Number: 410.0100.86

POLICY

Announcements of vacancies shall be made with those notifications or media which would be most appropriate for the potential applicant for the position. Recruiting practices shall be conducted in accordance with those anti-discrimination policies as set forth in the Manual of Policies. Any person either seeking employment or presently employed by the College may be required to have a physical examination administered by a physician to determine if the individual is physically capable of performing the duties required of his/her position.

DEFINITIONS

N/A

APPLICABILITY

N/A

Adoption Date: 1986

Revision Date (and Board of Governors' Minutes Item Number):

Prior Policy/Procedure Number:

Schedule for Review:

Divisions/Department Responsible for Review and Update:

Sponsoring Division/Department:

Rescinded Date:

Cross Reference:

Procedure(s) for Policy:

Related Policies/References: Western Nebraska Community College Manual of Policies