

## Purpose

The purpose of this agreement is to set guidelines for establishing a cooperative relationship between Western Nebraska Community College and Clarkson College in order to facilitate mobility of students who have completed or are in the process of completing an associate degree or certificate program and desire now to complete a baccalaureate degree at Clarkson College.

## Agreement

**Whereas** Western Nebraska Community College and Clarkson College are committed to expanding educational opportunities for students in the field of healthcare.

**Whereas** the two institutions are committed to providing a smooth transition for students wishing to earn an associate degree and a baccalaureate degree, and

**Whereas** the intent of the two institutions is to avoid duplication of curricula where appropriate within articulated programs of study, and

**Whereas** the two institutions can better serve the educational growth of students and the economic development of the community through cooperative educational planning and optimal utilization of community resources, and

**Be it Resolved** this agreement commits the partners to fully support an articulation process between similar academic programs offered by the two institutions.

## Mutual Terms and Conditions

- I. **CRITERIA** The criteria that shall be met by students seeking to participate in this agreement are as follows:
  - a. The student will have received an associate degree from Western Nebraska Community College on or within five years of the effective date of this agreement.
  - b. Graduates and current students of Western Nebraska Community College who have completed or are in the process of completing an associate degree or certificate program with a cumulative grade point average (GPA) of 2.5 or better and have completed all application requirements will be automatically accepted into the **online** baccalaureate program at Clarkson College. Those with a GPA of less than 2.5 will be considered for admission on a space available basis.
  - c. Graduates and current students of Western Nebraska Community College who have completed or are in the process of completing an associate degree or certificate with a cumulative grade point average (GPA) of 2.5 or better and have completed all application requirements will receive preference through additional points in our ranking process toward their acceptance into the **on-campus** baccalaureate program at Clarkson College.
  - d. A grade of “C” or better is required in all courses to be applied toward the bachelor’s degree.

- e. Students are subject to the policies and procedures of both institutions.
  - f. Students intending to transfer should complete the admissions process for Clarkson College during the final year of their associate degree program.
- II. BOTH PARTIES Both Western Nebraska Community College and Clarkson College agree to the following responsibilities:
- a. Both educational institutions will cooperate toward developing, disseminating, and presenting the articulated program information to students.
  - b. A transfer and advising guide will be created, then annually reviewed and updated by Clarkson College. This will involve a collaborative effort including the Clarkson College Registrar's office and program representative, along with a designated representative of Western Nebraska Community College. Together, these parties will work to identify courses that will effectively transfer and prepare Western Nebraska Community College students for success in a baccalaureate program at Clarkson College.
  - c. Western Nebraska Community College and Clarkson College will enter a Financial Aid Consortium by complying with the necessary information sharing, to entitle students in these programs to the appropriate federal, state and institutional assistance. This process includes annual reporting of tuition fees and academic calendar dates.
  - d. Both parties will comply with the Family Educational Rights and Privacy Act (FERPA) and all associated regulations, taking the necessary steps to ensure that confidential personal information is not disclosed or distributed.
  - e. All parties agree to continue their respective policies of nondiscrimination based on Title IV of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed and National origin, and other applicable laws as well as the provision of the Americans with Disabilities Act (ADA) of 1990.
  - f. Each party shall be responsible for its own acts and omissions and those of its agents and employees and not those of the other party or the other party's agents or employees.
  - g. The term of this agreement is for five (5) year(s) from the date of execution and shall automatically renew for one-year periods unless a party gives notice of non-renewal six (6) months in advance of the expiration of the applicable term.
  - h. Clarkson College and Western Nebraska Community College may at any time initiate changes to this articulation agreement. Both institutions reserve the right to modify programs as deemed necessary and agree to inform the appropriate individuals of said changes.
- III. ADDITIONAL AGREEMENTS
- a. Clarkson College agrees to accept all courses outlined in the Appendix A (Transfer and Advising Guide) with a grade of "C" or better.
  - b. Western Nebraska Community College will actively and accurately promote and communicate information regarding this agreement to students who meet the

- eligibility requirements for this program. This will be accomplished through both advising and marketing initiatives, including but not limited to:
- i. Prominent link displayed on the Western Nebraska Community College website to all Clarkson College transfer and advising guides, along with promotional materials and agreement information.
  - ii. Consistent access to students along with a conspicuous and dedicated space at Western Nebraska Community College on-campus events, including career fairs, transfer fairs, and events designed to highlight secondary partnerships.
- c. Western Nebraska Community College will communicate all program changes to Clarkson College in a timely and accurate manner. Such changes include degree requirements, course titles, catalog numbers, and content.
  - d. In the event of the agreement's early termination by one or both parties, Western Nebraska Community College will no longer distribute "Intent to Participate" forms to eligible students.
  - e. Clarkson College will waive the following standard application and enrollment fees for Western Nebraska Community College Students:
    - i. \$35.00 application fee for any Western Nebraska Community College student who submits a program application using an approved waiver code.
      1. The waiver code will be updated by Clarkson College on a yearly basis and will be communicated to the appropriate parties at Western Nebraska Community College in a timely manner.
    - ii. \$100.00 enrollment fee for students who are accepted into a Clarkson College program.
  - f. Clarkson College will assist all interested applicants for admission from Western Nebraska Community College in completing the Free Application for Federal Student Aid (FAFSA) on an annual basis.
  - g. Clarkson College will award scholarship dollars to applicants for admission from Western Nebraska Community College who meet new student academic criteria. These dollars will be awarded on a rolling basis, as funds are available.

## Signatures

The signatures below will finalize this Articulation Agreement between Clarkson College and Western Nebraska Community College and form the basis of a partnership that will be mutually beneficial to each institution and its students.

### Clarkson College

**X** Andrea D. Nebel

Andrea Nebel, Ed.D., PT, D.P.T.  
Vice President of Academic Affairs

**X** Natalie Vrbka

Natalie Vrbka  
Registrar

### Western Nebraska Community College

**X** Lynne Koski

Lynne Koski  
Vice President of Administrative Services

**X** Charlie Gregory


Charlie Gregory, Ed.D.  
Dean of Instruction and Workforce Develop...

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**Signature:**   
**Email:** nebel@clarksoncollege.edu

**Signature:**   
**Email:** koski1@wncc.edu

**Signature:**   
Natalie Vrbka (May 18, 2021 11:52 CDT)  
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**Signature:**   
**Email:** gregor43@wncc.edu