

**WESTERN NEBRASKA COMMUNITY COLLEGE
POLICIES AND PROCEDURES**

SECTION: Student Services 500.0000.17
SUBSECTION:

Directory Information
Policy Number: 500.1000.86

POLICY

In compliance with the federal Privacy Act of 1974, the following items are considered directory information:

- 1) student's name,
- 2) address,
- 3) telephone listing,
- 4) date and place of birth,
- 5) major field of study,
- 6) dates of attendance,
- 7) degrees and awards received,
- 8) most recent previous educational agency attended, and
- 9) participation in officially recognized activities and sports; also weight and height of members of athletic teams.

In the event that a student does not want the directory information released, he/she must so state in writing and present the statement to the Student Services Office. This must be done each semester that the exclusion is to apply.

DEFINITIONS

N/A

APPLICABILITY

N/A

Adoption Date: 1986

Revision Date (and Board of Governors' Minutes Item Number):

Prior Policy/Procedure Number:

Schedule for Review:

Divisions/Department Responsible for Review and Update:

Sponsoring Division/Department:

Rescinded Date:

Cross Reference:

Procedure(s) for Policy:

Related Policies/References: