

**WESTERN NEBRASKA COMMUNITY COLLEGE
POLICIES AND PROCEDURES**

SECTION: Educational Services 600.0000.86
SUBSECTION: Library Services 620.0000.90

Selection of Materials
Policy Number: 620.0100.90

POLICY

Collection development is the responsibility of the Library Services Director. The Library Services Director works closely with faculty to determine the resources of greatest benefit. College faculty are encouraged to recommend purchases and their requests are given priority consideration. Suggestions from any employee, student, or individual of the general public will be considered using the criteria for selection as outlined.

Materials are selected according to their:

- 1) correlation to the curriculum;
- 2) general use in providing information on all aspects of human knowledge;
- 3) use to promote recreational reading; and
- 4) value as literary works of importance.

Specific criteria used when selecting materials include:

- 1) critical reviews;
- 2) inclusion in bibliographies;
- 3) recommendation or request from a library user;
- 4) high standards of writing, authenticity, and accuracy;
- 5) an attractive format, sturdy binding; and
- 6) quality of illustrative material.

DEFINITIONS

N/A

APPLICABILITY

N/A

Adoption Date: 1990

Revision Date (and Board of Governors' Minutes Item Number):

Prior Policy/Procedure Number:

Schedule for Review:

Divisions/Department Responsible for Review and Update:

Sponsoring Division/Department:

Rescinded Date:

Cross Reference:

Procedure(s) for Policy:

Related Policies/References: