

**WESTERN NEBRASKA COMMUNITY COLLEGE  
POLICIES AND PROCEDURES**

SECTION: Board of Governors           800.0000.79  
SUBSECTION: Operating Rules         820.0000.79

*Duties and Responsibilities of Chairperson*  
**Policy Number: 820.0401.99**

**POLICY**

- 1) To preside at all meetings and decide on questions of order.
- 2) To appoint members to all Board approved committees. Such appointments shall be approved by the Board.
- 3) To call special and emergency meetings of the Board as required.
- 4) To work with the President in developing the agenda for each Board meeting.
- 5) To act as official spokesperson for the Board.
- 6) To perform any other duty formally assigned by the Board as required by the laws of the State of Nebraska.
- 7) To perform any other duty as may be necessary for the benefit of the College.
- 8) To provide guidance and direction to the Board.
- 9) To objectively represent the positions taken by the Board.

**DEFINITIONS**

N/A

**APPLICABILITY**

N/A

**Adoption Date:** 1999

**Revision Date (and Board of Governors' Minutes Item Number):**

**Prior Policy/Procedure Number:**

**Schedule for Review:**

**Divisions/Department Responsible for Review and Update:**

**Sponsoring Division/Department:**

**Rescinded Date:**

**Cross Reference:**

**Procedure(s) for Policy:**

**Related Policies/References:** State of Nebraska Laws